



WEEKLY FACILITIES MEMO

August 19, 2019 – August 25, 2019

Monday – August 19, 2019					
Room	Event	Time	Facilities Instructions	End Date	Contact
431	Articulation Meeting	1:30p-2:30p			Kristin Conner
443	TAP Workshop	2:00p-4:00p			Amber Cheatham
501	Office Hours	12:30p-1:30p		12/15/19	Kathleen Callison
705	Office Hours	5:00p-6:00p		12/15/19	Janet Leary
611	Fiscal Meeting	1:00p-2:00p			Robert Diamond
Honeychurch Boardroom	Academic Senate	1:00p-5:30p			Sheila Kaushal
Honeychurch Boardroom	SCSBA Meeting	6:00p-7:00p			Sandra Therrien
1645	Office Hours	5:00p-6:30p		12/11/19	Simone Findlay
Back Half of Cafeteria	ECHS Parent Mixer/Potluck	6:00p-7:00p			John Pizzo
1775	Women's Soccer	1:45-3:00p		12/15/19	Jeff Cardinal
Tennis Courts	Tennis	8:00a-12:00p		8/24/19	Phil Cello

Tuesday – August 20, 2019					
Room	Event	Time	Facilities Instructions	End Date	Contact
155	Meeting	3:30p-5:30p			Eileen Amick
431	Office Hours	10:00a-11:00a		12/11/19	Kelvin Cheah
446	Smart Borrower Workshop	10:00a-11:00a			Fiorella Minchillo
501	Tech Review Committee meeting	1:30p-4:00p			Lisa Abbott
503	Lab Activity	8:00a-10:50a			Jill Crompton
Honeychurch Boardroom	CBOC	3:00p-6:00p			Jason Yi
1738	Volleyball	3:00p-4:00p		11/14/19	Darla Williams
1775	Women's Soccer	1:45-3:00p		12/15/19	Jeff Cardinal
Tennis Courts	Tennis	8:00a-12:00p		8/24/19	Phil Cello



WEEKLY FACILITIES MEMO

August 19, 2019 – August 25, 2019

Wednesday – August 21, 2019					
Room	Event	Time	Facilities Instructions	End Date	Contact
431	Women's Bible Study	12:15p-1:30p		12/13/19	Amy Dauffenbach
443	TAP Workshop	2:00p-4:00p			Amber Cheatham
501	Office Hours	12:30p-1:30p		12/15/19	Kathleen Callison
Honeychurch Boardroom	Management Meeting	9:00a-12:00p			Sandra Therrien
Honeychurch Boardroom	Fiscal Advisory Meeting	2:00p-3:00p			Robert Diamond
Pam Keith	Trustees Goals Workshop	4:00p-5:00p			Sandra Therrien
Honeychurch Boardroom	SCCD Governing Board Meeting	6:30p-10:00p			Sandra Therrien
807B	Nursing Math Review	12:00p-1:00p			Janet Schwartz
812	Nurse Department Meeting	9:00a-12:00p			Janet Schwartz
902	Bond Team Meeting	1:30p-2:30p			Lisa Dixon
Back Half of Cafeteria	FT3 Program Welcome Orientation	1:30p – 4:30p			Melissa Reeve
1737	Women's Volleyball	10:00p-8:00p			Darla Williams
1738	Women's Volleyball	12:30p-8:00p			Darla Williams
1746	Women's Volleyball	12:30p-8:00p			Darla Williams
1775	Women's Soccer	1:45-3:00p		12/15/19	Jeff Cardinal
Tennis Courts	Tennis	8:00a-12:00p		8/24/19	Phil Cello
2700 Lobby	Ribbon Cutting Ceremony	5:00p-6:00p			Lisa Dixon



WEEKLY FACILITIES MEMO

August 19, 2019 – August 25, 2019

Thursday – August 22, 2019					
Room	Event	Time	Facilities Instructions	End Date	Contact
431	Office Hours	10:00a-11:00a		12/11/19	Kelvin Cheah
446	Counseling Division Meeting	8:30a-10:00a		12/11/19	Robin Perrett-Ashby
503	Lab Activity	8:00a-10:50a			Jill Crompton
611	Fiscal Meeting	9:00a-12:00p			Rob Diamond
1645	Office Hours	5:00p-6:30p		12/11/19	Simone Findlay
1738	Volleyball	3:00p-4:00p		11/14/19	Darla Williams
1775	Women's Soccer	1:45-3:00p		12/15/19	Jeff Cardinal
Tennis Courts	Tennis	8:00a-12:00p		8/24/19	Phil Cello
VJO multipurpose room/ Lobby and Patio	Business Partnership Program	9:00a-7:30p	Emailed 5/20/19		Eileen Amick

Friday – August 23, 2019					
Room	Event	Time	Facilities Instructions	End Date	Contact
505	Training	8:30a-10:30a			Salvatore Abbate
Honeychurch Boardroom	Student Equity and Success Council Meeting	12:00p-2:00p			Sandra Therrien
714	French Club	12:00p-1:00p		12/11/19	Lorna Marlow-Munoz
Back Half of Cafeteria	Welcome Back Athletic Lunch	11:30p-2:00p	Emailed 8/16/19		Claire Gover
Faculty Staff Lounge	Meeting	10:00-2:00p			Anthony Ayala
Tennis Courts	Tennis	8:00a-12:00p		8/24/19	Phil Cello

Saturday – August 24, 2019					
Room	Event	Time	Facilities Instructions	End Date	Contact
Tennis Courts	Tennis	8:00a-11:00a		8/24/19	Phil Cello

Sunday – August 25, 2019					
Room	Event	Time	Facilities Instructions	End Date	Contact