



**College Governance Council
February 10, 2016
Minutes**

Present

Peter Cammish, Karen McCord, Jeff Lehfeltdt, Christie Speck, Shirley Lewis, Gregory Brown, Megan White, Elisha Blue, Michael Wyly, Erin Farmer, George Olgin, Tina Abbate, Richard Crapuchettes, Tonmar Johnson, Leslie Minor, Celia Esposito-Noy, Sandra Therrien

Absent

Call to Order

The meeting was called to order at 2:07 p.m.

Approval of Agenda

It was moved by Michael Wyly and seconded by Jeff Lehfeltdt to approve the agenda as presented.

The motion passed unanimously.

Approval of Minutes

It was moved Michael Wyly and seconded by Erin Farmer to approve the minutes of December 9, 2015.

Ayes: 5

Noes: 0

Abstain: 2 (Michael Wyly, Erin Farmer)

The motion passed.

Public Comments

There were no public comments.

Revisions to Board Polity and Procedures 6500, Academic Calendar

Note that the academic calendar for AY 2016-17, 2017-18, and 2018-19 has been approved by the Board of Trustees. The discussion today is on a change to the Board policy, and discussion of suggested procedures only. The proposed change to the policy itself, recommended by the Community College League of California (CCLC), is to strike the phrase “or Designee” to policy 6500 so that only the Superintendent/President can submit the academic calendar to the Board.

Motion to approve BP 6500 as worded above made by Michael Wyly, seconded by Jeff Lehfeltd. Motion carried, unanimous vote.

To date Solano does not have formalized procedures for this policy. Proposed procedures were submitted to committee members to preview before the meeting (via electronic attachment to the agenda) and were discussed at the meeting. Procedures do not require Board approval, but committee members were asked to solicit feedback from constituent groups prior to the next CGC meeting to come to consensus in CGC as to how procedures should be stated. Edits proposed at the current meeting include:

- Change the chair of the committee to Vice President for Student Services.
- Under the section Considerations: edit the entire bullet point “End fall semester...” to “End all terms in time for teaching faculty to meet deadlines for grade submissions and all end of term processing.”

Motion to accept edits to procedures on BP 6500 as worded above made by Christie Speck, seconded by Jeff Lehfeltd. Friendly amendment made by Greg Brown, accepted by Christy Speck. Motion passed, unanimous vote. Committee members will bring feedback from constituents to the next CGC meeting for approval.

Revisions to Board Policy 1003, Mission Statement

Update the References/Authority section as follows:

- Delete “WASC ACCJC Standard One” and insert “ACCJC Accreditation Standard I.A.”

Update the wording in Policy as follows, for the purpose of indicating that we offer undergraduate education that may include bachelor’s degree level courses, and is not restricted to transfer level only; and to re-order the elements of the state’s three-prong mission to better reflect the Chancellor’s Office statement:

- Delete “basic skills education, workforce development and training, and transfer level education” and insert “Workforce development and training, basic skills education, and undergraduate education.”
- Delete “The mission shall be” and insert “The mission is”

Motion to approve BP 1003 as worded above made by Michael Wyly, seconded by Erin Farmer. Motion carried, unanimous vote.

College Planning Process

Superintendent-President Celia Esposito-Noy opened discussions of the role of this Committee in regards to college planning. In general, members felt it is the Committee's job to review plans, provide feedback and decide if the plan is sufficient to move forward.

Dr. Esposito-Noy asked members what is the expectation of this Committee for this semester? After general discussions, it was decided that the Committee would focus on: accreditation, strategic proposal processes, updating policies and procedures, and developing a task calendar.

The Committee agreed to develop a planning process and assigned members to the following tasks:

- 1) Review/revise policies and procedures (Celia Esposito-Noy, Greg Brown, Leslie Minor)
- 2) Develop task list/map of institutionalize training such as Brown Act, etc. (Shirley Lewis, Elisha Blue)
- 3) Recommend professional development activities; focus on Equity (Erin Farmer, Leslie Minor)
- 4) Share equity information with all committees (Erin Farmer, Tonmar Johnson)
- 5) Put together list of active committees on campus (George Olgin, Christie Speck)

Prior to adjourning the meeting, the Committee unanimously agreed to meet twice a month: the second and fourth Wednesday.

Adjournment

The meeting adjourned at 4:15 p.m.

Respectfully submitted by Sandra Therrien

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