

ASSESSMENT COMMITTEE

Solano Community College

Minutes– October 18, 2017

3:30pm-5:00pm, Room **902**

In Attendance: Amy Obegi, Peter Cammish, Jim DeKloe, Ferdinanda Florence, Terri Pearson-Bloom, Kimberly Ramos, David Schrupf

- I. Approval of Agenda
- II. Approval of Minutes from 10-04-17
- III. Public Comments, None

- IV. Discussion/Information Items
 1. *Conference call with Governet about the design of the “Aggregate of Mapped SLOs to PLOs” in META.* The committee had a conference call with staff from Governet to address our ideas for the PLO Assessment module. They believed they could make most of our ideas work, but some items they were going to have to check with the programmers to determine the functionality in META. They said they would get back to us on those items. The document below cover our ideas that we shared with Governet.
 2. Update on:
 - a. Adjunct pay form. The adjunct pay form changes have been completed and are available on the website. They were announced in the assessment newsletter.
 - b. Union consult on dean’s role with Individual Instructor SLO assessments. We have not yet received a response.
 - c. Training/support in each school. Coordinators agreed to keep working with faculty to get their SLOs inputted in META.
 3. Which GELOs and ILOs we want to focus on for Spring flex training. The committee tentatively thought this may be an item we want to hold off on until the next academic year. We need SLO assessments in META before these reports can be run. It may be a good idea to have spring focus on PLO mapping and SLO assessment in META.
 4. Volume 13 Assessment Newsletter. The committee reviewed the newsletter and agreed to disseminate it.

Future Meeting dates for Fall 2017:

November 1st
November 15th
December 6th

SOLANO COLLEGE PLO ASSESSMENTS - Aggregate of Mapped SLOs to

a PLO Draft ideas for META based on Assessment Committee discussion on September 20, 2017 and October 4, 2017

First Tab: Main Page

Report Title: Degree/Certificate, Year

Originator:

Date:

Select Program

Select Outcome (drop down menu)

Success Criteria automatically generates

Summary from previous PLO assessment (text box with these instructions "Please summarize your findings from the last time this PLO was assessed. What planned actions were initiated?")

Co-Contributors (drop down with names)

***We would like all mastery level SLOs mapped to the PLO to be generated from the past six years**

Second Tab: SLO Methods Included in PLO Analysis

This page will automatically generate an aggregate of the methods that were used to assess the SLOs that were mapped to the PLO that is being assessed.

Third Tab: SLO Results Included in PLO Analysis

This page will automatically generate the SLO results of the assessments that are mapped to this PLO. If there are multiple SLOs being analyzed, they should be categorized by course. We would like to organize the page so that the results can be generated in categories so that it is easier to see trends.

Modality

Time

Duration

Location

We would like a link to the entire assessment if people want to individually review each one

Fourth Tab: SLO Planned Actions Included in PLO Analysis

This page will automatically generate an aggregate of the SLO planned actions that are mapped to this PLO. We want to specifically pull the check boxes as an aggregate, but the comments should be listed as text.

Fifth Tab: PLO Assessment Findings

We would like this page to start with an aggregate at the top that is generated from the SLO results. There should be boxes that show the total number of sections assessed, the number of students enrolled, the number of students assessed, the number of students successful and the percentage of students successful. We would also like it show a range of the percentage successful.

There should be four text boxes on this page under the aggregate numbers

Summarize the results of all SLOs assessed. Discuss what needs and issues were revealed, including if there were differences across modalities, location, etc.

What do these results tell you about how well students are mastering the knowledge or skills for this program outcome?

Discuss the efficacy of previous planned actions for this PLO. Do you believe they improved student success, why or why not?

What steps do you want to take in the future to improve student learning on this PLO? What effective practices do you want to make sure are repeated?

Sixth Tab: PLO Planned Actions

“Specifically state the next steps that can be made to improve student learning on this outcome. Consider the program, the classroom, and the college”

The check boxes that are in the sandbox will stay. It is important that when a box is checked, a comments box generates. The title “In the Department” should change to “In the College.” A heading should be added first that reads **In the Program** with the following boxes listed below.

In the Program

- Alter the SLOs that are being used to assess the PLO
- Modify the PLO
- Alter the sequencing/prerequisites for courses that prepare students for the PLO
- Faculty collaboration across modalities or locations to discuss student success
- Program collaboration and/or professional development on effective practices in SLO and /or PLO assessment

- For CTE programs, analyze results as compared to advisory committee recommendations and/or industry needs to determine if changes need to be made
- Other