

ASSESSMENT COMMITTEE

Solano Community College

Minutes – September 6, 2017

3:30-5:00pm, Room **902**

In Attendance: Amy Obegi, Ferdinanda Florence, Cynthia Jourgensen, Terri Pearson-Bloom, Kimberly Ramos, Randy Robertson, David Schrupf

- I. Approval of Agenda, 1st R. Robertson, 2nd D. Schrupf, approved unanimously
- II. Approval of Minutes from 8-30-2017, 1st F. Florence, 2nd T. Pearson-Bloom, approved unanimously
- III. Public Comments - None
- IV. Discussion/Information Items
 1. *Update on items from last meetings.*
 - a. A. Obegi attended a meeting with VPAA Williams, Saki Cabrera, and Peter Cammish to address whether we should post old assessments on the Solano College website. It was decided to post the past SLOs and success criteria that were a part of the “old” SLO database. Faculty can access old assessments in the dropbox which was advertised in the assessment newsletter. We didn’t want to post too much old information on the website as to not confuse faculty. We want META to be the source of updated/current SLO information.
 - b. A. Obegi attended an administrative meeting to make certain deans were aware of the college’s revised assessment policies including the new assessment handbook and META. She also wanted to address the assessment committee’s desire to have the deans be the “approver” for individual instructor SLO assessments. A few deans expressed some concern about being the approver, but Superintendent President Esposito-Noy believed there should be some administrator oversight. It was clear that the deans could benefit from some clarity about what their role as a reviewer should be since the contract says faculty need to complete SLOs, but there is no provision outlined for quality. It was suggested A. Obegi meet with the Academic Senate president and present the change of policy at Academic Senate for approvals.
 2. *“Thermometer” for SLOs into Meta.* At a meeting with VPAA Williams, he suggested we develop a thermometer to track the progress of our SLO only updates in META. We want faculty to complete their updates in META (which

requires inputting SLOs, success criteria, and mapping the GELOs and ILOs) by the end of the fall semester. Progress can be posted in the Solano Newsletters.

The committee agreed that if there was going to be a thermometer there should be prizes. R. Robertson suggested not just one prize, but multiple prizes to encourage all faculty to complete. The committee thought the schools who complete their assessments should have their spring flex meetings catered. A. Obegi agreed to approach C. Esposito-Noy and D. Williams to see if prizes can be arranged.

3. *PLO Assessments*. Governet had not yet readied the PLO assessment sandbox for us to look at. A. Obegi will send committee members access to sandbox ahead of the next meeting to aid in our future conversation.
4. *Assessment Newsletter*. The next newsletter will address the “thermometer” of SLO update progress. In a future volume we want to address ideas for the student’s role in assessments. T. Pearson suggested doing a survey to see how people like to get their assessment information.

Future Meeting dates for Fall 2017:

October 4th
October 18th
November 1st
November 15th
December 6th