



**College Governance Council
March 28, 2018
Minutes**

Present

David Williams, Ph.D., Michael Wyly, Jeff Lehfeldt, Laurel Potts, Adarine Rayfield, John Siefert, Maire Morinec, Robert Diamond, Erin Farmer, Greg Brown, Irene Camins

Absent

Neil Glines, Tonmar Johnson, Kevin Anderson, Juan Valenzuela

Call to Order

The meeting was called to order at 3:05 p.m. by Dr. David Williams, Vice President of Academic Affairs.

Approval of Agenda

It was moved by Maire Morinec and seconded by Jeff Lehfeldt to approve the agenda as presented.

The motion passed unanimously.

Approval of Minutes

It was moved by Michael Wyly and seconded by Laurel Potts to approve the Minutes of February 28, 2018.

The motion passed unanimously.

Public Comments

There were no public comments.

Guided Pathways Update

Dr. David Williams, Vice President of Academic Affairs, reported that the Guided Pathways taskforce has been working on developing the planning document. They are now in the process of formalizing the plan for submission to the Chancellor's Office by March 30. First year funding for the college will be \$267,000.

Governing Board Policies, Series 2000, Administration

Dr. David Williams, Vice President of Academic Affairs, reviewed with Council members additional revisions made to the following Board Policies/Series 2000:

AP 2045, Selection of Superintendent-President

Odd and even number years for committee representation were eliminated.

Policy 2050, Line of Responsibility

The last paragraph of policy was added back in:

Subject to the terms of any employee organization contract, all employees shall have the right to appeal any decision made by an administrative officer to the next higher authority and through appropriate successive steps to the Governing Board.

Policy 2067, Computer and Network Use

The second sentence of the second paragraph was modified to read as follows:

The Superintendent/President in consultation with the Chief Information Officer shall establish procedures that provide guidelines to students and staff for the appropriate use of information technologies.

Policy 2100, Management Positions and Appointments

The last paragraph was revised to read as follows:

Consistent with Title 5, Sections 5302(b)(1) and 53021(c)(7), the Superintendent-President may appoint internal or external candidates to management positions for up to two years if it is determined that the vacancy impacts the organization's ability to meet its goals and outcomes or to remain compliant with laws or regulations. The Superintendent-President shall recommend appointments for management positions to the Board of trustees.

BP and AP 2070, Accreditation, will be brought back for review at the April 11, 2018 College Governance Council meeting.

It was moved by Michael Wyly and seconded by Maire Morinec to approve Board Policies, Series 2000, with the exception of BP/AP 2003, Emeritus.

The motion was approved unanimously.

BP 6030, Advanced Placement Credit

Dr. David Williams, Vice President of Academic Affairs, reviewed the revisions to the procedures that included the addition of the following:

Where a specific AP Exam listed on the CCC GE AP List is not included in the College's list of approved courses, and where the College does offer a similar course, the College shall award AP credit and units according to the California State University (CSU) baseline standard of a score of 3 (three), while acknowledging that each campus in the CSU determines locally how it will apply external examinations toward credit in its majors.

Where the College does not have a course similar in content to an AP exam, the College shall award credit for the indicated GE area as identified on the CCC GE AP List.

Where there is no GE Area that aligns with the subject of an AP Examination, the College may award elective credit.

BP 6010, Auditing and Auditing Fees

Dr. David Williams, Vice President of Academic Affairs, reviewed the revisions to the procedures that included the following:

Removal of the following from the second paragraph:

~~*Faculty retain the right to deny student requests to audit their course, but such decisions should be made equitably.*~~

Addition of the following paragraph:

As of Spring 2018, the following courses are not eligible for audit:

- 1. All courses in Aeronautics (AERO)*
- 2. All courses in Cosmetology (COSM)*

3. *CDFS 065 and 066: Early Childhood Education Practicums*
4. *EMT 213: Emergency Medical Technician (Basic) Refresher*
5. *FIRE 140: Fire Technology Academy*
6. *NURS 103: Certified Nursing Assistant*
7. *NURS 104: Home Health Aide*

It was moved by Maire Morinec and seconded by Erin Farmer to approve revisions to AP 6030 and BP/AP 6010.

The motion was approved unanimously.

Other

Spring break is scheduled from April 2-6, 2018; no classes will be held; however, the campus will remain open Monday through Thursday. The campus will be closed on Friday, April 6.

Adjournment

There being no further business, the meeting was adjourned at 3:46 p.m.

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