

# ASSESSMENT COMMITTEE

Solano Community College

Minutes – November 1, 2017

3:30pm-5:00pm, Room 902

**In attendance: Amy Obegi, Ferdinanda Florence, Cynthia Jourgenson, Terri Pearson-Bloom, Kimberly Ramos, Randy Robertson, David Schrumpf, Rachel Smith**

- I. Approval of Agenda, 1<sup>st</sup> T. Pearson, 2<sup>nd</sup> R. Robertson approved unanimously
- II. Approval of Minutes from 10-18-17 – tabled
- III. Public Comments- None
  
- IV. Discussion/Information Items
  1. Update on:
    - a. *Governet updates*: The Assessment Coordinator’s “Reviewed” button was fixed for course modifications. We have yet to hear about the status of the PLO assessment module. Committee members noted glitches such as PLO changes not saving. Committee members want historical data to be removed and to have automatic population.
    - b. *Union consult on dean’s role with Individual Instructor SLO assessments*: The union meeting was postponed due to the fires. Nothing to report yet
    - c. *Website*: updated with searchable link to course outline of records. Will need to repost the pdf this semester for faculty that still haven’t inputted in META.
  2. *Plan for future assessment cycle and upcoming flex trainings*: We agreed spring flex we will have worktime for those that still need to input SLOs into META and have a PLO Mapping workshop. We reviewed the Assessment calendar and proposed changes so that schools are scheduled to assess their SLOs before their PLOs. In META, SLO assessments must be done before PLOs can be assessed. We agreed to send the revisions to program review, curriculum, VPAA Williams and Senate for feedback.
  3. *Common SLO update errors in META*: A. Obegi shared common SLO and PLO errors she was seeing in META so coordinators can support faculty. Often the success criteria doesn’t have a bar of success (reads more like methods), and mapping isn’t done.
  4. *Reviewed progress on 2017-2018 goals for mid semester report*: The Assessment Committee decided to add two goals: 1) update assessment calendar and 2)

integrated planning. We would like to able goal 9 until Fall 2018. A. Obegi will update the goal status and pass it on to Academic Senate.

Future Meeting dates for Fall 2017:

November 15th

December 6th