



**College Governance Council  
March 27, 2019  
Minutes**

**Present**

Celia Esposito-Noy, Ed.D., David Williams, Ph.D., Gregory Brown, Dwayne Hunt, Ed.D., Greg Ratzinger, Caitlyn Griffin, Sal Abbate, Erin Farmer, Shirley Lewis, J.D., LaNae Jaimez, Ph.D., Michael Wyly, John Siefert, Irene Camins, Damany Fisher, Ph.D.

**Absent**

Kevin Anderson, Danielle Gonzalez, Jeff Lehfeldt, Robert Diamond

**Call to Order**

The meeting was called to order at 3:01 p.m. by Dr. Celia Esposito-Noy, Superintendent-President.

**Approval of Agenda**

The following item was added to agenda:

Review of 2020-2021 Calendar (Greg Brown)

The amended agenda was approved by consensus.

**Approval of Minutes**

The minutes of March 27, 2019 were approved by consensus.

**Public Comments**

There were no public comments

### **College Open House on May 3, 2019**

There will be a SCC Open House on the Fairfield Campus on Friday, May 3, 2019, which will provide high school students with the opportunity to visit the campus. Various departments will host tables and provide program information. Admission and Records and Financial Aid will provide information about the Solano Promise program. ASSC will host a table and distribute information about the campus student clubs.

### **Formerly Incarcerated Students Re-Entry Program**

Interim Dean of Research and Planning, Dr. Damany Fisher, shared that the college has been awarded a *Currently and Formerly Incarcerated Student Reentry* grant from the Chancellors Office. Work is in process for producing outreach materials and recruiting and registering students. One of study rooms at Vallejo Center will serve as the Re-Entry Center; there will be a grand opening of the Re-Entry Center on May 17, 2019.

### **Accreditation Standard I.B.E Institution Set Standards**

Dr. David Williams, Vice President of Academic Affairs, shared that the re-established ACCJC Steering Committee will be working on ACCJC Standard I.B.3. that requires that the college establish institution-set standards for student achievement, appropriate to its mission and then assess how well it is achieving them in pursuit of continuous improvement.

### **Guided Pathways Update**

Dr. David Williams, Vice President of Academic Affairs, reported that they are in the process of finalizing the program maps that will go in catalog. Work will begin soon on the SCC website redesign; the student portal will be the first project to go forward.

### **2020-2021 Academic Calendar**

Greg Brown distributed and reviewed the proposed 2020-21 Academic Calendar. The calendar will be forwarded to the Governing Board for their approval.

### **Updates/Other**

Superintendent-President, Dr. Celia Esposito-Noy, reported that the new Science Building (Building 2700) is nearly completed. Over the Spring break, the Veterans Resources will be relocating into the building from the 400 Building. There will be a Building Grand opening on August 21, 2019. For the Fall 2019 semester, all Science classes will be held in the new building with the exception of Physics, which will remain in Building 300. Early College High School

will be housed in the 300 building, except for two or three Early College High School classrooms, which will remain in the 1600 building.

### **Announcements**

Upcoming College Governance meeting dates and locations:

- April 10, 2019      Fairfield Campus
- April 24, 2019      Fairfield Campus
- May 8, 2019        Fairfield Campus

### **Adjournment**

There being no further business, the meeting was adjourned at 3:52 p.m.

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### **Institution and Team Guidance for ACCJC Standard I.B.3**

ACCJC Standard I. B. 3. reads: “The institution establishes institution-set standards for student achievement, appropriate to its mission, assesses how well it is achieving them in pursuit of continuous improvement, and publishes this information.”<sup>1</sup>

As the college prepares its Institutional Self Evaluation Report (ISER), and as the team evaluates the institution, the following should be considered:

1. This Standard envisions that an institution will determine key performance measures by which it will both monitor (floor) and challenge (aspirational goal) its overall effectiveness in terms of student achievement. Rather than cede to an external body the authority to determine acceptable levels of performance, an institution takes into account its mission, constituencies, and programs to determine its own appropriate levels of performance.
2. The measures the institution will use will be:
  - a. Summative measures of student achievement, including course completion rates, degrees and certificates awarded, licensure exam pass rates (CTE), and other measures chosen by the institution in keeping with its mission.
  - b. In keeping with the data definitions set by the system (if any) in which the institution operates.
  - c. Consistent in definition year-over-year to support meaningful trend analyses.
3. While baseline measures can be set by drawing on historic data, the institution will want to avoid viewing past performance as its future norm. The process for setting its standards should represent evidence that the institution, through extensive internal conversations, has envisioned making achievable improvements in these key measures. Making these measures broadly available to both internal and external constituencies, as required by the Standard, will help to focus institutional efforts to achieve them.
4. The process for setting institutional standards will include
  - a. An annual evaluation of the degree to which the institution has achieved them.
  - b. A determination in advance of the degree of substandard performance that will trigger specific planning to close the disproportional achievement gap.
  - c. A formal structure for focusing ongoing efforts to meet and exceed the institution’s achievement standards.

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<sup>1</sup> USDE General Guidance on 602.16(a)(1)(i): Whether institutionally-developed standards to demonstrate student success are being used by the accreditor in the accreditation assessment, and if so, whether the agency has mechanisms in place to assess these standards in the context of the agency’s standards for accreditation.

For those accreditors whose accrediting standards for student achievement rely on accredited institutions to (1) demonstrate that the institution (on a recurring basis) collects student outcome data; (2) uses that data as part of conducting an institutional evaluation (assessment) of its success in meeting its institutional mission; and (3) uses the results of that evaluation in developing and implementing an institutional improvement plan –

\* Whether such accreditors are able to demonstrate that they have criteria/processes for evaluating the institutional assessment/improvement activity, such as criteria for evaluating the objectives/goals established by the institution; for assessing the data collection activities and improvement plans; and for assessing the outcomes resulting from implementation of the improvement plans.

5. In reviewing the institution under Standard I.B.3, teams will appraise the process by which the standards have been set, the appropriateness of the standards themselves in terms of the considerations noted above, the availability of the set standards to institutional constituencies, initiatives (if so required) that have been put in place by the annual review of achievement data intended to improve institutional performance in areas where standards are not met, and the achievable improvements planned by the institution to increase its performance (exceed achievement standards) in areas where standards are met.



# Solano Community College District 2020-21 Academic Calendar

## SUMMER 2020

JUNE 2020						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## FALL 2020

AUGUST 2020						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## SPRING 2021

JANUARY 2021						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JULY 2020						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER 2020						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

FEBRUARY 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

AUGUST 2020						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

OCTOBER 2020						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

MARCH 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NOVEMBER 2020						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

APRIL 2021						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

DECEMBER 2020						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

MAY 2021						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## LEGEND

SUMMER 2020		
June 8 – August 7		
Six-week Session: June 15 – July 24		
Eight-week Session: June 15 – August 7		
Nine-week Session: June 8 – August 7		
Independence Day		July 3
FALL 2020		
August 17 – December 18		
Eight-week Session I: August 17 – October 12		
Eight-week Session II: October 14 – December 11		
Professional Development Day		August 13
Professional Development Day (Required)		August 14
Labor Day		September 5 – 7
Professional Development Day		October 13
Veterans Day		November 11
Thanksgiving Day		November 26 – 29
Break Week		December 12-18
SPRING 2021		
January 19 – May 27		
Eight-week Session I: January 19 – March 16		
Eight-week Session II: March 19 – May 20		
Professional Development Day		January 13
Professional Development Day (Required)		January 14
Professional Development Day (Required)		January 15
Martin Luther King, Jr. Day		January 18
Lincoln Day		February 12 – 14
Washington Day		February 15
Professional Development Day		March 18
Spring Break		April 5 – 11
Finals Week		May 21-27
Memorial Day		May 31
Commencement		May 27, 2021
No Classes		
Holidays (campus closed)		

## FLEX DAYS

Fall 2020	3
Spring 2021	4
Total	7

## WEEKEND CLASS DAYS INCLUDING FINALS

	Sat	Sun
Fall 2020	15	15
Spring 2021	16	16

## NUMBER OF INSTRUCTIONAL DAYS (M-F)

	M	T	W	Th	F	Total
Fall 2020	16	16	15	16	16	79
Spring 2021	15	17	17	16	15	79

## FINAL EXAMINATION DAYS (M-F)

	M	T	W	Th	F	Total
Fall 2020	1	1	1	1	1	5
Spring 2021	1	1	1	1	1	5

\* The Academic Calendar applies to 175 instructional workdays. The Classified Calendar is a separate document, addressing Classified Workdays.