

SHARED GOVERNANCE COUNCIL MEETING

Minutes – November 10, 2010

Board Room 2:00 – 4:00 p.m.

Members Present

Minority Coalition: Karen McCord, Kevin Anderson
Faculty: Tom Grube, Richard Kleeberg for Thom Watkins
Administration: Erin Vines

Classified: Cynthia Simon
Students: John Glidden, Lillian Nelson

Resource Persons: Dr. Jowel Laguerre, S/P; Arturo Reyes, EVP-ASA; Karen Ulrich, Dir HR; Roy Stutzman, Cons-Fin/Admin; Peter Bostic, ED-IA; Jeff Lamb, Dean Aca Success & LR; Nora O'Neill, Exec. Coord.

Members Absent

Classified: Local 39 **Administration:** Zandra Gilley

1. (a) **Call to Order**

In Dr. Laguerre called the meeting to order at 2:08 p.m.

(b) **Approval of Agenda**

It was moved by Kevin Anderson and seconded by John Glidden to approve the Agenda for this meeting, amended by deleting Item 8, Emeritus Policy, as it was a duplicate entry. The motion carried unanimously.

(c) **Approval of Minutes**

There were no minutes to approve at this meeting.

- ### 2. **Sustainability Advisory Committee:**
- Dean of Math & Science Betsy Julian informed the SGC members that there is a new Sustainability Advisory Council at SCC, which includes a wide range of individuals from various departments. The Committee will be working to get signed on to the American University Presidents' Climate Commitment as it details some of the steps they should take. In addition, the Committee will be working with Facilities to have a full energy audit for the campus. They are also looking into some recycling options to improve the current recycling at the College. Betsy advised that the State of California has just passed new guidelines for water conservation, and the Committee will be researching that as well. Cynthia Simon and Lillian Nelson stated that the campus had an energy audit done a couple of years ago and suggested the Committee check with Dave Froehlich and/or Mark Barrett about it. The SGC agreed to support the Sustainability Advisory Council.
- ### 3. **PERT & IPP:**
- Jeff Lamb and Chris Myers advised that they are looking to expand their membership to include more faculty voices and have decided to make the Research Office at SCC the central conduit for all that is happening with PERT and IPP. PERT Proposals will be coming to SGC for review soon. In addition, they are changing the way PERT interacts with the Program Review documents. Finally, they have received information back from their faculty survey and will be looking at the results and notifying the College as appropriate.
- ### 4. **Accreditation – Writing Reports:**
- Jeff Lamb reported that the ACCJC updated their Guidelines for Institutions, and they now include Distance Education and Correspondence Education.
- ### 5. **Emeritus Policy:**
- It was moved by Kevin Anderson and seconded by Cynthia Simon to approve the new Emeritus Policy (Number TBD). The motion carried unanimously.

- 6. Budget Update:** Roy Stutzman informed the SGC of additional details he has received on the State budget and advised he will be holding Budget Forums on November 18, 2010, at 10:00 a.m. and 1:00 p.m. to update the entire College on the budget situation.
- 7. Gates Foundation “Completion by Design” Grant Opportunity:** Faculty Member Diane White informed the SGC about the partnership SCC has established with Contra Costa Community College to pursue this grant opportunity. Inasmuch as this item was listed on the meeting agenda as “Information” only, it was moved by Kevin Anderson and seconded by Thom Watkins to change the purpose of this item on the agenda to “Approval.” The motion carried unanimously. It was then moved by Tom Grube and seconded by Cynthia Simon that the SGC approve to support SCCs partnering with Contra Costa Community College to pursue this grant opportunity by stating the following:

“The Shared Governance Council, with great enthusiasm, supports Solano Community College seeking the Gates Foundation “Completion by Design” grant and pledges its support to the success of the “Completion by Design” program. The SGC will also comply with the requirements established by the Gates Foundation for this grant. The SGC enthusiastically embraces the kinds of change that the Gates Foundation grant is seeking.”

The motion carried unanimously.

- 8. Review of Agenda for the November 17, 2010, Governing Board Meeting:** Dr. Laguerre reviewed the Agenda for the November 17, 2010, Governing Board Meeting, with the SGC.

9. College Area Reports/Announcements

Superintendent/

President:

Dr. Laguerre advised that Arturo Reyes, Peter Bostic, and Tom Grube met with a firm that is interested in helping the College update its Educational Master Plan and Facilities Master Plan as well as help the College prepare for the next Bond. Dr. Laguerre said he hopes to eventually have a new Science Building, a new Library, and a renovated Theatre on the Fairfield campus, a Bio-Tech Center at the Vacaville Center, and a new Higher Education building at the Vallejo Center.

ASSC:

John Glidden advised that funding requestors made their presentations to ASSC. ASSC will decide final winners next Tuesday. The Food Drive is currently taking place – there are red barrels placed around the campus for people to leave their donations. ASSC is challenging the various campus groups to increase their canned goods donations. The Food Drive goes through the December 1, 2010. The student study lounge (next to the Student Development office) has opened.

Academic Senate:

Richard Kleeberg advised that the Academic Senate has made some strides in making changes to the Flex Cal program. These changes will be implemented in the August, 2011, Flex Cal. They will have a 3-hour required day to discuss Basic Skills, possibly including a guest speaker on Basic Skills. They are looking at eliminating activities which are not appropriate Flex Cal activities – the activities must provide instructional development. They are hoping to find more time on the required Flex Cal days to make their classes better and improve their instruction. A large number of the faculty has not been completely pleased with the guest faculty they have had over the past 15 years. Susanna Crawford is working more closely with the Flex Cal Committee.

Academic &

Student Affairs:

No report.

SCFA:

Tom Grube informed SGC that the SCFA past a resolution supporting the Gates Foundation grant. They have reviewed the draft of job announcements for two release-time positions and provided their feedback. In addition the SCFA has been wrestling over the academic calendar for 12/13 with regard to teaching on November 23, the day before Thanksgiving, and have sent a survey to the faculty, with three suggestions on how to fix the problems, to see how they want to handle the matter.

CSEA: No report.

Local 39: No report.

Management: Erin Vines reported that last Monday the Administrative Leadership Group (ALG), along with some faculty members, attended the Dixon Chamber of Commerce meeting, which included the Mayor of Dixon and Superintendent of Schools. There was good representation from SCC. The discussion included ESL, a possible Middle-College, and taking advantage of some of their facilities they have offered to the College.

Minority Coalition: The Minority Coalition met on October 27, where they did some reorganizing for the upcoming years and heard some concerns from members. The Coalition is also considering a “Children of Color” Conference (possibly next fall) as well as looking at other ways they can contribute on a community basis, such as supporting the Ethnic Studies Program.

Human Resources: No report.

Tech. & LR.: No report.

Academic & Student Affairs: Arturo Reyes advised that he has met with the Deans to talk about prioritization of faculty positions for the coming year. He will be meeting with the Academic Senate to present the ideas. Also, the Spring Schedule is online already. In addition, Arturo informed SGC that he had a visit from Jose Millan, CCLC, and gave him and Dr. Rock from Chile, a comprehensive tour of the CTE and Student Center.

Administrative & Business Services: Roy Stutzman advised that FABPAC heard the presentation on the Gates Foundation grant proposal and endorses it as well. He also informed SGC that the auditors are on campus this week and next week.

The meeting was adjourned at 4:10 p.m.

JCL/no