

# SHARED GOVERNANCE COUNCIL MEETING

Minutes – April 14, 2010

Board Room 2:00 – 4:00 p.m.

## Members Present

**Minority Coalition:** Kevin Anderson, Shirley Lewis

**Faculty:** Jeff Lamb, Tom Grube

**Classified:** Ralph Meyer, Cynthia Simon

**Students:** Tara Norman, David Brannen

**Resource Persons:** Dr. Jowel Laguerre, S/P; Trudy Largent, Int. Dir HR; Carey Roth, VP-ABS; Lisa Waits, VP-SS; and Nora O’Neill, Exec Coord

## Members Absent

**Administration:** Erin Vines, Zandra Gilley

**Resource Persons:** Robin Steinback, VP-AA; Jim Ennis, Int VP-T&LR; Rob Simas, Dir. R&D; Ross Beck, Dir PR;

### 1. (a) **Call to Order**

Dr. Laguerre called the meeting to order at 2:09 p.m.

### (b) **Approval of Agenda**

It was moved by David Brannen and seconded by Cynthia Simon to approve the Agenda for this meeting. The motion carried unanimously.

### (c) **Approval of Minutes**

There were no minutes to approve at this meeting.

### 2. **PERT (Process Evaluation & Review Team)**

No Report.

### 3. **Accreditation – Writing Reports**

Jeff Lamb advised that a reminder has been sent to the Co-Chairs of the Working Groups asking them for a report by the end of the semester on how things have been progressing over the semester. Some concerns that have come in include the need for more participation in some areas, particularly Technology. There is no Co-Chair for Technology at this moment. Other areas are light in participation. He advised that it is time to begin moving on the Special Report on our probation status. The Accreditation Steering Committee will meet once or twice over the semester. Dr. Laguerre stated that he is working on getting a coordinator for the Accreditation project and said he will be meeting with Tom Grube to finalize this.

### 4. **Banner**

Dr. Laguerre advised that the Governing Board approved the contract for Banner with a 5-2 vote.

### 5. **Policy 5000-Series**

It was moved by David Brannen and seconded by Shirley Lewis to approve the 5000-series policies, with the exception of Policies 5020, 5030, and 5040, which need corrections, and 5300, as the ASSC asked to review the new Mental Health paragraph in that policy. The motion carried unanimously.

### 6. **Governing Board Agenda for the 4/21/20 Governing Board Meeting**

Dr. Laguerre reviewed the Agenda for the 4/21/10 Governing Board Meeting with SGC.

### 7. **College Area Reports/Announcements**

- Superintendent/President:** He has received feedback from ASSC regarding what the Tutoring Club would like to see in connection with their new location. He and Katie Caruso have toured some building to find potential sites. The Tutoring Center will be out of the portables by this fall. Dr. Laguerre also advised that the Vallejo Center status is scheduled to be considered by the Board of Governors on May 3, 2010. If approved, SCC will receive additional funding; i.e., \$1 million this year and \$1 million dollars on July 1, 2010 and every year thereafter.
- ASSC:** Tara Norman advised that the ASSC is excited about the NESBE trip, and they applaud Dr. Laguerre's advocacy of the Tutoring Center. They are also excited about the President's support for the students Study Lounge (7:30 a.m. to 12:00 Midnight). Solano Daze multi-cultural week will be held during the first wee in May. Tara said they have received notice that the new stage and patio benches have arrived. They are currently holding elections and hope everyone reminds students to vote. The students will also be having an Earth Day celebration.
- Academic Affairs:** No Report.
- SCFA:** Tom Grube advised that the SCFA held their elections; however, they have not filled all of their seats, so they will open it up again. Election results: Tom Grube, President; Charlene Snow, Vice-President; Dorothy Hawkes, Secretary; Treasurer position is open. Tom also stated that he has been authorized to sign off on a tentative agreement with the College for the early retirement program. Tom and Trudy Largent will be meeting tomorrow to discuss a backlog of grievance issues.
- CSEA:** Cynthia Simon reported that the CSEA elections will be held in December 2010. Classified Employees' Week is May 17-21. Photos will be taken with a special team who has donated money to the CSEA. They are holding an informational meeting about the early retirement plan on Friday and voting on it next Wednesday
- Local 39:** Ralph Meyer stated that Local 39 has 40 members and said they were still concerned about the shortage of employees when the new Vacaville Center opens. Dr. Laguerre advised that he is looking at the staffing there and knows it is a necessity.
- Management:** No Report.
- Minority Coalition:** Shirley Lewis advised that the Minority Coalition is meeting on April 29, 2010, to elect next year's officers.
- Student Services:** No Report.
- Human Resources:** No Report.
- Academic Senate:** Jeff Lamb reported that the Senate is working on the Faculty of the Year award and celebration day. Richard Kleeberg will be giving a Banner update to the Senate, and their elections are coming up soon.
- Technology & Learning Res.:** No Report.
- Administrative & Business Services** Carey Roth reported that the Banner training is ongoing for deans and budget directors, etc. He is looking forward to having a more definitive budget in mid May. In addition, they are looking at a yearly purchase deadline of May 1 and a possible redistribution of CalCards on July 1.

The meeting was adjourned at 4:00 p.m.

JCL/no