



**Shared Governance Council
January 22, 2014
SPECIAL MEETING
Minutes**

Present

Susanna Gunther, James DeKloe, Kevin Anderson, Karen McCord, Debbie-Luttrell Williams, George Olgin, Jeff Lehfeltd, Richard Crapuchettes, Gabriel Johnson, Kyle Todd, Maire Morinec, Robin Darcangelo, Diane White, Yulian Ligioso, Peter Cammish, Patrick Killingsworth, Connie Barron-Griffin

Absent:

None

Call to Order

The meeting was called to order at 2:02 p.m. by Chair, Interim Vice President Diane White.

Approval of Agenda

It was moved by Debbie Luttrell-Williams and seconded by Maire Morinec to approve the agenda.

The motion passed unanimously.

Public Comments

None

Budget

Vice President Ligioso updated the Council on the General Fund mid-year revenues, expenditures, enrollments and funding impact as presented to the Governing Board at their January 15, 2014 meeting:

	Budget	Actuals 12/31/13
Revenues	46,778	15,124
Expenditures	47,352	23,601
	(574)	(8,477)

Enrollment and Impact on Funding				
		FY 2012/13	FY 2013/14	FY 2014/15
Summer		-	725	
Fall		3,462	3,323	3,750
Spring		<u>3,516</u>	<u>3,514</u>	<u>3,750</u>
		6,978	7,562	7,500
Summer		14		
	Borrowing	<u>-</u>	<u>938</u>	<u>1,250</u>
Base		6,992	8,500	8,500
Stability		<u>1,508</u>	-	-
Growth		<u>-</u>	<u>-</u>	<u>255</u>
Funded FTES		<u>8,500</u>	<u>8,500</u>	<u>8,755</u>

Kevin Anderson asked what the impact would be if the Football program was restored and what FTES that it would generate. There was discussion about the need to have a good summer and robust schedule for Fall. Increased efforts in advertising are needed. It was noted that the SCC website has many issues, and that it is hard for students to navigate and register.

Vice President Ligioso stated that the mid-year projections should be completed by the end of January. Budget information will be forwarded to budget managers the first part of February, and then in March, position control and detailed expenses will be reviewed.

Reinstatement of FABPAC Proposal

Jeff Lehfeltd reviewed with Council member the following proposals, that were first brought for information at the December 11, 2013 Shared Governance Council meeting:

1. Restore FABPAC as before.
2. Have a FABPAC meeting once a month.
3. Have a hybrid of Shared Governance and FABPAC with one standing member from Shared Governance and one stand-alone member for FABPAC for each represented group, to be held before or after every Shared Governance meeting.
4. Have a quarterly FABPAC meeting with one Shared Governance member and one stand-alone member for each represented group.

Mr. Lehfeltd stated that his preference was #4, *“Have a quarterly FABPAC meeting with one Shared Governance member and one stand-alone member for each represented group.”* This would be a subcommittee of Shared Governance Council with a formal report coming back to Shared Governance Council.

It was moved by Jeff Lehfeltd and seconded by Richard Crapuchettes to adopt Option #4.

Discussion

Debbie Luttrell-Williams stated that the missing component in discussions of new positions and reorganizations is budgetary information, and that in the past the Council would get budget reports that included revenue and expenditures, but this has not been done for some time.

George Olgin stated that didn't think that another body was needed, but rather a requirement that anything that comes before the Shared Governance Council have budgetary information included.

Kevin Anderson added that he would like to see financial information at least two weeks prior to the meeting in which the item is discussed so that it can be shared with constituents.

Richard Crapuchettes stated there is a need to have better understanding of the over-all college budget so that the Council will know if there is any money to spend.

Vice President Yulian Ligioso stated that budget reports can be provided, but they need to be contextualized for an understanding of what is happening behind the numbers. Vice President Ligioso's recommendation for budgetary reporting meetings would be for the group to go over the assumptions on revenues as well as the expenditure side. Once people have an understanding of the assumptions, then providing quarterly updates would work well. Reintroducing a fiscal checklist would provide a "heads-up" on where the college is moving fiscally. In the budget development phase the group could meet more frequently, and thereafter a quarterly update (mid-year, third-quarter and end of year).

Susanna Gunther said that she thought that it was important to also receive a report in the Fall.

Vice President Ligioso replied that a report could be brought in mid-October that would report out on what happened the previous year. This would help in moving forward with the budget development process.

Discussion was then closed and Chair, Interim Vice President White called for the question.

Maire Morinec stated that she is concerned because this proposal has not yet been taken back to all constituent groups for discussion.

It was then moved by Maire Morinec and seconded by Debbie Luttrell-Williams to table the motion until the next Shared Governance Council Meeting

The motion passed unanimously.

Adjournment

It was moved by Debbie Luttrell-Williams and seconded by Jeff Lehfeldt to adjourn the meeting.

The motion passed unanimously.

The meeting adjourned at 3:35 p.m.

Respectfully submitted by Laurie Gorman

SGC Special Meeting Minutes 1/22/14:lg