



Weekly Facilities Memo

Monday, May 8 – May 14, 2017

Room	Event	Date & Time	End Date	Contact Person
<u>Monday, May 8</u>				
103A	CASHNet/DNP Project	12:00 p.m. – 4:00 p.m.		Evette Nichols
305	ECHS Science Lab	8:00 a.m. – 11:50 a.m.	To 05/25/17	ECHS Instructor
414	Clothes 4 Hope Club	4:00 p.m. – 5:00 p.m.	To 05/15/17	Michelle Smith
443	Lecture	6:30 p.m. – 8:00 p.m.	To 05/22/17	Mani Subramanian
444	CHEM 002	2:00 p.m. – 3:15 p.m.	To 05/22/17	Kiran Kaur
501	ENGL 001	6:00 p.m. – 8:00 p.m.		Nathan Connolly
504	CIS 1 Tutoring	9:00 a.m. – 11:00 a.m.		Kevin Anderson
611	A&R Analyst Interviews	8:30 a.m. – 4:00 p.m.		Celia Lopez
Honeychurch Boardroom	Academic Senate Meeting	3:00 p.m. – 5:00 p.m.	<i>Large w/20 chairs</i>	Shelia Kaushal
803	Nursing Information Workshop	5:30 p.m. – 7:00 p.m.		Glenn Burgess
811	DE Committee Meeting	2:30 p.m. – 4:00 p.m.		Carol Zadnik
1000	Horticulture Club Meeting	5:00 p.m. – 9:00 p.m.		Ken Williams
1301	Program Review Committee Meeting	2:30 p.m. – 4:00 p.m.	To 05/22/17	Ferdinanda Florence
1421	AGS Meeting	3:00 p.m. – 4:00 p.m.		Dena Hudson
1400 Lobby	Cal Staffing Service – Job Recruitment	10:00 a.m. – 2:00 p.m.	<i>1 table/2 chairs between restrooms</i>	Dena Hudson
1400 Lobby	Air Force Reserves	10:00 a.m. – 2:00 p.m.	<i>1 table/2 chairs between ATM & vending machine</i>	Dena Hudson
1400 Lobby	ASSC Election	8:00 a.m. – 5:00 p.m.	<i>2 tables/3 chairs in front of rollup door</i>	Dena Hudson
1531	Office Hours	10:25 a.m. – 11:00 a.m.	To 05/24/17	Randy Robertson
1625	BIO 005	5:00 p.m. – 6:15 p.m.	To 05/25/17	James Word
1645	Office Hours	5:50 p.m. – 6:20 p.m.	To 05/22/17	Lyndale Garner
1705	Body Conditioning Class	10:00 a.m. – 11:15 a.m.	To 05/24/17	Terri Pearson-Bloom
1740	Dance Club	1:30 p.m. – 3:00 p.m.	To 05/22/17	Ginger Cain
1771	Beginning/Intermediate Swimming	12:00 p.m. – 1:30 p.m.	To 05/24/17	Tatum Bales
Gym	Open Badminton	7:00 p.m. – 9:00 p.m.	To 05/15/17	Rebecca Lum
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:30 p.m.	To 05/31/17	Ricky Silva
Vacaville Center – Lobby	Student Health Center Nurses Outreach	3:00 p.m. – 6:00 p.m.	<i>1 table/2 chairs</i>	Regina Huerls-Washington

Tuesday, May 9

103	ENGL 001	9:00 a.m. – 11:00 a.m.		Isabel Anderson
103	Essay Prompts & Time Management	3:00 p.m. – 4:00 p.m.		George Olgin
155	Biomufacturing Application Process Meeting	11:30 a.m. – 1:00 p.m.		Amy Meachum
414	Student Services	8:30 a.m. – 9:30 a.m.		Khadijah Adjabeng
414	HR Interviews	12:30 p.m. – 4:00 p.m.		Mary Jones
431	FYSI Meeting	2:00 p.m. – 3:00 p.m.		Amber Cheatham
444	Office Hours	2:15 p.m. – 3:00 p.m.	To 05/16/17	Ann Hefner-Gravink
503	Curriculum & Tech Review Meeting	1:30 p.m. – 4:00 p.m.	To 05/23/17	Lisa Abbott
505	ENGL 001	6:00 p.m. – 8:00 p.m.		Nathan Connolly
611	Standard III: Accreditation Tem- Status Check Mtg.	9:00 a.m. – 10:00 a.m.		Yulian Ligioso
611	Copy: Meet and Confer – Confidential	10:00 a.m. – 11:00 a.m.		Rachel Ancheta
611	A&R Interviews	11:00 a.m. – 5:00 p.m.		Celia Lopez
Pam Keith Conference Rm.	Video Conference Interviews	1:30 p.m. – 5:00 p.m.		Tracy Vest
713	Research Methods, Experience & Curriculum	6:30 p.m. – 9:30 p.m.	To 05/16/17	Shelia Smith
1102	Office Hours	9:45 a.m. – 10:15 a.m.	To 05/23/17	Jonathan Knight
1421	ASSC Meeting	12:30 p.m. – 2:30 p.m.		Dena Hudson
1400 Lobby	U.S. Navy	10:00 a.m. – 2:00 p.m.	<i>1 table/2 chairs between ATM & vending machine</i>	Dena Hudson
1400 Lobby	ASSC Election	8:00 a.m. – 5:00 p.m.	<i>2 tables/3 chairs in front of rollup door</i>	Dena Hudson
1740	Yoga Class	2:00 p.m. – 3:50 p.m.	To 05/25/17	Ginger Cain
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:30 p.m.	To 05/31/17	Ricky Silva
Old Football Practice Field	Physics 6	8:00 a.m. – 11:00 a.m.		Melanie Lutz
Old Football Practice Field	Physics 6	3:00 p.m. – 6:00 p.m.		Melanie Lutz
1860	Office Hours	11:15 a.m. – 12:00 p.m.	To 05/18/17	Peter "Tony" Zitko
1877	SCFA Meeting	3:00 p.m. – 5:00 p.m.	To 05/23/17	Karen Cook

Wednesday, May 10

103	English	3:00 p.m. – 5:30 p.m.		Karen Lowe
103A	CASHNet/DNP Project	12:00 p.m. – 4:00 p.m.		Evette Nichols
308	CHEM 002	2:00 p.m. – 3:15 p.m.	To 05/24/17	Kiran Kaur
414	Assessment Committee Meeting	2:00 p.m. – 5:00 p.m.		Amy Obegi
443	High School Tour	8:30 a.m. – 9:30 a.m.		Carolyn Moore
443	Lecture	6:30 p.m. – 8:00 p.m.	To 05/22/17	Mani Subramanian
501	Office Hours	2:20 p.m. – 4:05 p.m.	To 05/17/17	Kathleen Callison
501	New Student Orientation	4:30 p.m. – 7:30 p.m.	<i>Orientation time 5-7p.m.</i>	Ruhpreet Bains
504	CIS 1 Tutoring	9:00 a.m. – 11:00 a.m.		Kevin Anderson
Honeychurch Boardroom	Management Meeting	9:00 a.m. – 12:00 p.m.	<i>Large w/20 chairs</i>	Sandra Therrien
Honeychurch Boardroom	College Governance Council Meeting	2:00 p.m. – 4:00 p.m.	<i>Large w/20 chairs</i>	Laurie Gorman
Honeychurch Boardroom	Accreditation Team Leaders	4:00 p.m. – 5:00 p.m.	<i>Large w/20 chairs</i>	Laurie Gorman

1400 Lobby	Green Ribbon Week	3:00 p.m. – 5:00 p.m.	<i>1 table/2 chairs between restroom & café entrance</i>	Dena Hudson
1400 Lobby	Open Mic.	11:00 a.m. – 1:30 p.m.	<i>Speakers and mic. Setup between restrooms</i>	Dena Hudson
1400 Lobby	ASSC Election	8:00 a.m. – 5:00 p.m.	<i>2 tables/3 chairs in front of rollup door</i>	Dena Hudson
Faculty/Staff Lounge	CalWORKs End of Year Celebration	3:00 p.m. – 7:00 p.m.	<i>Event time 4-6p.m.</i>	Makesha Thomas
Cafeteria	ASSC Appreciation Dinner	4:30 p.m. – 7:00 p.m.	<i>Tables/chairs to seat 200 people</i>	Hien Chau/Dena Hudson
1530	Office Hours	4:00 p.m. – 5:00 p.m.	To 05/24/17	Brian Purcell
1531	Office Hours	10:25 a.m. – 11:00 a.m.	To 05/24/17	Randy Robertson
1633	Office Hours	5:00 p.m. – 6:00 p.m.	To 05/24/17	Randi Osburn
1705	Body Conditioning Class	10:00 a.m. – 11:15 a.m.	To 05/24/17	Terri Pearson-Bloom
1740	Dance Club	1:30 p.m. – 2:30 p.m.	To 05/24/17	Ginger Cain
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:30 p.m.	To 05/31/17	Ricky Silva
Vacaville Center – 212	Financial Literacy “Money Sense”	2:30 p.m. – 4:00 p.m.	<i>Workshop time 3-4p.m.</i>	Tracy Hale

Wednesday, May 10 (cont.)

103	ENGL 001	9:00 a.m. – 11:00 a.m.		Isabel Anderson
103	Academic Support Services Info & Workshop	1:00 p.m. – 3:00 p.m.		Dwayne Hunt
103	Student Success Workshop	3:00 p.m. – 5:00 p.m.		Terri Pearson-Bloom
103A	Multiple Measure Training	12:30 p.m. – 2:00 p.m.		Tricia Meyer
431	The Scholarship Foundation	4:00 p.m. – 6:00 p.m.		Anna Troupe
445	Office Hours	3:15 p.m. – 4:15 p.m.	To 05/25/17	Patrick Grant
506	Accounting Tutoring	5:30 p.m. – 9:30 p.m.	To 05/11/17	Erica Beam
611	Fiscal Services Meeting	9:00 a.m. – 12:00 p.m.		Laura Convento
611	CTA Negotiations	2:30 p.m. – 5:00 p.m.		Sandra Therrien
705	Cross-Cultural Child Development / CHDV 135	6:30 p.m. – 9:30 p.m.	To 05/18/17	Shelia Smith
804	Office Hours	5:15 p.m. – 5:45 p.m.	To 05/25/17	David Lara
1400 Lobby	U.S. Army	9:00 a.m. – 12:00 p.m.	<i>1 table/2 chairs between ATM & restrooms</i>	Dena Hudson
1400 Lobby	Student Health Center Nurses Outreach	12:30 p.m. – 2:30 p.m.	<i>1 table/2 chairs between ATM & vending machine</i>	Dena Hudson
1400 Lobby	Solar City – Job Recruitment	10:00 a.m. – 12:00 p.m.	<i>1 table/2 chairs between restrooms</i>	Dena Hudson
1400 Lobby	ASSC Election	8:00 a.m. – 5:00 p.m.	<i>2 tables/3 chairs in front of rollup door</i>	Dena Hudson
Faculty/Staff Lounge	Oral Boards	11:00 a.m. – 1:00 p.m.	<i>See JJ for setup</i>	Ed Goldberg
Back half of Cafeteria	Puente End of Year Celebration	3:30 p.m. – 9:00 p.m.	<i>Event time 6-9p.m. / See JJ for setup</i>	Rebecca LaCount
1738	Office Hours	11:15 a.m. – 11:30 a.m.	To 05/11/17	Kurt Roggli
1740	Yoga Class	2:00 p.m. – 3:50 p.m.	To 05/25/17	Ginger Cain
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:30 p.m.	To 05/31/17	Ricky Silva
1860	Office Hours	11:15 a.m. – 12:00 p.m.	To 05/18/17	Peter “Tony” Zitko
Vacaville Center – 140	Educational Foundation Dinner	4:00 p.m. – 10:00 pm.	<i>Will do own setup</i>	Curt Johnston
Vallejo Center – 125	Assessment Testing	9:30 a.m. – 11:30 a.m.	<i>Appointments online/SCC ID/Photo ID required</i>	John Siefert

Thursday, May 11

Friday, May 12

103A	Research & Planning	8:00 a.m. – 1:00 p.m.		Pei-Lin Van't Hul
135	Basic Skills Committee Meeting	12:00 p.m. – 1:30 p.m.		Joshua Scott
305	ECHS Science Lab	12:30 p.m. – 3:00 p.m.	To 05/25/17	ECHS Instructor
308	SCC Biotechnology Baccalaureate in a Nutshell	12:00 p.m. – 1:00 p.m.		James DeKloe
443	Book Rep	12:30 p.m. – 2:30 p.m.		Margaret Abel-Quintero
444	Enrollment Services Staff Meeting	3:00 p.m. – 4:00 p.m.		Amber Cheatham
502	Typing Test Certificates	10:30 a.m. – 3:30 p.m.	<i>No fees for test / Photo ID required</i>	Pat Ceja
611	Accounting Manager Committee Meeting	9:00 a.m. – 10:00 a.m.		Celia Lopez
Pam Keith Conference Rm.	Deans Meeting	1:30 p.m. – 3:00 p.m.		Sandra Therrien
701, 703, 704, 705, 706	Speech Tournament	12:45 p.m. – 4:30 p.m.		Janene Whitesell
702, 736, 801	Speech Tournament	1:00 p.m. – 3:00 p.m.		Janene Whitesell
708, 710, 712, 713, 714	Speech Tournament	12:45 p.m. – 4:30 p.m.		Janene Whitesell
1301	Liberal Arts Division Meeting	10:30 a.m. – 12:00 p.m.		Donna Meyer
1421	PTK Meeting	12:30 p.m. – 3:00 p.m.		Dena Hudson
1421	Graduation Planning Meeting	3:00 p.m. – 4:00 p.m.		Dena Hudson
Faculty/Staff Lounge	HS Grad Celebration	11:30 a.m. – 3:00 p.m.		Saki Cabrera
Faculty/Staff Lounge	MESA-TRIO M-T Orientation	2:00 p.m. – 10:00 p.m.	<i>Event time 6-8p.m.</i>	N. Park/R. Payawal
Cafeteria	PTK Induction	3:00 p.m. – 9:00 p.m.	<i>Open walls / See JJ or Eddie for setup</i>	Shirley Lewis
1531	Office Hours	10:25 a.m. – 11:00 a.m.	To 05/24/17	Randy Robertson
Gym	Basketball Practice	5:00 p.m. – 8:30 p.m.	To 05/19/17	John Nagle
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:30 p.m.	To 05/31/17	Ricky Silva
Vacaville Center – 140, 232	Speech Practice	2:30 p.m. – 5:00 p.m.	To 05/25/17	Janene Whitesell
Vacaville Center – 208	Assessment Testing	1:00 p.m. – 3:00 p.m.	To 05/19/17	Jenny Gonzalez

Saturday, May 13

307	BIO 014	9:00 a.m. – 11:50 a.m.	To 05/25/17	Maria Magsaysay
444	WATR 120	9:00 a.m. – 10:50 a.m.	To 05/25/17	Steven Dominguez
1303	ART 016	9:30 a.m. – 3:20 p.m.	To 05/25/17	Kate Delos
Faculty/Staff Lounge	ECE Celebration/Graduation Recognition	1:00 p.m. – 4:00 p.m.		Amy Obegi
Gym	Fairfield Ballers	8:00 a.m. – 8:00 p.m.	<i>Athletic assistant 8 hrs. / Custodian 6 hrs.</i>	Steven Carter
Grass Strip 1000/1900	Northern California Whippet Fanciers Assoc.	8:00 a.m. – 12:00 p.m.	<i>Mow field prior to event</i>	Jean Balint
Vacaville Center – 133	HIST 017	9:00 a.m. – 11:50 a.m.	To 05/25/17	Christopher Collins
Vacaville Center – 208	ENGL 001	8:00 a.m. – 11:50 a.m.	To 05/25/17	Carlene Coury
Vacaville Center – 212	PHIL 001	9:00 a.m. – 11:50 a.m.	To 05/25/17	Stephen Orr
Vacaville Center – 214	COMM 001	9:00 a.m. – 11:50 a.m.	To 05/25/17	John Perez
Vacaville Center – 215	ENGL 002	8:00 a.m. – 11:50 a.m.	To 05/25/17	Elizabeth Eckford
Vacaville Center – 218	SPAN 031	9:00 a.m. – 11:50 a.m.	To 05/25/17	Eusebio Rodriguez
Vallejo Center – 122	Politics and the Media	9:00 a.m. – 12:00 p.m.	<i>Duty officer will open & re-secure</i>	Prof. Hertz

Vallejo Center – 122
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Intro to Portfolio
Portfolio Evaluation

Saturday, May 13 (cont.)

1:00 p.m. – 2:00 p.m.

2:00 p.m. – 5:00 p.m. *Duty officer will re-secure*

Prof. Churchill
Prof. Churchill

Sunday, May 14