

Associated Students of Solano College (ASSC)

Special Meeting

Tuesday, September 23, 2014

I. Call to order

President Casey Bess called the regular weekly meeting of the Associated Students of Solano College to order at 12:34 p.m. on Tuesday, September 23, 2014 at Solano Community College, Room 1421, in Fairfield California.

II. Roll-call (12:36 p.m.)

President Casey Bess conducted a roll call. The following persons were present: President, Vice President, Student Trustee (Late), Legislative Advocate, Secretary, Public Relations Officer, Humanities Senator, Diversity Affairs Senator, Career Tech Education Senator, Student Services Senator, Social Behavior Senator, Fine and Applied Arts Senator, Business Senator (Late), Math/Science Senator, and Dr. Rischa Slade. Quorum was achieved.

III. Approval of agenda

The Diversity Affairs Senator (Luz Murillo) moved to approve the agenda. The Science and Math Senator (Hanna Abdelnaby) seconded the motion. The CTE Senator (Nick Battiste) moved to add all necessary corrections to the agenda. The Social Services Senator (Joleena Lewis) seconded the motion. The amendment passes 8-0. The original motion, with amendments, passes 6-2.

IV. Approval of Minutes

A) Secretary Harrison proposed that a special meeting be held in order to resolve all conflicts within the previous agendas. The Curriculum (Vocational) Senator moved to postpone approval of minutes to a special meeting to go through all the necessary minutes of past meetings. The Student Services Senator seconded the motion. President Bess declares the motion as an improper motion. The CTE Senator moved to extend time by one minute. The Student Services Senator seconded the motion. The motion carried unanimously. CTE Senator moved to suspend the rules and extend time until the matter was resolved. The Vocational Senator seconded the motion. Motion carried with a vote of 7-2. The CTE Senator moved to remit the item to the procedural review committee. There was no second, the motion died. The Student Services Senator moved that the issue be placed on information for next Tuesday. The CTE Senator seconded the motion. The CTE Senator rescinded his second on the motion. The Student Services

Senator rescinded her motion. The Fine Arts Senator moved that the senators go through the minutes and present them to the Secretary so that he can present the corrections at the next meeting. The President declares the issue resolved. President Bess suggested that all senators email changes or errors in the minutes to the Secretary no later than noon on Friday. The CTE Senator moved to suspend the rules and extend the meeting time until 3:00. The Student Services Senator seconded the motion. President Bess refuses to acknowledge the motion because the meeting is a “Special Meeting”. Naser explains that an ending time for a meeting is NOT required. However, if an ending time is published on the agenda, it must be adhered to.

V. Public Forum

- A) A member of the public explains how an amendment to the Brown Act now requires every major vote to be recorded as a roll call vote. He suggests that all senators handwrite their motions and give them to the Secretary to create better, more accurate agendas/minutes.

VI. Advisors Report

- A) The ASSC made \$211 at the Bar B Q. One of the senators found the unattended cash box containing \$211 (in cash) sitting on the counter of the *unlocked* workroom. A member of the ASSC was instructed to remove a large sum on money from the cash box and turn it in to the Student Development Office (for security purposes) and failed to comply. Dr. Slade suggested that in the future the two members of the ASSC count the money and turn the largest sum into the Student Development Office. The reimbursement issue was initially caused because no member of the ASSC came to Dr. Slade and asked for advice. When the ASSC needs money for an event they must contact Dr. Slade *one week prior* to the event. Due to time constraints members of the ASSC chose to pay out of pocket for the Bar B Q. The Public Relation Officer’s (Courtney Prado) mother paid out of pocket for the food and materials that were necessary to host the Bar B Q. If she would not have paid out of pocket the ASSC could not have had the Bar B Q. The ASSC Budget need to be presented to the governing board as an information item and posted to banner. Any time the ASSC approves an expenditure it must be in the minutes.

VII. Committee Reports

- A) Student Rider's Committee: Lorenzo and Geff gave the President of the college an update. Five new members have joined.
- B) Election Committee Report: No report
- C) Procedural Review Committee: The first procedural review committee will be held on Thursday, September 23, 2014 at 4:00 p.m. Meetings will be held every Tuesday. This week's meeting will be covering changes in regards to the ASSC Bylaws and the ASSC Constitution. The election code will also be covered in this week's meeting. The CTE Senator believes that Dr. Joel Powell will be the advisor.
- D) Hiring Committee for the Dean of Counseling: the hiring committee has reviewed and selected the applicants that will be invited to an interview. They have reduced the pool of applicants down from twenty-four to seven. The interviews will take place on November 12th (1:00 p.m. - 5:00 p.m.), 13th (9:00 a.m. – finished), and 14th (all day). One of the students that volunteered for the Hiring Committee for the Dean of Counseling is unable to remain a participant. President appoints Zachary to the Hiring Committee for the Dean of Counseling.

VIII. Division Reports

- A) Fine and Applied Arts: No report
- B) Humanities: No report
- C) Career and Technical: No report
- D) Student services: No report
- E) Diversity Affairs: The Diversity Affairs Senator attended the EIAC (Equity Inclusive Advisory Council) meeting and they were going over the employment handbook. The Diversity Affairs senator will also be meeting with Dr. Ambrosio.
- F) Vocational and Academic Curriculum: The curriculum Committee will be holding a meeting on Thursday, September 23, 2014.
- G) Social and Behavioral Science: No report
- H) Math and Science: No report

IX. Executive Board Reports

- A) President Bess: The Hiring Committee for Vice President of Academic Affairs is announced. The position is currently held by Interim Vice President Dr. White.
- B) Vice President: Ms. Gonzalez gave thanks to everyone who helped with Club Promo and the ICC Meeting. Funding requests are coming next month. President Bess appoints Erika Gonzalez to the Club Funding Committee. The last ICC Meeting was an unofficial meeting, it was an informal meeting. The Student Services Senator moved to have the regular meeting time changed to 3:00 p.m. President Bess declared the motion “improper”. The CTE Senator attempted to second the motion. President Bess insisted the motion is “improper”. The Student Services Senator moved to make a standing rule that we change our meeting times from 2:30 p.m. to 3:00 p.m. CTE seconded the motion. The motion failed 2-6-1.
- C) Student trustee: Described how the daycare is underfunded.
- D) Legislative Advocate: Student Services moved to extend the time for the legislative Advocate’s report to four minutes. CTE seconded the motion. Motion carried 8-0. General Assembly resolutions are being accepted. Voter drives will be held on Thursday, September 25, 2014 and Monday, September 29, 2014. The Political Activities Committee is meeting on Saturday, September 27, 2014 at 9:30 a.m. The legislative session for this year is coming to a close and numerous bills affecting college students are going to be approved/denied by the governor.
- E) Treasurer: No report
- F) Secretary: No report
- G) Public Relations: Thanks everyone who participated in the ASSC Bar B Q.

X. Information Items

- A) Bylaw Amendments: The Bylaw Amendments will create an Associates Position. President Bess Proposes to postpone the topic until next week.
- B) Geff moves to postpone information item C until next week. President Bess disregards the motion and skips the item.
- C) President Bess skips the Election item(s)
- D) President Bess skips Student Riders

- E) Warrant Listings: President Bess proposes that listings of all money that is spent be listed and recorded. He also proposes “warrant listings” be added to the financial document.
- F) Parliamentarian License Training: The Student Trustee proposes putting together a study group for parliamentarian licenses. Quorum was lost at 1:48.
- G) Ms. Nancy spoke about operation Christmas Child.

Quorum was lost at 2:02 p.m. The meeting was immediately adjourned.

Minutes submitted by: _____

Minutes approved by: _____