Friday January 25, 2019, 12:00-1:30 p.m., Room 135

In Attendance:

Voting Members: Josh Scott (Student Equity and Success Coordinator, co-chair), Dwayne Hunt (Administration, co-chair), Jose Cortes (English Success Coordinator), Sarah Donovan (Math Success Coordinator), Candace Roe (DSP), George Olgin (ASTC), Michael Wyly (Pathways) Melissa Reeve (FYE), Isabel Anderson (Puente), Kimberly Ramos Coulter (Counseling), Jocelyn Mouton (TAP), Danielle Widemann (Math/Science), Maria Isip-Bautista (Social and Behavioral Science), Atticus Frey (Library}, Terri Pearson-Bloom (Health Sciences), Dawn Carpenter (CTE), Claudia Tenty (International Research), Erica Beam (DE),
Advisory Members/Guests: VP Rob Diamond (Finance & Admin.), VP Gregory Brown (Student Services), Shannon Beckham (Finance & Admin,) Neil Glines, Sarah McKinnon, Claudia Tenty, Pei-Lin Van't Hul, Heather Watson-Perez, LaNae Jaimez, Rachel Purdie, Lauren Taylor-Hill, Bryan Stewart, Tanesha Gipson, Irma Rodriguez, Cle Long.

1. **Call to Order** - Josh Scott, Chair

2. **Comments from the Public** – None

3. **Approval of Minutes** - Minutes of November 30, 2018, approved as submitted.

4. **Welcome and Introductions** – Josh Scott
   Irma Rodriguez shared her background and role at SCC.

5. **Budget Update** - Shannon Beckham
   S. Beckham reviewed tracking spreadsheets and explained the format and the goal for tracking activities by project. If you have feedback, submit by email to either to VP Diamond, S. Beckham, D. Hunt, or J. Scott. Workgroup meetings will be bi-weekly on Thursdays. Anyone may attend to address his or her concerns. I. Rodriguez urged that administrative costs should be included on the spreadsheets.

6. **Student Equity and Achievement** -- VP Gregory Brown
   SSSP, Equity, BSI will all be one fund equity plan that focuses on scalable directives, due on June 30 (3-year plan).
   Student success matrix and _____ are not available until 12/31. There will be more flexibility in use of these funds for implementing guided pathways. There are different versions of what we need. Equity is the theme, Chancellor's Office vision for success.
   P. Van't Hul will share information on how we account for and allocate. The information is published every year. Possibly set up meeting with L. Jaminez.

7. **Discussion of Anthro 1 – (Item talked about at-risk courses)** – Lauren Taylor-Hill
   L. Taylor-Hill distributed ANTH 1 syllabus and explained how ANTH 1 is a unique class, then asked for feedback on the syllabus and showed a PowerPoint based on a TV sitcom *"Black-ish"* to demonstrate siblings Jake and Diane Johnson: a Cautionary Tale…. After the demonstration, small discussion groups formed to brainstorm the following:
   - Where do we see the problems?
   - What may be challenging the students in ways that impact their success?
   - What sort of strategies could anthro professors engage to support students?
   - Is there some sort of structural or institutional change needed?
     (Affective domain, study skills, changes to syllabus, class caps, etc.)

   (Break – 10 minutes)

(Item 7 continued)
The meeting reassembled and breakout groups shared their comments:

- Compliment on transparency and care for students.
- When students get to point of plagiarism, usually cause of desperation.
- Should refer to this is your class vs. my class.
- Affective domain – address fear/anxiety in syllabus.
- Initiate the hug. Talk about support early on, in the wording of the syllabus (e.g. plagiarism section, frame as a response to desperation.)
- Language "if you disturb my class" instead of "do not, do not, do not…"
- Strategy for success/college readiness in syllabus.
- Bold language could be yelling.
- What for you counts as participation points?
- More diverse opportunities for participation.
- Increase contact with instructor in less formal environments.
- TA may be helpful, embedded tutors, need more student/teacher contact.
- Spend more time talking learning strategies.
- Follow up meetings (how do we create more contact, how do we impact affective domain?)
- 10-page syllabus is overwhelming.
- Audience-friendly language, how to demonstrate empathy?
- Gender and race issues.
- Rethink order of syllabus – give them a win early on.
- Maybe not offer online.
- Expected participation can make it hard for students.

Lauren thanked everyone for their participation and feedback and encouraged them to send thoughts and meeting notes to her way.

Adjourned.