

Shared Governance Council
June 20, 2012
Minutes

Members In attendance:

- Kevin Anderson Karen McCord Debbie Luttrell-Williams Jeff Lehfeldt
- Gene Thomas Naser Baig Erin Vines Jowel Laguerre

Excused:

- Kayla Salazar Susanna Gunther

Also in attendance

- Jerry Kea Peter Cammish Yulian Ligioso Charo Albarran Jeffrey Lamb

Guest:

- Julia May

1. (a) Call to Order : Meeting was called to order by the Chair at 2:05

(b) **Approval of Agenda: Motion made and seconded to approve the agenda. The agenda was approved.**

(c) **Approval of Minutes: Motion made and seconded to approve the minutes. Minutes approved.**

> **May 9, 2012**

2. Revised Policy No. 6050 (CTE)

– May/Kea

The changes in the policy allow for more flexibility for students to receive credits for Techprep articulated courses with the college. SCC instructors approve the exam the students take to receive credits. There was a concern about consistency in ways the credits are awarded. While we may have wide disparity among faculty, it is okay because the faculty is in charge of what they approve. Some students could challenge the class as an option. Passed with one abstention.

3. Mission Statement

– Cammish

Modification of the mission statement was a recommendation by the last accreditation team: identification of whom we serve, our location, etc. PERT had meetings to draft the statement and discussed it. We looked at other institutions. We added dynamic because the student population changes. We included local and beyond because our students are local, regional, national and international. We featured the areas of importance to the state: basic skills, transfer and career technical education. Peter asked SGC folks to take it back and bring feedback. Timeline of August 22. CSEA will share it right away. Deans will share with faculty. A presentation slide will be included for the general address to the faculty and staff at the FlexCal in the fall.

4. Classified Hiring Process: This applies to all staff positions.

– Cammish/Simon

Cynthia and several others have met and discussed the way for acquiring staff positions. A chart of the process is available upon request. Additional positions will be initiated by the manager when an area has grown. That may also be generated by recommendations from SLO, program reviews, etc.

- Develop criteria for deciding what positions are replaced or approved tied to SLO, SAO, Strategic Plan, Accreditation recommendations, Program Review.
- Use that as a rubric for the committees to assess the needs of the positions.

5. Strategic Proposals Update

– Cammish

There were over thirty proposals submitted. Some are SB70 and others are general fund. There were discussions about the potential for duplication of services and how to coordinate them. An example is Transitions and UMOJA.

- **Technology upgrade**
- **Student Success**
- **Stuff**
- **Explore what from 73K from VTEA or SB70**

The list of the requests is being sent to FABPAC for action.

6. CEO/BOT Annual 2012-13 Goals

- Laguerre

No need to review the board's goals. It is likely they will be pulled and refined by the board at tonight's meeting. But, I would like any comments, questions, suggestions and recommendations from SGC.

7. Job Description – Executive Director

Foundation

- Laguerre

Will send the job description to members.

8. BSI Summer and Fall Grant Recipients

- Cammish/Reeve

This will be shared electronically.

9. College Area Reports/Announcements:

- **Superintendent/President**

- Jowel Laguerre

There is a board meeting tonight. The next board meeting is July 18th.

- **ASSC**

- Naser Baig

ASSC heard concerns about the transition of the theater to performing arts. ASSC threw out election results. An interim committee is running ASSC until new elections are held in the fall. Minutes available through Mostafa. Clubs need to be renewed every semester. Could ASSC make the charter two years for a club? ASSC will consider that.

- **Academic Senate**

- Susanna Gunther

No report

- **SCFA**

- Gene Thomas

No report.

- **CSEA**

- Debbie Luttrell-Williams

No report.

- **Local 39**

- Jeff Lehfeltd

No report. No meeting since ratification.

- **Management**

- Erin Vines & Zandra Gilley

Met with meeting and Confer. Have a retreat for June 28th.

- **Minority Coalition**

- Kevin Anderson & Karen McCord

Will do a cultural presentation for Flex. Michael Wynn will be the presenter.

- **Human Resources**

- Vacant

- Interim Director – Charo

- Donna and Shawna

- Imaculate Idesika will replace Charo

- **Academic Affairs**

- Arturo Reyes

No report. SLOs faculty hired over the summer to work on them.

- **Student Affairs**

- Erin Vines/Jowel Laguerre

Virtual Student Services is looking at services that can be provided online

- **Finance & Administration and FaBPAC**

- Yulian Ligioso

- Hired a Facilities Director coming from Barstow

- Getting close to Fiscal Director; Account position goes to the board tonight.

- FaBPAC meeting on the 18th.

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- **Institutional Advancement**

- Peter Bostic

Peter Bostic has resigned

Cynthia Garcia hired as new Grant Writer.

10. Good of the Order

No report.

11. Adjournment: 4:10 p.m.

Next meeting: June 27th from 3 to 5.