



**Shared Governance Council  
November 13, 2013  
Minutes**

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**Present**

Diane White, Maire Morinec, Robin Darcangelo, Susanna Gunther, James DeKloe, Jeff Lehfeldt, Kevin Anderson, Debbie-Luttrell Williams, Richard Crapuchettes, Kyle Todd, Karen McCord, Yulian Ligioso, Peter Cammish, Jowel, Laguerre, Connie Barron-Griffin, Shirley Lewis

**Absent:**

George Olgin, Gabriel Johnson

**Call to Order**

The meeting was called to order at 2:06 p.m. by Chair, Interim Vice President Diane White.

**Approval of Agenda**

Chair, Interim Vice President Diane White asked that Item #5 Facilities Maser Plan, be pulled from the agenda. This item will come back at a future meeting.

It was moved by Maire Morinec and seconded by Debbie Luttrell-Williams to approve the agenda as modified.

Ayes: 9

Notes: 0

Abstain 1 (Jeff Lehfeldt)

Absent 2 (George Olgin, Gabriel Johnson)

The motion passed.

**Approval of Minutes**

It was moved by Maire Morinec and seconded by Jim DeKloe to approve the minutes of October 9, 2013.

Ayes: 9

Noes: 0

Abstain 1 (Jim DeKloe)

Absent 2 (George Olgin, Gabriel Johnson)

The motion passed.

**Public Comments**

None

**Workforce Development and Continuing Education**

Dr. Laguerre presented to the Council a proposal for the creation of Workforce Development and Continuing Education (WDCE). Dr. Laguerre explained that the purpose of the WDCE will be to offer a wide range of educational services to local businesses and organizations.

Staffing will include a Dean, administrative assistant and coordinators of different sectors (Community Education/Green Education/Languages, Industrial Training, and Business/Education/Health). The target date for startup is January 2014. Revenue for the program will be generated by workshops, seminars, and contracts. It is expected to be profitable by 2015-16.

It was moved by Robin Darcangelo and seconded by Jeff Lehfeldt to approve the Workforce Development and Continuing Education proposal.

The motion passed unanimously.

**Solano County Tennis Education (SCT)**

Dr. Laguerre asked that this agenda item be postponed until the next Shared Governance meeting to allow Phil Cello to be in attendance to present this agenda item.

It was moved by Susanna Gunther and seconded by Debbie Luttrell-Williams to postpone discussion until the next Shared Governance meeting.

The motion passed unanimously.

**MOU with City of Fairfield for Facilities use for Channel 26**

Chair, Interim Vice President Diane White reviewed with the Council the MOU with the City of Fairfield that will be presented at the November 20, 2013 Governing Board meeting for joint use of a video studio and related facilities in TV Room 121 on Solano College's main campus to operate and maintain public, educational and governmental television programming (PEG). Joint use of the studio facilities will support the College's educational programs and activities and will not interfere with the educational program or activities of the College or any class conducted on site.

It was moved by Robin Darcangelo and seconded by Debbie-Luttrell Williams to approve the MOU with the City of Fairfield for facilities use for Channel 26.

The motion passed unanimously.

### **Special Admission Policy: Motion to Rescind**

Chair, Interim Vice President White reviewed with the Council the Special Admission Policy proposal that was previously approved at the September 11, 2013 Shared Governance meeting. Kevin Anderson is now bringing forward a motion to rescind the approval.

Interim Vice President White reviewed with the Council, Roberts Rules of Order regarding motions to rescind:

*The motion to rescind is used to cancel a motion altogether. It must be seconded and is debatable. It requires a majority vote with notice (placed on the agenda) and a two-thirds vote without notice. It can be reconsidered if it fails.*

IVP White stressed that this would not be to debate the policy; it would be a motion to rescind the motion only. If someone wanted to bring a change to the original policy at a later date, they could do that.

It was moved by Kevin Anderson and seconded by Karen McCord to rescind the proposed Special Admissions Policy.

Discussion:

Susanna Gunther stated that the original version was flawed, and it took a long time and multiple swings through the Academic Senate to get this new policy to the position where it is. In the Senate's opinion this new version follows the letter of the law as far as Title 5 is concerned, as it allows advanced students to have admission and limits students who are not yet ready for college-level classes. Professor Gunther stated that it was her feeling that it would be a mistake to rescind as there hasn't even been time to try out the new version. It would be better to have someone bring the policy back at a later time with modifications/improvements if needed.

Interim Vice President White clarified that the new version had been reviewed by the Council on more than one occasion, so this was not the first time that the Council had seen it.

Kevin Anderson stated that the original policy took two years to develop, and when this new proposed policy was brought forward, the existing policy was not looked at or modified as is normally the case when a policy is revised.

Interim Vice President White stated that it was not clear whether this new policy is a replacement of the original policy or in addition to. This would need to be clarified.

Jim DeKloe added that there was limited discussion on the motion, and it was not until after Kevin Anderson voted no on the motion that the Council knew that there may be an issue.

Ayes: 8

Noes: 2 (Susanna Gunther, Jim DeKloe)

Abstain: 0

Absent: 2 (George Olgin, Gabriel Johnson)

The motion passed.

### **Director of Research and Planning Job Description**

Chair, Interim Vice President Diane White shared that when Dean Cammish's position changed from Director to Dean, it was understood that his previous director position would remain. The idea was not to simply promote Director Cammish, but rather have him conduct higher level duties as Dean and to hire a director to assume those duties. Specific duties of the Director will include institutional reporting and planning compliance. Interim Vice President White also noted that ACCJC has asked the college to increase resources in the Office of Research and Planning.

It was moved by Jim DeKloe and seconded by Robin Darcangelo to approve the job description and hiring of the Director of Research and Planning.

The motion passed unanimously.

### **Fairfield-Suisun Early College High School MOU**

Shirley Lewis, Chief Student Services Officer, reviewed with Council members the MOU between Solano Community College and Fairfield-Suisun School District concerning planning an early college high school at Solano College. Outcomes include providing students with the opportunity to earn a community college degree or up to 60 transferrable units during four years of high school enrollment in addition to earning a high school diploma. The plan will include taking one or two college courses each year during grades nine and ten, and then taking three to four college courses during grades eleven and twelve. High school courses will be taught by Fairfield Suisun Unified School District teachers and college courses will be taught by Solano College professors.

It was moved by Susanna Gunther and seconded by Jim DeKloe to approve entering into an MOU to start planning an early college high school at Solano Community College.

The motion passed unanimously.

## **Governing Board Meeting Agenda for November 20, 2013**

Dr. Laguerre reviewed the November 20, 2013 Governing Board agenda. Susanna Gunther asked about the placement of the closed session on agendas, as sometimes it is at the beginning of the meeting and sometimes at the end. Dr. Laguerre explained that if it is expected to be a short closed session, it will be placed at the beginning; if it is expected to be long, it is placed at the end, so that the public does not have to wait a long period of time before the open session begins.

### **Adjournment**

It was moved by Jeff Lehfeldt and seconded by Susanna Gunther to adjourn the meeting.

The meeting adjourned at 3:30 p.m.

Respectfully submitted by Laurie Gorman