

ASSESSMENT COMMITTEE

Solano Community College

Agenda – August 30, 2017

3:30-5:00pm, Room **902**

In Attendance: Amy Obegi, Jim DeKloe, Ferdinanda Florence, Cynthia Jourgensen, Terri Pearson-Bloom, Kimberly Ramos, Randy Robertson, David Schrumpf, and Rachel Smith.

- I. Approval of Agenda, 1st R. Robertson, 2nd T. Pearson-Bloom, approved unanimously.
- II. Approval of Minutes from 8-16-2017, 1st D. Schrumpf, 2nd F. Florence, approved unanimously.
- III. Public Comments: None
- IV. Discussion/Information Items:
 1. *Updates: Faculty Success Workshops, Committee Membership, Website updates, approvals.* A. Obegi provided the following updates:
 - 1) With the support of Terri Pearson-Bloom, George Olgin, and LaNae Jaimez, faculty success workshops for Assessment will be held in partnerships with the Academic Success and Tutoring Center in the Bib lab of the library. Dates have been arranged for September and will be flex eligible. The goal is to get as many SLO only changes made this semester as possible.
 - 2) Jim DeKloe will join the Assessment Committee as the Curriculum Committee representative.
 - 3) The committee recommended that on the SLO website there would be access to the “old” SLOs and success criteria from the database but not the old assessments. The hope is that faculty and others that are interested will use META to access the most current SLOs. We didn’t want different information posted in different areas to confuse people as to what is current. A. Obegi will be meeting with VPAA Williams, Saki Cabrera, and Peter Cammish to get the accreditation point of view and share the assessment committee’s recommendation.
 - 4) A. Obegi met with Lisa Abbott about approvals in CurriCUNET. What we found was that SLO Individual Instructor Assessments were set up like course modifications requiring full approvals, which is not desirable. A. Obegi contacted Governet to remove all approvals and found that in META there must be an originator and an approver. The Assessment Committee discussed this and agreed that the dean’s should be the approver. This way the deans know who has completed assessments and can use this information when deciding adjunct rehire and conducting evaluations (per the contract). It was suggested that if the deans notice faculty need support writing their assessments, they could hold for

changes and request the faculty member meet with the school coordinator for support. This item was moved to an action item.

2. *PLO Assessments*. A. Obegi shared some preliminary information she received from Governet. Several other colleges are in the process of working on the creation of PLO assessments including San Jose, Peralta, and Contra Costa. The committee started to discuss which information we want pulled from the SLO assessments to review for the PLO assessments. We also need to decide how we want to write up the assessments. For example, do we want check boxes for planned actions or straight narrative boxes? Pulling from the SLOs will be more challenging when programs do not have capstone courses and when there are a large number of sections (and assessments) to pull data from. However, large numbers create more robust results. A. Obegi will look to Governet for more information for further discussion.
3. *Assessment Newsletter*. The committee supported Volume 10 of the newsletter. It was suggested that it be added that the workshops are flex eligible.
4. *Committee training/dialogue of SLOs and success criteria*. The committee discussed several proposed SLO only changes to talk about strengths and weaknesses. The goal was to refine our own thinking about quality assessments.
5. *Committee Members goals for supporting faculty in getting SLOs correctly into META*. We talked about the need to hold open office hours, workshops, and one on-one meetings to get all our SLOs in META by the end of the semester. We want to start now as they will take time to complete.

Action Item

F. Florence put forth the following motion: Deans should provide approvals for faculty SLO assessments. 2nd by R. Smith and approved unanimously.

Future Meeting dates for Fall 2017:

September 6th
September 20th
October 4th
October 18th
November 1st
November 15th
December 6th