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A. Marie Young
Vallejo
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Board Secretary

The Solano Community College Governing Board meets the first and third Wednesdays of each month at 6:30 p.m. For room locations of the meetings, please check the Governing Board web page (*www.solano.edu/governing_board*) for the most current meeting information. All meetings, with the exception of closed sessions, are open to public participation. Agendas and meeting minutes are available from the Superintendent-President's office and on the Solano Community College District website (*www.solano.edu*).

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Sandy LambaDean, School of Social &
Behavioral Sciences
Shirley Lewis, J.DDean, Vallejo Center
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Maire MorinecDean, School of Applied Technology
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Erik Visser	Director, Athletics
Christie Speck	Director, Early Learning Center
Alysa Borelli	Dean, Enrollment Service

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2019 - 2020 Academic Calendar

SUMMER 2019

JUNE 2019										
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	JULY 2019										
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AUGUST 2019										
SMT WThF S										
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FALL 2019

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AUGUST 2019

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SEPTEMBER 2019

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OCTOBER 2019

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SPRING 2020

JANUARY 2020									
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LEGEND **SUMMER 2019** June 3 – August 1 Six-week Session -- June 10 - July 18 Eight-week Session -- June 10 - August 1 Nine-week Classes -- June 3 – August 1 FALL 2019 August 12 – December 15 Eight-week Session I -- August 12 – October 7 Eight-week Session II -- October 9 – December 8 Professional August 8, October 8 **Development Day** Professional August 9 Development Day (Required) **Finals Week** December 9-15 **SPRING 2020** January 13 - May 21 Eight-week Session I -- January 13 – March 13 Eight-week Session II -- March 14 – May 14 Professional January 9, February 13 **Development Day** Professional January 10 Development Day (Required) Professional March 10 **Development Dav Evening Class Finals** May 14 Begin **Finals Week** May 15-21

Commencement		May 21, 2020		
No Classes				
State Mandated Holiday				
District Holiday				
NUMBER OF INSTRUCTIONAL DAYS (M-F)				

	м	T	W	Th	F	Total
Fall 2019	15	16	16	16	16	79
Spring 2020	15	16	17	16	15	79

FINAL EXAMINATION DAYS (M-F)						
	Μ	T	W	Th	F	Total
Fall 2019	1	1	1	1	1	5
Spring 2020	1	1	1	1	1	5
FLEX DAYS						
Fall 201	9		;	3		
Spring 2	2020		4			
TOTAL 7						
WEEKEND CLASS DAYS INCLUDING FINALS						

Sun
16
16

* The Academic Calendar applies to Instructional Workdays. The Classified Calendar is a separate document, addressing Classified Workdays.

Holidays	State Mandated	Declared by SCCD
Independence Day	July 4 (Th)	
Labor Day	September 2 (M)	August 31 – September 1 (S-Su)
Veterans Day (observance)	November 11 (M)	
Thanksgiving Day	November 28 (Th)	November 29 – December 1 (F-Su)
Martin Luther King, Jr. Day	January 20 (M)	
Lincoln Day	February 14 (F)	February 15 – 16 (S-Su)
Washington Day	February 17 (M)	
Spring Break		April 6 – 12 (M-Su)
Memorial Day	May 25 (M)	

Governing Board Approval 6/20/18

Parking Information

Daily or semester parking permits are required and must be clearly displayed (semester and permit # or date and time for daily displayed permits) throughout each semester and summer session for all vehicles parked at the Fairfield Campus, the Vacaville, Vallejo Centers and the Vallejo Auto Tech Center. Parking permits are not transferable from one person to another. It is against the law to alter, forge, reproduce, sell, or loan your parking decal to another person. Faculty/Staff and designated reserved parking (Rideshare, Disabled, Visitors, etc.) is enforced 7 days a week, 24 hours a day.

Motorcycles: Motorcycles may park in designated motorcycle areas without cost or permits. Motorcycles parked in other areas require permits at the vehicle price.

Purchasing a Permit

Semester/Session Summer: \$6.00 Fall: \$32.00 Spring: \$32.00

Parking permits for the upcoming term are available at the time of registration and throughout the term.

- Log into MySolano (www.solano.edu)
- Click on "Student " on the left hand side
- Under the "Parking" block, click on "Purchase Parking Permit"
- Select the Appropriate Term
- Fill out all information then click "Next"
- Choose or complete "Deliver to" address then click "Next"
- Make any needed edits and / or click "Next"
- Enter your credit card information
- Agree to Credit Card Transaction Agreement then click "Submit My Order"
- Follow the link to print out your Temporary Parking Permit, or go to the order confirmation email and print the attached Temporary Parking Permit

The parking permit should arrive by mail 7 – 10 business days after purchase.

DAILY PARKING PERMITS

- Daily permits must be purchased and displayed each day for vehicles parked on campus
- Purchase Daily permits for \$1.00 for Summer 2019, \$2.00 starting Fall 2019, (Dispensers accept one-dollar bills and coins)
- Dispensers are located near the entrance of each parking lot
- Daily parking permits are interchangeable between the Fairfield Campus, the Vacaville and Vallejo Centers, and the Vallejo Auto Tech Center.
- An inoperable dispenser does not relieve the requirement for a parking permit. Please locate a different dispenser to purchase a daily parking permit.
- Notify the Campus Sheriff's office if the permit dispensers malfunction: (707) 864-7131, or Bldg. 1800B

RIDESHARE/CAR POOL PERMITS

- Visit the Student Life office in 1425 (across from the Bookstore, Fairfield Campus) to apply for a Rideshare permit. Rideshare permits are available on a limited basis for current SCC students who have three or more current SCC students sharing transportation to campus (carpooling).
- Provide current SCC ID cards, proof of enrollment, and license plate numbers of all cars to be driven as part of Rideshare/Car Pool.
- Contact the Student Life office for more information (Room 1425, Phone 707-864-7000 ext. 4367).

Rideshare parking spaces are not available at the Vacaville or Vallejo Centers.

TRAVIS AIR FORCE BASE (TAFB) PARKING

Register for a course at Travis AFB by contacting the instructor to obtain an 'add code' and add the class. Contact the Travis AFB office at (707) 424-2431 for additional instructions.

Obtain base pass at the Visitor Control Center, 615 Airbase Parkway, Fairfield, CA (located on the left-hand side before the main gates) by providing the following information:

- A current driver's license
- Valid car registration for the vehicle driven to class each week (vehicle [gate] passes are not transferable to any vehicle other than the one for which the pass was originally issued)
- Valid proof of vehicle insurance
- Proof of enrollment at Travis AFB (registration printout with current classes is acceptable)
- Additional forms of identification as needed upon request

Please allow one hour for issuance of a gate pass.

Students must have their own transportation to Travis AFB. Automobiles without military ID or an authorized semester pass will not be admitted on Travis AFB. For additional information, please call the SCC Travis office (707) 424-2431.

Vehicle (gate) passes are not transferable to any vehicle.

PARKING ENFORCEMENT

Parking is not enforced in student lots during the first week of the fall and spring semesters and summer session offered (e.g. for a 10-week session, parking is not enforced for the first week. Parking will be enforced for any session beginning after the 10-week session.)

Permit parking is enforced in student lots during each semester and summer session M-F 7 a.m. – 10 p.m. Ride Share, Visitor Parking, Faculty and Staff Parking, Disabled Parking and other reserved areas require appropriate parking permit is displayed at all times 24 hours a day, 7 days a week.

PARKING LOT INFORMATION

Student Lots:

Fairfield Campus Lots 1 – 7 Vacaville Center Lots 1 – 4 Vallejo Center Lots 1 – 2 Vallejo Auto Tech Center

Faculty/Staff Lots:

Fairfield Campus Lots A – F Reserved stalls in other locations

Disabled Parking:

Individuals parked in the marked Disabled Parking spaces must have state issued placard or plates AND an SCC daily or semester parking permit.

Early Learning Center Parking:

15-minute drop-off or pick-up parking is available in the yellow zones in Lot D outside 200A. No faculty/staff or student parking is allowed in the Child Care Center yellow zone parking.

Cosmetology Services Parking

Parking for Cosmetology Services is located in Lot D. Cosmetology Parking spaces are in front of the Cosmetology Building (1600). Patrons must display a permit from the Cosmetology Department. These spaces are restricted to Cosmetology patron parking M-F 8:00a.m. – 5:00p.m.

Visitor Parking

Visitor parking is available in the marked spaces in Lot 1. Parking is available in these spaces for 30 minutes at a time in a 4-hour block. For visits longer than 30 minutes, daily parking permits can be purchased for \$1.00 for Summer 2019, \$2.00 starting Fall 2019, from the dispensers, then park in one of the Student parking lots. The visitor parking area is not available for faculty, staff, or students.

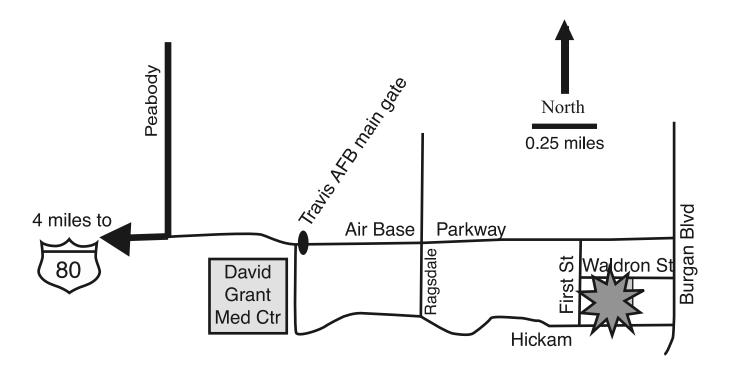
Rideshare Parking

Special permits are available for 3 or more SCC students sharing transportation to the Fairfield Campus to park in rideshare spaces in Lots 1 and 2.

ADDITIONAL PARKING INFORMATION:

- Permits must be displayed according to the permit directions
- Parking Handbooks are available online at http://www.solano.edu/police/parking.php or at the Campus Sheriff's office in Building 1800B on the Fairfield Campus
- California Vehicle Code and SCC District parking regulations are enforced by the Campus Sheriff's office
- An appeal process is available to contest parking citations (*www.pticket.com/solanocc*, click on "How to Contest")

For questions regarding parking, call (707) 864-7131.



The Travis AFB University Center is located in Building 249 at 530 Hickam Avenue on Travis Air Force Base. To get to the Center, take the Air Base Parkway exit off of I-80 and follow it until it ends at the Travis Main Gate. Instructions for obtaining a pass are located below. After obtaining a pass, proceed through the Main Gate, staying on the same street. Turn right onto First Avenue, then left on Waldron Street. About half way down the length of the street, turn right into the parking lot. Drive to the back of the lot; you will see the University Center on your right. You may park in any vacant space.

TRAVIS AIR FORCE BASE GATE PROCEDURE:

Due to base security measures, all non-military students must be registered in a class that meets at Travis AFB to receive a pass to enter the base. Students already registered for Travis classes will be able to obtain their base pass at the **Visitor Control Center**, 615 Airbase Parkway, located on the left-hand side before the main gates. The office is open Monday through Friday 6:00 am - 9:00 pm. Students will be able to obtain their base pass the day class begins. Please be advised it could take at least one hour or more to obtain a base pass. All registered students are required to present all of the documents listed below:

- 1. A current driver's license
- 2. Valid car registration (this must be the vehicle you will drive to class each week)
- 3. Valid proof of vehicle insurance.
- 4. Proof of your enrollment in a class at Travis (your registration printout showing your classes).
- 5. Travis AFB personnel may require other forms of identification as needed.

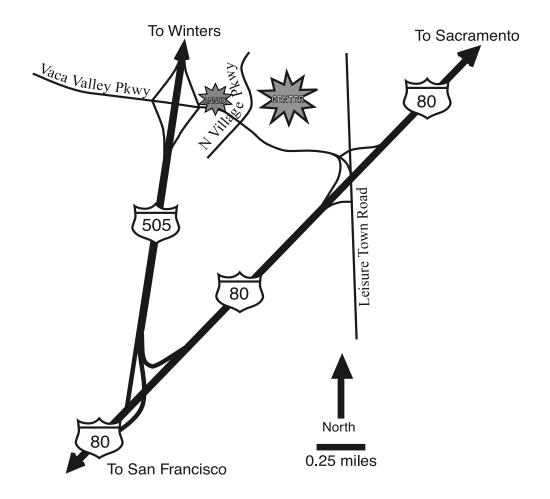
IMPORTANT: Students must have their own transportation. Anyone in an automobile without military ID, or an authorized semester pass, will not be admitted on TAFB.

If you wish to add a Travis class, you must contact the instructor to obtain an "Add [Authorization] Code" and enroll in the course prior to being admitted to the Base. Once enrolled you must contact the SCC Travis office to inform them.

For additional information or inquiries, please go to *www.solano.edu/tafb* or call the SCC Travis office at (707) 424-2431.

Center Hours: Monday/Tuesday Wednesday/ Thursday Friday

2:30 pm - 6:00 pm 9:00 am - 6:00 pm Closed



The Solano Community College Vacaville Center is located north of the City of Vacaville at 2001 North Village Parkway. Turn onto North Village Parkway (formerly known as 1990 Akerly Drive), just off of Vaca Valley Parkway.

DIRECTIONS FROM FAIRFIELD/VACAVILLE:

Take I-80 East to I-505 and drive about 1/2 mile to the Vaca Valley Parkway exit. Turn right at the exit ramp stoplight on to Vaca Valley Parkway and go one block to North Village Parkway. Turn left at the stoplight on to North Village Parkway; the parking lot entrance to the Center is visible on the right side of the street within a distance of 1/2 block.

DIRECTIONS FROM DAVIS/DIXON:

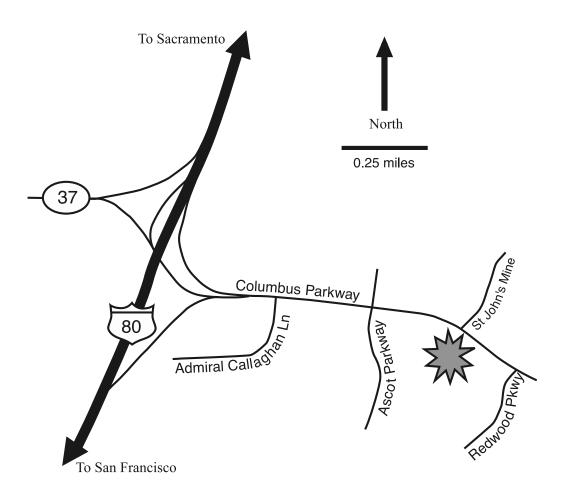
Take I-80 West to the Leisure Town Road exit. Turn right onto Vaca Valley Parkway. Continue straight for approximately 1/2 mile to North Village Parkway and turn right at the stoplight. Turn right into the parking lot entrance to the Center.

PARKING:

Semester parking passes are \$20 per vehicle and may be purchased online through your MySolano account. The permit is valid for the Fairfield campus, the Vallejo and Vacaville Centers, and the Vallejo AutoTech Center. Daily parking permits are available for \$1 from the machines located in the parking lots. Daily permits are valid for all campus locations.

For additional information please go to: *www.solano.edu/vacaville* or call the Vacaville Center at (707) 863-7836

Campus Maps - Vallejo



The Solano Community College Vallejo Center is located at 545 Columbus Parkway.

DIRECTIONS FROM FAIRFIELD/VACAVILLE/DAVIS/DIXON

Take I-80 toward San Francisco and exit at Columbus Parkway. The Solano Community College Vallejo Center is located approximately 1 & 1/2 miles on your right.

DIRECTIONS FROM

PLEASANT HILL/CONCORD/WALNUT CREEK

Take 680 North to 780 West. From 780 West take I-80 East toward Sacramento. Exit at Columbus Parkway. The new Solano Community College Vallejo Center is located approximately 1 & 1/2 miles on your right.

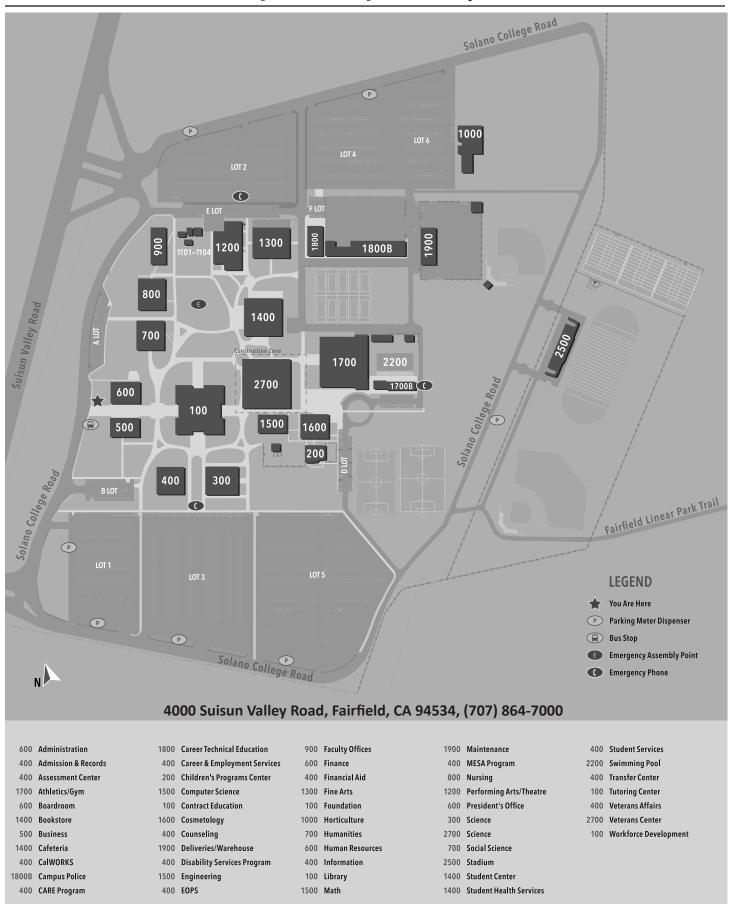
PARKING

Parking at the Vallejo Center is \$20 per vehicle. The permit is valid for the Fairfield campus and the Vallejo and Vacaville Centers.

Daily parking permits are available for \$1 from the machine located in the parking lot and are valid for all campus locations. Parking is enforced 24 hours a day.

For additional information or inquiries please go to: *www.solano.edu/vallejo* or call the Vallejo Center at (707) 642-8188.

Campus Map - Fairfield



(707) Area Code • 864-7000 Main Line Web Site: www.solano.edu Solano Community College's main telephone line is an automated system All direct lines and extensions have 24-hour voicemail.

Academic Affairs	864-7102	
Academic Success Center/ Tutoring	864-7230	
Aeronautics/Nut Tree	864-7185	
Admissions and Records	864-7171	
ASSC	864-7268	
Assessment Center	864-7000	ext. 4525
Athletics	864-7119	
Auto Tech Center	864-7151	
Bookstore	864-7111	
CalWORKS	864-7000	ext. 4645
Cafeteria office	863-7887	
Campus Sheriff's office	864-7131	
Campus Sheriff's office (After Hours)	580-6526	
Children's Programs/Early Learning Center	864-7182	
Community Services/ Facility Rentals	864-7000	ext. 4400
Cosmetology Receptionist	864-7180	
Counseling & Special Services	864-7101	
Disability Services Program	864-7136	
Educational Foundation	864-7141	
Finance & Administration	864-7147	
Financial Aid	864-7103	
Fire Academy	864-7000	ext. 4582
Human Resources office	864-7128	
International Programs	864-7000	ext. 4711
Library Circulation/Library Reference Desk	864-7000	ext. 4519
Lost and Found	864-7168	

Maintenance and Operations	864-7197	
Math Activities Center (MAC Lab)	864-7138	
Occupational Work Experience	864-7139	
Parking Information	864-7113	
School of:		
Applied Technology and Business	864-7229	
Health Sciences	864-7108	
Liberal Arts	864-7114	
Math & Science	864-7211	
Social & Behavioral Sciences	864-7251	
Student Health Center & Services	864-7163	
Superintendent-President	864-7299	
Special Services:		
EOPS/CARE	864-7000	ext. 4444
Student Life Center	864-7168	
Career Center	864-7124	
Student Services office	864-7173	
Travis Air Force Base Center	424-2431	
Technology Support Services Help Desk	864-7000	ext. 4690
Theater Box office	864-7100	
Transfer Center	864-7158	
TRIO	864-7000	ext. 4498
Tutoring Center (ASTC)	864-7230	
UMOJA office	864-7134	
Vacaville Center	863-7836	
Vallejo Center	642-8188	
Veterans Affairs	864-7105	

Glossary

Academic Year - Consists of the summer session and fall semester of one calendar year and the spring semester of the following calendar year.

Accredited Institution - A college or university which has been accredited by an institutional accrediting body which is recognized by the Council on Postsecondary Accreditation and the U.S. Department of Education.

Add - Officially enrolling in a course.

Area of Study - A broad area of academic interest identified by a three- to four-digit alpha code for example Psychology (PSYC) or Art (ART).

Assessment/Placement Tests - Tests given prior to registration in classes. The results are used to determine the student's placement at the most appropriate class level. Some placement may be based on other criteria, like High School grades or courses taken. See the Placement Center for details.

ASSIST - A computerized student-transfer information system that can be accessed over the World Wide Web. It displays reports of how course credits earned at one California college or university can be applied when transferred to another. ASSIST is the official repository of articulation for California's colleges and universities and therefore provides the most accurate and up-to-date information available about student transfer in California. The ASSIST web site is: *www.assist.org*.

Associate Degree (A.A. or A.S.) - A degree (Associate in Arts or Associate in Science) granted by a community college which recognizes a student's satisfactory completion of an organized program of study of at least 60 units, including the major and general education requirements.

Associate Degree for Transfer (AD-T) - An Associate Degree for Transfer (ADT) is a guaranteed pathway for transfer into the California State University (CSU) system. After earning an Associate of Arts for Transfer (AA-T) or Associate of Science for Transfer (AS-T) degree, students will be guaranteed admission to a CSU campus with junior standing.

Attempted Hours (AH) - Total number of units in the courses for which a student has enrolled and received a grade of A, B, C, D or F.

Bachelor's Degree (B.A., A.B., or B.S.) - A degree granted by a four-year college or university which recognizes a student's satisfactory completion of an organized program of study consisting of at least 120 semester units. Solano Community College offers a B.S. in Biomanufacturing. **CalWORKs** - California Work Opportunities and Responsibility to Kids program is available at Solano Community College. Students in this program will be referred by Solano or Yolo County Social Welfare Departments. This welfare-to-work program will enable welfare recipients to attain job training skills.

CARE - Cooperative Agency Resources for Education (CARE) is a supplemental component of EOPS that specifically assists EOPS students who are single heads of welfare households with young children, by offering supportive services so they are able to acquire the education, training and marketable skills needed to transition from welfare-dependence to employment and eventual self-sufficiency for their families. Every CARE student is an EOPS student who must meet the eligibility criteria for both programs.

Canvas - The Learning Management System used by Solano Community College to deliver online courses. Class materials, assignments and communications are accessed through the Canvas website.

Certificate of Achievement - A certificate granted by a community college which recognizes a student's satisfactory completion of an organized program of vocational study in the major.

Class Section - Specific class meetings of a Course identified by a Course Reference Number or CRN. See Course Reference Number (CRN).

College Work Study (CWS) - A program of federal aid which provides funds for student jobs.

Community Education Course - Fee-based, not for credit courses offered through the College.

Concurrent Enrollment - Taking one course at a CSU or UC campus while also enrolled at Solano Community College. Also refers to high school students enrolled in a college course.

Corequisite - There are two types of corequisites. The first is a course or equivalent preparation that must be taken concurrently with another course. The second is a course or equivalent preparation that may be completed before OR taken concurrently with another course. Both types of corequisites are listed under "Prerequisites," but the second type is followed by the parenthetical phrase "may be taken concurrently." A student's enrollment in a course with a corequisite is blocked until the requirements of the corequisite are satisfied.

Course - A particular topic within an area of study. This is identified by a course number. See "Course Number."

Course Advisory - A course or equivalent preparation that will broaden or deepen a student's learning experience in a subsequent course. A student's enrollment in a course with an advisory is not blocked for lack of the advisory skills.

Course Description - Brief statement about the content of a particular course.

Course Number - A three- to four-digit number or alphanumeric number to identify a particular subject topic for example, Psychology 001 (PSYC 001) or Kinesiology (KINE) 006E.

Course Reference Number (CRN) - The 5-digit number assigned to a specific class section each semester. Starting with 1 for Spring, 6 for Summer and 8 for fall.

Credit - Refers to the units earned by completing a class.

Credit by Examination - Course or unit credit granted for demonstrated proficiency in a given area as determined by an examination.

CSU - California State University System. The CSU web site is www.calstate.edu.

Degrees - A diploma granted by a college stating that the student has attained a certain level of ability in a specific field. The most common degrees are:

1) A.A.— Associate in Arts;

2) A.S.— Associate in Science;

- 3) B.A.— Bachelor of Arts;
- 4) B.S.— Bachelor of Science;
- 5) M.A.—Master of Arts;
- 6) Ph.D.—Doctor of Philosophy; and
- 7) Ed.D.—Doctor of Education.

Disqualification - A situation caused by low academic or progress performance, in which the disqualified student may not continue at the college without approval for readmission. See Catalog section on Academic Regulations.

Drop - Selectively withdrawing from a course, but remaining enrolled in college.

Drop Dates - 1) Last day to drop a class with no course or grade recorded (at the 30% point of the class); 2) Last date to drop a class with "W" grade recorded (at the 62.5% point of the class).

DSP - Disability Services Program offers supportive services for students with physical, communication, learning or psychological disabilities or other medical problems.

Elective - Courses which are not required for the major or general education but are acceptable for credit. An elective course may be in the student's major area of study or any department of a college.

EOPS - Extended Opportunity Programs and Services (EOPS) primary goal is to encourage the enrollment, retention and transfer of students disadvantaged by language, social, economic and educational circumstances, and to facilitate the successful completion of their goals and objectives in college. EOPS offers academic and support counseling, financial aid and other support services.

EUREKA - A computerized career information system available to students in the College Career Center.

Full-time Student - A student taking twelve or more class units in a regular Fall/Spring semester or six units in Summer.

General Education Requirements - Courses covering the broad area of thought and experience common to every person.

Good Standing - Indicates that a student's grade point average in the previous semester and cumulative grade point average is C (2.0) or better.

Grade Points - The numerical value of a college letter grade, A=4, B=3, C=2, D=1, others=0.

Grade Point Average - Grade point average (GPA) indicates an overall level of academic achievement. It is an important measure used in making decisions on probation and disqualification, eligibility for graduation, and transfer to four-year institutions. The grade point average is derived from the following unit system:

- A = 4 grade points per unit
- B = 3 grade points per unit
- C = 2 grade points per unit
- D = 1 grade point per unit
- F = 0 grade points per unit

The GPA is calculated by dividing the total number of grade points received by the number of units attempted.

Guided Pathways - A highly structured approach to student success that provides students with a set of clear course-taking patterns that promotes better enrollment decisions and integrates support services in ways that make it easier for students to get the help they need.

Honors - These courses are designated with the course number "049" or "099" in the discipline in which they are offered. These courses have prerequisites. Please see the dean of the appropriate discipline area for more information.

Hour - Same as credit, credit unit, unit (See Credit).

Glossary

Hybrid Course - A class presented using a combination of instructional formats. Both in-class and online instruction, assignments, and activities are included in hybrid courses.

IGETC - Intersegmental General Education Transfer Curriculum. Completion of the IGETC will permit a student to transfer from a community college to a campus in either the California State University or University of California system without the need, after transfer, to take additional lower-division, general education courses to satisfy campus G.E. requirements. (See counselor for exceptions).

Independent Study - Opportunity to do individual study in areas not covered in a regular course.

Job-Direct Certificate - A certificate granted by Solano College which recognizes a student's satisfactory completion of a shortened program of study specifically designed to prepare students for employment in the identified field.

Late Start - Courses or programs offered in an accelerated mode. Some courses can be completed in less than a semester. Some programs can be completed in less time than normally offered programs.

Learning Community - A class where students work together with a team of instructors from different subject areas to study a theme or question. Learning community classes involve less traditional lecture and more seminar, discussion, and group activities.

Learning Disability Program - This program offers specialized services and instruction to students that have been identified as learning disabled.

Lower Division - Courses at the freshmen and sophomore level of college.

Major - An organized program of courses leading to an Associate Degree or Occupational Certificate.

Matriculation - A process which brings a college and a student who enrolls for credit into an agreement for the purpose of realizing the student's educational objective. A primary part of matriculation is the assessment, orientation, and counseling of new nonexempt students. The following students are exempted from the matriculation process:

- 1) Students who have completed an Associate degree or higher;
- 2) students who seek to enroll in noncredit courses only;
- students indicating an education goal of job skills (to maintain current job), personal interest (not for employment), complete credits for high school, or maintain certificate or license (i.e., nursing, real estate).

Minor - The subject field of study which a student chooses for secondary emphasis.

MySolano - A web-based portal for students to look up classes, register for classes, get grades, request transcripts, get news and information, email and more visit *www. solano.edu*.

Noncredit Course - Courses numbered 500-799 which grant no college credit or student grades. A noncredit course should not be confused with the credit/nocredit grading option defined above.

Online Courses - Courses offered by Solano Community College that can be completed entirely online through the Internet. Instructor and student interact in a variety of ways (email, chat rooms, discussion boards). Course content and assignments are equivalent to comparable courses taught on campus. Online courses follow the same semester schedule as on campus classes; they are not selfpaced. However, students have more flexibility over their study time in an online course. Some online courses may require occasional on-campus meetings for orientations or exams.

Open Entry - Courses which students may enroll in throughout the semester.

Open Exit - Courses which may be completed upon fulfillment of course requirements at any time during the semester.

Pass/No Pass - A grading system by which units of credit may be earned but no letter grade is assigned. Such units are not used in computing the grade point average. The credit/no-credit grading option should not be confused with noncredit courses defined above.

Passed/Earned Hours (PH/EH) - Total number of units in the courses for which a student has received a grade of A, B, C, D, F, or CREDIT.

Prerequisite - A course or equivalent preparation that must be completed before enrolling in another course. A student's enrollment in a course with a prerequisite is blocked until the requirements of the prerequisite are satisfied.

Probation - A trial period in which a student must improve scholastic achievement.

Program of Study - A planned series of courses and activities.

Registration - The process of selecting and enrolling in classes and paying the required fees.

SCC Minimum English Standard - Eligibility for enrollment in ENGL 310D.

SCC Minimum Mathematics Standard - Eligibility for enrollment in MATH 102 or MATH 330 (Elementary Algebra).

Glossary

Schedule of Classes - A list of courses offered for a particular semester, which can be found online at *www. solano.edu*, and which list by subject, course number, CRN, course title, units, instructure, time, and location. Semester - A subdivision of the academic year into two sessions, usually fall and spring, each lasting approximately seventeen weeks.

Smart Classroom - A classroom in which the instructional methods used may include a variety of multimedia technologies such as computers, CD ROM, VCR, Laser Disk, Internet and presentation software programs.

Student Load - The number of class units which a student takes in any given semester. A full student load is twelve or more units. A normal full-time class load is fifteen units.

Substandard Grades - A grade of D, F, or NC. (Title V 55761).

TAG - Transfer Admission Guarantee is a formal, written agreement that offers students guaranteed admission to a University.

TANF - Transitional Assistance to Needy Families is available at Solano Community College. Students in this program will be referred by Solano or Yolo County Social Welfare Departments. This welfare-to-work program will enable AFDC welfare recipients to attain job skills.

TBA - To be announced (TBA) is noted in the Schedule of Classes when the room or time of a course was not known at time of schedule printing. Lists are posted at registration time to provide information to replace TBA.

Tech Prep - A seamless vocational curriculum partnership between participating high schools and Solano Community College which leads to technical proficiency/certification and job placement.

Transcript - A list of all courses taken at a college or university showing the final grade received for each course. Official transcripts bear a seal of the college and signature of a designated college official and are sent directly from one institution to another.

Transfer - Changing from one college to another after meeting the requirements for admission to the second institution.

Transfer Course - A course acceptable for credit at another college.

Travel Study - A course which combines traditional class study with the non-traditional learning experience of travel to an off-campus site relevant to the course subject matter.

Units - The measure of college credit given a course, usually on the basis of one unit for each lecture hour per week or for every two to three laboratory hours per week.

UC - The University of California System. The UC web site is *www.ucop.edu*.

Upper Division - Courses or classes intended for the junior and senior years of college.

Variable Units - The range of units which may be earned in a given course. Most courses do not have variable units.

Waitlist - Allows students to show their interest in a course where the seat capacity has been reached.

Withdrawal - Dropping one or more classes.

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