



Weekly Facilities Memo

Monday, May 15 – May 21, 2017

Room	Event	Date & Time	End Date	Contact Person
<u>Monday, May 15</u>				
103	ENGL 002	12:00 p.m. – 2:00 p.m.		Isabel Anderson
103A	CASHNet/DNP Project	12:00 p.m. – 4:00 p.m.		Evette Nichols
305	ECHS Science Lab	8:00 a.m. – 11:50 a.m.	To 05/25/17	ECHS Instructor
414	Clothes 4 Hope Club	4:00 p.m. – 5:00 p.m.	To 05/15/17	Michelle Smith
443	Lecture	6:30 p.m. – 8:00 p.m.	To 05/22/17	Mani Subramanian
444	CHEM 002	2:00 p.m. – 3:15 p.m.	To 05/22/17	Kiran Kaur
504	CIS 001 Tutoring	9:00 a.m. – 11:00 a.m.		Kevin Anderson
Honeychurch Boardroom	Academic Senate Meeting	3:00 p.m. – 5:00 p.m.	<i>Large w/20 chairs</i>	Michael Wyly
812	Nursing Meeting	9:00 a.m. – 12:00 p.m.		Janet Schwartz
902	Nursing Program Faculty Meeting	9:00 a.m. – 12:00 p.m.		Janet Schwartz
1301	Program Review Committee Meeting	2:30 p.m. – 4:00 p.m.	To 05/22/17	Ferdinanda Florence
1421	Clipper Service	9:00 a.m. – 11:00 a.m.		Dena Hudson
1421	AGS Meeting	4:30 p.m. – 6:30 p.m.		Dena Hudson
1400 Lobby	Chick Fil-A Job Recruiting	9:00 a.m. – 3:00 p.m.	<i>1 table/2 chairs between ATM & vending machine</i>	Dena Hudson
1521	Review for Exam 4	12:00 p.m. – 1:00 p.m.		Corrine Kirkbride
1531	Office Hours	10:25 a.m. – 11:00 a.m.	To 05/24/17	Randy Robertson
1625	BIO 005	5:00 p.m. – 6:15 p.m.	To 05/25/17	James Word
1645	Office Hours	5:50 p.m. – 6:20 p.m.	To 05/22/17	Lyndale Garner
1705	Body Conditioning Class	10:00 a.m. – 11:15 a.m.	To 05/24/17	Terri Pearson-Bloom
1740	Dance Club	1:30 p.m. – 3:00 p.m.	To 05/22/17	Ginger Cain
1771	Beginning/Intermediate Swimming	12:00 p.m. – 1:30 p.m.	To 05/24/17	Tatum Bales
Gym	Open Badminton	7:00 p.m. – 9:00 p.m.	To 05/15/17	Rebecca Lum
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:30 p.m.	To 05/31/17	Ricky Silva
Vallejo Center – 204	S/P Meeting w/Trustees	10:00 a.m. – 11:00 a.m.		Sandra Therrien

Tuesday, May 16

103	ENGL 001	9:00 a.m. – 11:00 a.m.		Isabel Anderson
103	ENGL 002	12:00 p.m. – 2:00 p.m.		Isabel Anderson
402	Retirement Party for Angela Apostle	12:30 p.m. – 3:30 p.m.		Judy Nash
414	Business Process/Degree Works Meeting w/SIG	8:00 a.m. – 6:00 p.m.		Kimo Calilan
444	Office Hours	2:15 p.m. – 3:00 p.m.	To 05/16/17	Ann Hefner-Gravink
503	Curriculum & Tech Review Meeting	1:30 p.m. – 4:00 p.m.	To 05/23/17	Lisa Abbott
611	Safety Committee Kick-Off Meeting	2:00 p.m. – 3:00 p.m.		Laura Convento
Honeychurch Boardroom	Partnering Session Consultant	1:00 p.m. – 3:00 p.m.	<i>Audience style w/ 2 tables up front w/ 2 chairs ea.</i>	Laura Scott
Honeychurch Boardroom	New Science Bldg. Outreach Meeting	4:00 p.m. – 6:00 p.m.	<i>Audience style w/ 2 tables up front w/ 2 chairs ea.</i>	Laura Scott
713	Research Methods, Experience & Curriculum	6:30 p.m. – 9:30 p.m.	To 05/16/17	Shelia Smith
736	French Meeting	10:15 a.m. – 11:15 a.m.		Lorna Marlow-Munoz
743	ENGL 360	2:00 p.m. – 3:00 p.m.		Sarah McKinnon
902	Nursing Alternate Orientation Meeting	10:00 a.m. – 12:00 p.m.		Janet Schwartz
1102	Office Hours	9:45 a.m. – 10:15 a.m.	To 05/23/17	Jonathan Knight
1421	ASSC Meeting	12:30 p.m. – 2:30 p.m.		Dena Hudson
1400 Lobby	Interim Healthcare	10:00 a.m. – 1:00 p.m.	<i>1 table/2 chairs between ATM & vending machine</i>	Dena Hudson
1740	Yoga Class	2:00 p.m. – 3:50 p.m.	To 05/25/17	Ginger Cain
Gym & South Lobby	Meeting/Team Building	5:00 p.m. – 7:00 p.m.		Matt Borchert
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:30 p.m.	To 05/31/17	Ricky Silva
1860	Office Hours	11:15 a.m. – 12:00 p.m.	To 05/18/17	Peter "Tony" Zitko
1877	SCFA Meeting	3:00 p.m. – 5:00 p.m.	To 05/23/17	Karen Cook

Wednesday, May 17

103	ENGL 001	12:00 p.m. – 2:00 p.m.		Sarah McKinnon
103A	CASHNet/DNP Project	12:00 p.m. – 4:00 p.m.		Evette Nichols
308	CHEM 002	2:00 p.m. – 3:15 p.m.	To 05/24/17	Kiran Kaur
300/400 Grass Area	PTK – Coffee and Book Drive	8:30 a.m. – 12:30 p.m.	<i>12 chairs/2 – 8' tables/1 -4' table/PA system</i>	Shirley Lewis
402/403	Setup for Tricia Meyer's Retirement Party	6:00 p.m. – 10:00 p.m.	<i>Open wall between 402/403</i>	Robert Brown
414	Business Process/Degree Works Meeting w/SIG	8:00 a.m. – 6:00 p.m.		Kimo Calilan
431	High School Tour	9:30 a.m. – 10:00 a.m.		Robert Nunez
431	Human Resources	10:00 a.m. – 5:00 p.m.		Rachel Ancheta
443	Lecture	6:30 p.m. – 8:00 p.m.	To 05/22/17	Mani Subramanian
501	Office Hours	2:20 p.m. – 4:05 p.m.	To 05/17/17	Kathleen Callison
611	Custodial Supervisor Interviews	8:00 a.m. – 12:00 p.m.		Celia Lopez
Honeychurch Boardroom	Management Meeting	9:00 a.m. – 12:00 p.m.	<i>Large w/20 chairs</i>	Sandra Therrien
Honeychurch Boardroom	Fiscal Advisory Committee	2:00 p.m. – 4:00 p.m.	<i>Large w/20 chairs</i>	Sandra Therrien
Honeychurch Boardroom	Board Room Setup	5:00 p.m. – 6:00 p.m.	<i>Audience style</i>	Sandra Therrien
Honeychurch Boardroom	Governing Board Meeting	6:30 p.m. – 9:30 p.m.		Sandra Therrien

		<u>Wednesday, May 17 (cont.)</u>		
812	2 nd Semester Nursing Presentations	7:00 a.m. – 12:00 p.m.	<i>Open @ 7a.m.</i>	Elizabeth Freed
812	CSEA Chapter 211 General Meeting	3:00 p.m. – 4:30 p.m.		Janet Schwartz
Faculty/Staff Lounge	Nurse 054	7:00 a.m. – 1:30 p.m.	<i>Classroom style for 24</i>	Janet Schwartz
1530	Office Hours	4:00 p.m. – 5:00 p.m.	To 05/24/17	Brian Purcell
1531	Office Hours	10:25 a.m. – 11:00 a.m.	To 05/24/17	Randy Robertson
1633	Office Hours	5:00 p.m. – 6:00 p.m.	To 05/24/17	Randi Osburn
1705	Body Conditioning Class	10:00 a.m. – 11:15 a.m.	To 05/24/17	Terri Pearson-Bloom
1740	Dance Club	1:30 p.m. – 2:30 p.m.	To 05/24/17	Ginger Cain
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:30 p.m.	To 05/31/17	Ricky Silva
Football Stadium	Nor Cal Premier Soccer	4:45 p.m. – 9:00 p.m.	<i>Mow field/restrooms opened/stadium lights on @ 8</i>	David Robertson
Vacaville Center – 140	Fire Graduation Setup	8:00 a.m. – 3:00 p.m.	<i>Pickup chairs from Vallejo –Deliver to Vacaville</i>	Mike Rose

		<u>Thursday, May 18</u>		
103	ENGL 001	9:00 a.m. – 11:00 a.m.		Isabel Anderson
103	ENGL 001	11:00 a.m. – 12:00 p.m.		Isabel Anderson
103	Student Success Workshop	3:00 p.m. – 5:00 p.m.		Terri Pearson-Bloom
135	Spanish Class	9:00 a.m. – 12:00 p.m.		Margaret Abel-Quintero
402/403	Celebrate the Retirement of Tricia Meyer	12:00 p.m. – 1:30 p.m.	<i>Close wall after party</i>	Kimberly Ramos
414	Business Process/Degree Works Meeting w/SIG	8:00 a.m. – 6:00 p.m.		Kimo Calilan
445	Office Hours	3:15 p.m. – 4:15 p.m.	To 05/25/17	Patrick Grant
501	English Final	6:00 p.m. – 8:00 p.m.		Nathan Connolly
611	Fiscal Services	9:00 a.m.- 12:00 p.m.		Laura Convento
703	Online Nutrition Class Final Exam	6:00 p.m. – 8:00 p.m.	<i>Open @ 6p.m.</i>	Ingeborg Bourdon
705	Cross-Cultural Child Development / CHDV 135	6:30 p.m. – 9:30 p.m.	To 05/18/17	Shelia Smith
801	BIO 12 Environmental Science	1:00 p.m. – 4:15 p.m.	<i>Open @ 1p.m.</i>	Pam Muick
804	BIO 015 Review	8:00 a.m. – 9:30 a.m.	<i>Open @ 8a.m.</i>	Michelle Smith
804	Online Class Final Exam	2:00 p.m. – 4:00 p.m.		Danielle Gonzalez
804	Office Hours	5:15 p.m. – 5:45 p.m.	To 05/25/17	David Lara
1400 Lobby	Student Health Center Outreach	12:30 p.m. – 2:30 p.m.	<i>1 table/2 chairs between ATM & vending machine</i>	Regina Huerls-Washington
1740	Yoga Class	2:00 p.m. – 3:50 p.m.	To 05/25/17	Ginger Cain
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:30 p.m.	To 05/31/17	Ricky Silva
1860	Office Hours	11:15 a.m. – 12:00 p.m.	To 05/18/17	Peter "Tony" Zitko
Vallejo Center – 125	Assessment Testing	9:30 a.m. – 11:30 a.m.	<i>Appointments online/SCC ID/Photo ID required</i>	John Siefert

		<u>Friday, May 19</u>		
100 Library	Suisun Valley Review – Annual Release Reading	2:00 p.m. – 4:00 p.m.	<i>75 chairs setup in half circle @ Duval Plaque</i>	Ruth Fuller/Michael Wylly
103	NURS 054 Final Exam	9:00 a.m. – 2:00 p.m.		Joyce Averett
305	ECHS Science Lab	12:30 p.m. – 3:00 p.m.	To 05/25/17	ECHS Instructor

444 Enrollment Services Staff Meeting
 505 MATH 104 Final Exam
 713 ASTR 010 Online Class Final Exam
 801 Kaplan
 1001 Math & Science Division End of Year Party
 Faculty/Staff Lounge CalWORKs Region 2 Meeting
 Back half of Cafeteria Classified BBQ
 Cafeteria Latino Recognition Ceremony
 1521 MATH 104 /CRN 10682 & 10683
 1531 Final Review Session
 1531 Office Hours
 1645 Online Nutrition Class Final Exam
 Gym Basketball Practice
 Pool Solano Aquatic Sea Otters (SASO)
 Vacaville Center – 140 Fire Academy Graduation
 Vacaville Center – 140, 232 Speech Practice
 Vacaville Center – 208 Assessment Testing
 Vallejo Center Vallejo City Unified School District

Friday, May 19 (cont.)

3:00 p.m. – 4:00 p.m.
 1:30 p.m. – 5:30 p.m.
 12:00 p.m. – 2:00 p.m. *Open @ 12p.m.*
 12:30 p.m. – 3:30 p.m.
 4:00 p.m. – 6:00 p.m.
 8:00 a.m. – 4:00 p.m.
 10:30 a.m. – 2:00 p.m. *Event time 11-1p.m. / See JJ for setup*
 2:00 p.m. – 10:00 p.m. *Event time 6-8p.m./Stage/Podium/See JJ setup*
 1:30 p.m. – 5:30 p.m.
 8:30 a.m. – 12:00 p.m.
 10:25 a.m. – 11:00 a.m. To 05/24/17
 1:30 p.m. – 3:30 p.m. *Open @ 1645*
 5:00 p.m. – 8:30 p.m. To 05/19/17
 4:00 p.m. – 6:30 p.m. To 05/31/17
 6:00 p.m. – 9:00 p.m.
 2:30 p.m. – 5:00 p.m. To 05/25/17
 1:00 p.m. – 3:00 p.m. To 05/19/17
 6:00 a.m. – 4:30 p.m. *Rooms 121, 122, 123, 133, 140 & 213*

Amber Cheatham
 Svetlana Podkolzina
 Katie Berryhill
 Janet Schwartz
 Amy Meachum
 Makesha Thomas
 Tracy Vest
 Saki Cabrera
 Svetlana Podkolzina
 Randy Robertson
 Randy Robertson
 Ingeborg Bourdon
 John Nagle
 Ricky Silva
 Donna Laroski
 Janene Whitesell
 Jenny Gonzalez
 Alana Shackelford

307 BIO 014
 308 Geology Online Final
 444 WATR 120
 803, 804 CPR/First Aid & BLS CPR
 902 PDFC Committee Meeting
 1303 ART 016
 Football Stadium Girls on the Run Napa & Solano
 Vacaville Center – 133 HIST 017
 Vacaville Center – 208 ENGL 001
 Vacaville Center – 212 PHIL 001
 Vacaville Center – 214 COMM 001
 Vacaville Center – 215 ENGL 002
 Vacaville Center – 218 SPAN 031

Saturday, May 20

9:00 a.m. – 11:50 a.m. To 05/25/17
 10:00 a.m. – 2:00 p.m.
 9:00 a.m. – 10:50 a.m. To 05/25/17
 8:00 a.m. – 5:00 p.m. *Open @ 8a.m. & re-secure @ 5p.m.*
 3:30 p.m. – 5:00 p.m.
 9:30 a.m. – 3:20 p.m. To 05/25/17
 6:00 a.m. – 11:30 a.m. *Groundskeeper, Custodian & SSO services needed*
 9:00 a.m. – 11:50 a.m. To 05/25/17
 8:00 a.m. – 11:50 a.m. To 05/25/17
 9:00 a.m. – 11:50 a.m. To 05/25/17
 9:00 a.m. – 11:50 a.m. To 05/25/17
 8:00 a.m. – 11:50 a.m. To 05/25/17
 9:00 a.m. – 11:50 a.m. To 05/25/17

Maria Magsaysay
 Mark Feighner
 Steven Dominguez
 P Graham/C McKeown
 LaNae Jaimez
 Kate Delos
 Alicia Amaro
 Christopher Collins
 Carlene Coury
 Stephen Orr
 John Perez
 Elizabeth Eckford
 Eusebio Rodriguez

Sunday, May 21