

Weekly Facilities Memo

## Monday, November 10 – Sunday, November 16, 2014

Room	Event	Date & Time	End Date	Contact Person
		Monday November 10		
		Evening Administrators:		
		Fairfield Campus: Donna Laroski		
		Vacaville Center: Rennee Pegues		
101	Drop-in Math Lab – Algebra	10:00 a.m. – 11:00 a.m.		Math Tutors/Faculty
101	Drop-in Chemistry Tutoring	10:30 a.m. – 12:30 p.m.		Chemistry Faculty
101	Drop-in Math Lab – Calculus	11:00 a.m. – 1:00 p.m. & 3:30 – 4:30 p.		Math Tutors/Faculty
101	Drop-in Writing Lab	10:00 a.m. – 11:30 a.m. & 12 – 1:30 p.r	n.	English Faculty
101	Drop-in Physic Tutoring	1:00 p.m. – 3:00 pm.		Physic Tutor/Faculty
103	English	8:45 a.m. – 10:00 a.m.		Isabel Anderson
103	ENGL 380	10:00 a.m. – 12:00 p.m.		Sarah McKinnon
155	Academic Senate Executive Council Meeting	1:00 p.m. – 2:00 .m.		Connie Adams
155	Argos Reporting with Research	2:00 p.m. – 4:00 p.m.		Evette Nichols
304	Office Hours	11:00 a.m. – 11:30 a.m.	To 12/08/14	Khazaeli Parsa
414	Interviews – Video Conference	9:00 a.m. – 2:00 p.m.		Monique Chappel
431	CSEA Executive Board Meeting	3:30 p.m. – 4:30 p.m.		Debbie Luttrell-Williams
442	Assessment Testing	1:00 p.m. – 3:00 p.m. & 5-7p.m.	To 12/16/14	Nazia Mostafa
444	Office Hours	8:20 a.m. – 9:00 a.m.	To 12/15/14	Poupak Khazaeli Parsa
445	Program Review Committee Meeting	2:30 p.m. – 4:00 p.m.		Amy Obegi
446	COUN 050	9:00 a.m. – 9:50 a.m. <i>Open @ 9a.m</i> .	To 12/16/14	Jeff Young
446	COUN 050	1:00 p.m. – 1:50 pm. Open @ 1p.m.	To 12/16/14	Jeff Young
701	High School Early College Students	8:15 a.m. – 9:15 a.m. & 2:15-3:15p.m.	To 12/16/14	Charles Spillner
702	Philosophy Club Meeting	3:00 p.m. – 4:00 p.m.		Joshua Scott
706	Office Hours	3:45 p.m. – 4:15p.m.	To 12/01/14	Sandra Moore
		<u>Monday November 10 (cont.)</u>		
		Evening Administrators:		

		Fairfield Campus: Donna Laro		
		Vacaville Center: Rennee Pegu		
708	Student Success Meeting	12:00 p.m. – 1:00 p.m. <i>Open @</i> 1	<u>1:55a.m</u> .To 12/1/5/14	Natalie Bradley
714	English Department Working Group Meeting	2:30 p.m. – 5:00 p.m.		Isabel Anderson
801	DE Committee Meeting	2:30 p.m. – 4:00 p.m.		Carol Zadnik
806	FYE Supplemental Instruction	11:00 a.m. – 12:00 p.m.	To 12/15/14	Tracy Schneider
902	Psychology Department Meeting	3:00 p.m. – 5:00 p.m.		LaNae Jaimez
1421	Veterans Workshop	11:45 a.m. – 1:15p.m.		Amy Utt
1400 Lobby	Political Science Class Project	9:00 a.m. – 2:00 p.m.	1 table/2 chairs between restrooms	Dena Hudson
Back half of Cafeteria	Nursing Class	8:00 a.m. – 12:05 p.m.	To 12/15/14	Maurice McKinnon
1521	First Year Experience Small Group Tutoring	11:00 a.m. – 11:50 a.m.	To 12/15/14	Corrine Kirkbride
1526	First Year Experience Small Group Tutoring	8:00 a.m. – 8:50 a.m.	To 12/15/14	Corrine Kirkbride
1528	Linear Algebra Review Session	3:30 p.m. – 4:30 p.m.	To 12/15/14	Doug Pierce
1633	CDFS 102 Conference Planning Meeting	5:00 p.m. – 6:00 p.m.		Amy Obegi
1704	Volleyball	1:30 p.m. – 2:15 p.m.	To 11/10/14	Darla Williams
1746	Women's Soccer	2:30 p.m. – 4:00 p.m.	To 12/15/14	Jeff Cardinal
1775	Women's Soccer	12:30 p.m. – 1:30 p.m.	To 12/15/14	Jeff Cardinal
Gym	Badminton Club – Open Clinic	7:00 a.m. – 10:00 p.m. <i>Turn off a</i>	air/fans To 12/08/14	Becky Lum
Pool	SASO	4:15 p.m. – 6:30 p.m.	To 12/19/14	Paul Mazzarelle
Softball Field	Small Group Training	12:30 p.m. – 5:00 p.m.	To 12/10/14	Terri Person-Bloom
Tennis Courts	Cello Tennis	8:00 a.m. – 8:15 p.m.		Phil Cello
Old Football Practice Fiel	d North Bay Elite Futbol Club (NBEFC)	5:00 p.m. – 8:00 p.m. <i>Please mo</i>	ow field To 03/31/15	Mani Salimpour
1852	Office Hours	9:00 a.m. – 1:00 p.m.	To 12/08/14	Michael Silva
Vacaville Center – 114	Biotech Users Focus Meeting	10:30a.m. – 1:00 p.m.		Lisa Dixon
Vacaville Center – 138	Drop-in Writing Lab	12:00 p.m. – 1:30 p.m.		English Faculty
Vallejo Center – 122	Flash Your Way to Success	4:00 p.m. – 5:00 p.m.		Charles Spillner
Vallejo Center – 124	Drop-in Writing Lab	12:00 p.m. – 1:00 p.m.	To 12/16/14	English Faculty
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		Tuesday November 11		
		Veterans Day – No Classes		
1239	Solano Choral Society	7:00 p.m. – 10:00 p.m.	Air Conditioning on/Lot lights on	Kristy Juliano
Gym	Women's Basketball Practice	9:00 a.m. – 11:30 a.m.	Air Conditioning on	Matt Borchert
Gym	Volleyball Practice	12:00 p.m. – 2:30 p.m.	Air Conditioning on	Darla Williams
Gym	Men's Basketball Practice	3:00 p.m. – 5:30 p.m.	Air Conditioning on	John Nagle
		Wednesday November 12		
		Evening Administrators:		

Evening Administrators: Fairfield Campus: Diane White Vallejo Center: Jocelyn Mouton

101	Drop-in Math Lab – Algebra	Vacaville Center: Shirley Lewis 10:00 a.m. – 11:00 a.m.		Math Tutors/Faculty
101	Drop-in Math Lab – Calculus	11:00 a.m. – 1:00 p.m. & 3:30 – 4:30 p.m.		Math Tutors/Faculty
101	Drop-in Writing Lab	10:00 a.m. – 11:30 a.m. & 12 – 1:00 p.m		English Faculty
101	Drop-in Physic Tutoring	1:00 p.m. – 3:00 pm.		Physic Tutor/Faculty
103	Small Business Workshop	4:45 p.m. – 6:45 p.m.		Blair Abee
155	Argos Reporting with Research	8:00 a.m. – 5:00 p.m.		Evette Nichols
414	Dean of Counseling Interviews	12:00 p.m. – 6:00 p.m.		Tricia Meyer
431	Umoja Team Meeting	9:00 a.m. –2:0 0 p.m.	To 12/10/14	Karen McCord
431	Student VA Meeting	3:00 p.m. – 4:00 p.m.		Amy Utt
431	Scholarship Foundation	4:00 p.m. – 5:30 p.m.		Anna Troupe
442	Assessment Testing	9:00 a.m. – 12:00 p.m. & 1-3p.m.	To 12/16/14	Nazia Mostafa
443	Intermediate Guitar	7:00 p.m. – 9:00 p.m.	To 11/12/14	Jeff Torr
444	Beginning Guitar	7:00 p.m. – 9:00 p.m.	To 11/12/14	Cheryl Warren
445	Student Success Meeting	1:00 p.m. – 2:00 p.m. Open @ 12:55p.m.	To 12/17/14	Natalie Bradley
446	CHEM 011 Study Hall/Office Hours	6:00 p.m. – 7:30 p.m.	To 12/10/14	Mani Subramanian
446	COUN 050	9:00 a.m. – 9:50 a.m. <b>Open @ 9a.m.</b>	To 12/16/14	Jeff Young
446	COUN 050	1:00 p.m. – 1:50 pm. Open @ 1p.m.	To 12/16/14	Jeff Young
701	High School Early College Students	8:15 a.m. – 9:15 a.m. & 2:15-3:15p.m.	To 12/16/14	Charles Spillner
702	FYE Supplemental Instruction	2:00 p.m. – 3:00 p.m.	To 12/10/14	Tracy Schneider
743	First Year Experience Study Session	11:00 a.m. – 12:00 p.m.	To 12/10/14	Renee Hamlin
902	Basic Skills/1 <sup>st</sup> Semester LC Meeting	12:00 p.m. – 1:30 p.m.	See JJ for key	Connie Adams
902	Bldg. 1200 Design Meeting	2:00 p.m. – 4:00 p.m.		Mony Thach
1245	Beginning Steel Drum	6:00 p.m. – 9:00 p.m.	To 12/17/14	Derek Smith
Theatre	Speech Night	6:30 p.m. – 9:00 p.m.	7 p.m. start time	Ana Petro
1421	CCC/IOU Outreach Team Meeting	1:00 p.m. – 3:00 p.m.		Dwight Calloway
1421	Entrepreneur Club Meeting	3:15 p.m. – 5:00 p.m.		Lavonne Slaton
1400 Lobby	C3 Church	8:00 a.m. – 11:00 a.m.	1 table/2 chairs by ATM	Dena Hudson
Back half of Cafeteria	CCC/IOU Campus Forum	8:00 a.m. – 1:00 p.m. Designated pa	rking in lot 4 / set up required	Dwight Calloway
1521	First Year Experience Small Group Tutoring	11:00 a.m. – 11:50 a.m.	To 12/15/14	Corrine Kirkbride
1526	First Year Experience Small Group Tutoring	8:00 a.m. – 8:50 a.m.	To 12/15/14	Corrine Kirkbride
1526	Statistics Review Session	5:00 p.m. – 6:00 p.m.	To 12/10/14	Doug Pierce
1642	Nature of Sound Club	1:00 p.m. – 4:00 p.m.	To 12/10/14	Lavonne Slaton
		Wednesday November 12 (cont.)		
		Evening Administrators:		
		Fairfield Campus: Diane White		
		Vallejo Center: Jocelyn Mouton		
		Vacaville Center: Shirley Lewis		
1646	Office Hours	5:30 p.m. – 6:00 p.m.	To 12/10/14	Sandra Moore

1746 1775 1779 Gym Pool Soccer Field Softball Field Softball Field Tennis Courts Old Football Practice Field 1855 1879 Campus Lane – 1 <sup>st</sup> Floor Vacaville Center Vacaville Center – 138 Vallejo Center – 129 Vallejo Center – 129	Chemistry User Group Women's Soccer Women's Soccer Karate Club Marin College vs. SCC Volleyball SASO Los Medanos vs. SCC Soccer Small Group Training Nor Cal Elite Softball Cello Tennis North Bay Elite Futbol Club (NBEFC) Basic Auto Body Repairs & Fundamentals Office Hours Shared Governance Meeting Nurse Outreach Drop-in Writing Lab Drop-in Writing Lab Assessment Testing Smart borrower Workshop	11:00 a.m. – 1:00 p.m. 2:30 p.m. – 4:00 p.m. 12:30 p.m. – 1:30 p.m. 3:00 p.m. – 5:30 p.m. 6:00 p.m. – 8:00 p.m. 4:15 p.m. – 6:30 p.m. 3:00 p.m. – 5:00 p.m. 12:30 p.m. – 5:00 p.m. 4:00 p.m. – 8:00 p.m. 9:00 a.m. – 6:15 p.m. 5:00 p.m. – 8:00 p.m. 12:00 p.m. – 1:00 p.m. 2:00 p.m. – 1:00 p.m. 12:00 p.m. – 1:30 p.m. 12:00 p.m. – 1:00 p.m. 9:30 a.m. – 1:00 p.m. 9:30 a.m. – 1:00 p.m.	To 12/10/14 To 12/15/14 To 12/10/14 To 12/19/14 <b>Prep field</b> To 12/10/14 To 12/17/14 To 03/31/15 To 11/26/14 To 12/10/14 <b>Large setup for 20</b> To 12/16/14 only/Photo ID/SCCID # required	Brittany Benefield
Vallejo Center – 133 101 101 101 101 101 101	Test Anxiety Workshop Drop-in Physic Tutoring Drop-in Chemistry Tutoring Drop-in Math Lab – Calculus Drop-in Writing Lab Drop-in Math Lab – Algebra Test Anxiety Workshop English FYSI	4:00 p.m. – 5:00 p.m. Thursday November 13 Evening Administrators: Fairfield Campus: Leslie Minor Vallejo Center: Laura Convento Vacaville Center: Jowel Laguerre 8:00 a.m. – 11:00 a.m. 10:30 a.m. – 12:30 p.m. & 3 – 5 p.m. 11:00 a.m. – 1:00 p.m. 11:00 a.m. – 2:00 p.m. 11:00 p.m. – 2:00 p.m. Thursday November 13 (cont.) Evening Administrators: Fairfield Campus: Leslie Minor Vallejo Center: Laura Convento Vacaville Center: Jowel Laguerre 4:00 p.m. – 5:00 p.m. 9:00 a.m. – 11:00 a.m. 2:00 p.m. – 4:00 p.m.		Sydney Nazarenko Physic Tutor/Faculty Chemistry Faculty Math Tutors/Faculty English Faculty Math Tutors/Faculty Math Tutors/Faculty Sydney Nazarenko Isabel Anderson Brittany Benefield

155 155 414 431 431 442 443 443 444 446 501 701 708 1421 1400 Lobby Back half of Cafeteria 1528 1530 1528 1530 1530 1625 1646 1646 1646 1646 1646 1646 1646 1704 1705 1737 1746 Pool	Argos Reporting with Research IT Dean of Counseling Interviews Umoja Sustainability Advisory Committee Meeting Assessment Testing Solano Bible Club DSP New Student Orientation Office Hours COUN 062 Smart Borrower Workshop High School Early College Students International Student Meeting Veterans Workshop Psychology Club Bake Sale Nursing Class Math Club Meeting Calculus III Review Session Office Hours Calculus II Review Session UMOJA Team Meeting UMOJA Mentoring Online 330 Class Volleyball Men's Basketball Curriculum Tech Review Women's Soccer Tutoring SASO	9:00 a.m 11:00 a.m. 2:00 p.m 3:00 p.m. 8:00 a.m 5:00 p.m. 9:00 a.m 12:00 p.m. 3:30 a.m 5:00 p.m. 9:00 a.m 12:00 p.m. & 1-3p.m. 3:00 p.m 4:00 p.m. 4:00 p.m 5:00 p.m. 12:15 p.m 1:00 p.m. 6:00 p.m 8:50 p.m. <i>Open @ 6p.m.</i> 2:30 p.m 4:30 p.m. 8:15 a.m 9:15 a.m. & 2:15-3:15p.m. 12:00 p.m 1:00 p.m. 11:45 a.m 1:15 p.m. 9:30 a.m 12:00 p.m. 8:00 a.m 12:05 p.m. <i>Classroom Style</i> 1:00 p.m 2:00 p.m. 1:00 p.m 2:00 p.m. 5:30 p.m 6:00 p.m. 2:30 p.m 3:30 p.m. 9:00 a.m 9:30 a.m. 12:20 p.m 1:00 p.m. 6:30 p.m 8:30 p.m. 1:30 p.m 2:15 p.m. 2:30 p.m 3:30 p.m. 1:30 p.m 4:00 p.m. 4:15 p.m 6:30 p.m. 4:15 p.m 6:30 p.m.	To 12/16/14 To 12/11/14 To 12/16/14 To 12/16/14 <i>Open @ 2p.m.</i> To 12/16/14 <b>1 table / 3 chairs – by ATM</b> <b>e</b> To 12/16/14 To 12/04/14 To 12/11/14 To 12/11/14 To 12/11/14 To 12/11/14 To 12/11/14 To 12/11/14 To 12/11/14 To 12/11/14	Evette Nichols IT Dept Tricia Meyer Karen McCord Sandra Diehl Nazia Mostafa Amy Dauffenbach Sidne Parker Patrick Grant Linda Kelly Brittany Benefield Charles Spillner Laurie Gorman Amy Utt Dena Hudson Maurice McKinnon Doug Pierce Olug Pierce Glenn Scott Doug Pierce Karen McCord Karen McCord Barbara Villatoro Darla Williams John Nagle Curtiss Brown Jeff Cardinal LaNae Jaimez Paul Mazzarelle
		Evening Administrators: Fairfield Campus: Leslie Minor		
		Vallejo Center: Laura Convento		
		Vacaville Center: Jowel Laguerre	Dreadint & naint faul lines	Tarri Daaraan Diaara
Softball Field	Softball Class	1:00 p.m. – 5:30 p.m.	Drag dirt & paint foul lines	Terri Pearson-Bloom
Softball Field Tennis Courts	Nor Cal Elite Softball Cello Tennis	3:00 p.m. – 7:00 p.m. 8:00 p.m. – 6:15 p.m.	To 12/21/14	Pearson/Cameron Phil Cello
		8:00 a.m. – 6:15 p.m.	To 02/21/1E	
	d North Bay Elite Futbol Club (NBEFC)	5:00 p.m. – 8:00 p.m.	To 03/31/15	Mani Salimpour
Campus Lane – 1 <sup>st</sup> Floor	ALG Meeting	10:30 a.m. – 12:00 p.m. Large setup	for 40 with hole in the middle	Judy Spencer

Vacaville Center – Anne Vallejo Center Lobby Vallejo Center – 124 Harbor Theatre	x Social Security Class Campus Cat Club Bake Sale Drop-in Writing Lab City of Suisun Public Meeting	6:30 p.m. – 8:30 p.m. 9:00 a.m. – 12:00 p.m. 12:30 p.m. – 2:00 p.m. 6:00 p.m. – 8:00 p.m.	1 table/2 chairs	Keith James Dena Hudson English Faculty Amanda Dum
		Friday November 14		
101	Drop-in Writing Lab	10:00 a.m. – 11:30 a.m. & 12 – 1:00 p.	m.	English Faculty
103	HS 052	9:30 a.m. – 12:30 p.m.		Saki Cabrera
103A	Argos Reporting with Research	9:00 a.m. – 12:00 p.m.		Evette Nichols
103A	Admissions & Records	1:00 p.m. – 4:00 p.m.		Barbara Fountain
308	Office Hours	9:00 a.m. – 10:00 a.m.	To 12/12/14	Katie Berryhill
308	Anatomy Study Group	12:00 p.m. – 1:00 p.m.	To 12/05/14	Margherita Molnar
431	FYSI	9:30 a.m. – 11:00 a.m.	To 12/12/14	Kamber Sta. Maria
442	Assessment Testing	9:00 a.m. – 12:00 p.m. & 1-3p.m.	To 12/16/14	Nazia Mostafa
443	Study Hall	8:30 a.m. – 9:30 a.m. Open @ 8:30a.	<i>m.</i> To 12/12/14	Saki Cabrera
446	COUN 050	9:00 a.m. – 9:50 a.m. <i>Open @ 9a.m</i> .	To 12/16/14	Jeff Young
446	COUN 050	1:00 p.m. – 1:50 pm. <i>Open @ 1p.m.</i>	To 12/16/14	Jeff Young
502	Typing Certificate	12:00 p.m. – 3:30 p.m. <i>Picture ID requir</i>	<b>red</b> To 12/05/14	Pat Ceja
503	First Year Experience Study Session	1:30 p.m. – 3:00 p.m. <i>Open @ 1:30p.r</i>	<del>n</del> . To 12/12/14	Renee Hamlin
701	High School Early College Students	8:15 a.m. – 9:15 a.m. & 2:15-3:15p.m.	To 12/16/14	Charles Spillner
710	French Club	12:00 p.m. – 1:00 p.m.	To 12/12/14	Lorna Marlow-Munoz
712	PLSC 001 Study/Discussion Session	10:00 a.m. – 10:50 a.m.	To 12/12/14	Joel Powell
743	First Year Experience Study Session	11:00 a.m. – 12:00 p.m.	To 12/12/14	Renee Hamlin
806	Poetry Club	11:00 a.m. – 12:00 p.m.	To 12/12/14	Tracy Schneider
902	Biology User Group	8:00 a.m. – 10:00 a.m.	To 01/29/15	Lisa Dixon
1400 Lobby	Psychology Club Bake Sale	9:30 a.m. – 12:00 p.m.	1 table / 3 chairs – by ATM	Dena Hudson
1400 Lobby	Floetry – Poetry Slam	11:00 a.m. – 1:00 p.m. 2 ta	bles/4 chairs between restrooms	Armando Quiros
		<u>Friday November 14 (cont.)</u>		
Back half of Cafeteria	FA High School Counselors Workshop	7:00 a.m. – 2:00 p.m.	Setup required. See JJ or Myron	Maureen Mason-Muyco
1521	First Year Experience Small Group Tutoring	11:00 a.m. – 11:50 a.m.	To 12/15/14	Corrine Kirkbride
1526	First Year Experience Small Group Tutoring	8:00 a.m. – 8:50 a.m.	To 12/15/14	Corrine Kirkbride
Gym	Laney College vs. SCC Volleyball	6:00 p.m. – 8:00 p.m.		Darla Williams
Pool	SASO	4:15 p.m. – 6:30 p.m.	To 12/19/14	Paul Mazzarelle
Softball Field	Small Group Training	12:30 p.m. – 5:00 p.m.	To 12/10/14	Terri Person-Bloom
Tennis Courts	Cello Tennis – Adult NTRP Tournament	8:00 a.m. – 6:15 p.m.		Phil Cello
Old Football Practice Fiel	d North Bay Elite Futbol Club (NBEFC)	5:00 p.m. – 8:00 p.m.	To 03/31/15	Mani Salimpour
Vallejo Center – 124	Drop-in Writing Lab	12:00 p.m. – 1:00 p.m.	To 12/16/14	English Faculty

## Saturday November 15

130	English Lab	9:00 a.m. – 1:00 p.m. PD p	lease open exterior doors/Instructor will open lab	Carlene Coury
302	PHYS 002	8:00 a.m. – 11:50 a.m.	To 12/16/14	Darwin Ho
442	Assessment Testing	9:00 a.m. – 12:00 p.m.		Barbara Fountain
804	Kaplan Test Prep, A Division of Kaplan	8:30 a.m. – 2:00 p.m.	Open @ 8:30 a.m. & re-secure @ 2p.m.	Brittany Guyette
1303	ART 014	9:30 a.m. – 3:50 p.m.	To 12/16/14	Abigail Rubenstein
Cafeteria	ASSC Retreat	8:00 a.m. – 2:00 p.m.		Rischa Slade
1704	Volleyball	1:30 p.m. – 2:15 p.m.		Darla Williams
Soccer Field	North Bay Elite Futbol Club	12:00 p.m. – 1:30 p.m.	Mow & line field if needed	Mani Salimpour
Softball Field	Nor Cal Elite Softball	10:00 a.m. – 2:00 p.m.	To 12/21/14	Pearson/Cameron
Tennis Courts	Cello Tennis	8:00 a.m. – 8:00 p.m.		Phil Cello
VJAUTO	ATEC 140	8:00 a.m. – 11:50 a.m.	To 12/16/14	Joseph Gumina
Vacaville Center – 118	NURS 111	9:00 a.m. – 11:50 a.m.	To 12/16/14	Manuel Barbosa
Vacaville Center – 207	NURS 207	9:00 a.m. – 11:50 a.m.	To 12/16/14	Tracey Johnson
		Sunday November 16		
Baseball Field	SCC Baseball Team	10:00 a.m. – 5:00 p.m.		Scott Stover
Softball Field	Nor Cal Elite Softball	8:00 a.m. – 2:00 p.m.	To 12/21/14	Pearson/Cameron
Softball Field	Oakland Softball ASA	2:00 p.m. – 6:00 p.m.	To 12/21/14	Penelope Crouse-Feeham
Tennis Courts	Cello Tennis	7:00 a.m. – 8:00 p.m.		Phil Cello