

Associated Students of Solano College
Regular Meeting
MINUTES

November 19, 2013 12:40pm-2:59pm

*Solano Community College
Student Union Building Room 1421
4000 Suisun Valley Road
Fairfield, California*

I. CALL TO ORDER

President Johnson called the meeting to order at 12:40pm. Secretary Collins took the minutes.

II. SEATING AND OATH

Christian Ogden is seated as Health and Kinesiology Associate.

III. OFFICIAL ROLL CALL

Executive Board Members Present:

Gabriel Johnson, Jesirae Collins, Leilani Quesada, Latifah Alexander, Charlene Alimboyao

Senators Present:

Casey Bess, Dulce Walton, Maria-Alejandra Jaramillo, Joleena Lewis, Nancy Lua, Kyle Todd

Associates Present:

Mel Sancada

Quorum achieved with 6 of 10 seated Senators present.

IV. APPROVAL OF AGENDA

A. November 9, 2013

Motion to amend the Agenda for November 19, 2013 and add Information Item XII (F) Seed Money presented by Judie Burtenshaw by Senator Bess. Second by Senator Todd. **Associates (1,0,0). Senators (6,0,0). Motion passes.**

Motion to approve the agenda for November 19, 2013 by Senator Bess. Second by Senator Todd. **Associates (1,0,0). Senators (6,0,0). Motion passes.**

V. APPROVAL OF MINUTES

(5:00 Minutes)

A. November 5, 2013

Motion to amend the Minutes for November 12, 2013 to strike out 10am and insert 11am and strike out 10:30 and insert 2:30pm in item XIII by Senator Walton. Second by Senator Todd. **Associates (1,0,0). Senators (6,0,0). Motion passes.**

Motion to approve the minutes for November 12, 2013 with any further discussed amendments by Senator Bess. Second by Senator Todd. **Associates (1,0,0). Senators (5,0,1). Motion passes.**

Senator Garcia checks in at 12:47pm.

VI. PUBLIC FORUM

Casey Bess states that he did not appreciate the way clubs were perceived at the last meeting, as receiving funds and not contributed. Reporting on behalf of MSS he states they have been a part of Celebrate SCC, Kaiser Awareness day and drove carts at graduation. They are also raising funds to build a school in Haiti. He also speaks on behalf of AAMS. They have been involved with the voting registration drive, MLK committee, Cinco De Mayo, helping with registrations and tutoring young students. AAMS has been involved with many other activities and their club has only been established for the last two years.

Tony Guevara states that he thinks the comment was not directed at clubs across the board, but was regarding specific clubs.

Kayla Salazar, former ASSC member, was invited here to talk about how clubs have used the money in the past. They put on a Cinco De Mayo event every year. SCC uses this event for its accreditation. With the money from ASSC they have put on two successful Cinco De Mayo events that acknowledged Hispanic Culture. The events both had record turn outs and received acknowledgement from the newspapers.

Lorenzo Hays-Phillips asks if 2-3 students would be available to help with Festival Artista. The event was created by PTK and Campus Cats. It will be on Thursday. All clubs will have some kind of art on their bench. There will be a BBQ, 5 different music groups, 2 rappers, and dancers from dance production. Need volunteers to help at the BBQ.

Lorenzo Hays-Phillips reports that there will be 2 blood source buses here on the same day, Thursday. He has been asked to come and help bring students to the bus. They also need 2-3 student volunteers to help. The event will be running from 10:00am-2:00pm.

Vice President Castillo checks in at 12:56pm.

Seiwan George, former associate, representative of the gamers club. Invited by Geff Freire to speak. He states that the Gamers club has helped out at the Kaiser event, out of darkness and graduation ceremony. They also helped with selling refreshments for project Haiti and the Japanese club.

Tony Guevara has done some research and talked to Red Cross. He reports that clothes donations are very difficult for them logistically. Money donated is used to buy items local, food, shelter, medication, water and assist with reconstruction processes.

Judy Burtenshaw reports that API is doing a donation for food, clothing, etc. to benefit the Philippines. There are bins located around campus.

Casey Bess states that API has 5-6 car loads of donation items already, commends them for their work.

Judy Burtenshaw states that the Campus Cat club has participated in Celebrate SCC, Earth day, coastal cleanup, Festival Artista and the Solano County spay and neuter clinic.

President Johnson thanks everyone for their comments and states that the work of clubs does not go unnoticed.

VII. DEAN'S REPORT

A. Dean Espinoza

The Dean of School of Human Performance and Development, Lily Espinoza, talks to ASSC about fundraising efforts. In 2012 SCC lost the water polo and football teams. One idea they had to fundraise was to host a golf tournament. The first tournament was held in Oct. 2012 and the second tournament was held in Oct. 2013. Both events were very successful.

The budget she hands out shows how the college supports fundraising for bringing the teams back. The Net Revenue for the first year was \$8,030.00. For 2013 the Net Revenue was more than tripled, totaling \$29,360.00. These funds go back to the athletics teams. There was a lot of support for the community.

The next event will be Friday, October 3, 2014 at Hidden Brooke Golf Course. The only way we can develop and grow these programs is to have the community actively involved in athletics. She encourages students to attend the home games for a better college experience. There is a student discount for games when students present their student ID's. There is also an athletic boosters club. Full membership includes free membership to all home games. The athletic boosters club has a concession stand during games and the money goes to the athletic department.

This year there will be the 18th annual Athletic Hall of Fame. It is thrown every year they honor athletes, coaches and administrators. It will be held on Friday April 11, 2014. The event will be held at Hidden Brooke golf course to help cross promote the golf tournament. She encourages students to nominate people. They are also looking for volunteers to help at the Hall of Fame.

Vice President Castillo asks about the P.E. classes that were cancelled such as archery, Tai-Chi and badminton. She states that most of the professors that taught those were adjunct professors. Due to budget cuts they had to have the full time faculty teach the classes and those classes were chosen according to the teacher's experience.

VIII. INSTRUCTOR'S REPORT

A. Felipe Wilson

There have been a lot of complaints about the ASSC governing documents. The ASSC constitution and Bylaws are outdated and poorly written. He is trying to begin writing a new constitution and bylaws. The feeling he has received from the ASSC student is that the overall structure is flawed and that is why there may be a need to start from the ground up.

PRO Alexander-Barkley checks in at 1:21pm.

What would you like the new constitution/bylaws to say? We are not the first ASSC to identify problems with these governing documents. One of the obstacles has been continuity with ASSC which is why he thinks this could be a successful endeavor for this ASSC. He encourages students to communicate with him via email and he would like to readdress these issues again in the spring. He would like to have student's feedback, ideas, etc. The last time the Constitution was ratified was in 1989 and it was amended in 1994. The last revision for the Bylaws was in 2000. They do not reflect the current Solano Community College including the Vacaville and Vallejo centers.

Senator Bess asks if we need a parliamentarian. Professor Wilson states that we would most likely need to work with a parliamentarian and a legal expert as well.

Senator Jaramillo states that the election code also needs to be revised. Professor Wilson states that the election code is trickier and it was handed down to us. It was not written by ASSC. It would be more difficult to change. [As clarified by Professor Wilson, the election code was written by the board with the involvement of a previous ASSC. As such it will be more difficult to change since it will need to involve the board's approval in order to make changes].

Legislative Advocate Alimboyao exits at 1:23pm.

PRO Alexander-Barkley exits at 1:26pm.

President Johnson has to exit the meeting ;,at 1:27pm. He assigns Vice President Castillo the chair position in his absence.

IX. ADVISOR'S REPORT

A. Jose M. Ballesteros

Advisor Ballesteros states that the Citizen Bond oversight review board needs a student volunteer. The board meets quarterly. They are currently working on the Measure Q and Measure G bonds. Advisor Ballesteros appoints Christian Ogden as the primary volunteer and Tony Guevara as the secondary volunteer.

Advisor Ballesteros also met with the Tempest about getting ASSC visibility out to the general public. He would like to put together a monthly overview. There are a couple of ways to do it, one would be a report that can go to the Tempest without any charge. We could also pay for an ad to put specific information into the paper. Rates are online and range from \$75-\$450. There is open advertising space on the back of the Tempest which can be printed out and posted for free.

Advisor Ballesteros reports that he has received a couple of thank you cards for the funding requests, one from the Biology department and one from the Chemistry department.

Legislative Advocate Alimboyao enters at 1:32pm.

Advisor Ballesteros will be sending the Biology and Chemistry departments a contract stating that they will use the funds within the academic year.

Advisor Ballesteros acknowledges that this is the time for the end of semester slump. He recommends talking to each other more and opening up the lines of communication to take care of any he said/she said issues.

Motion to suspend the orders of the day and return to item II. Seating and oath by Senator Bess. Second by Senator Todd. **Associates (1,0,0). Senators (7,0,0). Motion passes.**

Motion to suspend the orders of the day and move to item XII A. by Senator Bess. Second by Senator Todd. **Associates (1,0,0). Senators (7,0,0). Motion passes.**

PRO Alexander-Barkley enters at 1:36pm.

Senator Lua exits at 1:40pm.

X. ICEBREAKER

A. Personality Assessment – Latifah Alexander

Student Trustee Alexander informs ASSC what the letters meant on the personality assessment that she asked everyone to complete.

E-Extroversion – Focus on the world outside the self. Enjoy social interactions.

I-Introversion – Preference to focus on the world inside the self. Find social gatherings draining.

S – Sensing – Focus on the present. They see things as they are, are concrete thinkers.

N – Intuitive – Focus on the future and possibilities. Read between the lines and are abstract thinkers.

T – Thinking – People are objective and make decisions based on facts.

F – Feeling – Subjective and make decisions based on principles and values. Ruled by heart instead of head.

J – Judging – Like order, organization and think sequentially. Like to have things planned and settled, seek closure.

P – Perceiving – Flexible, like to keep their options open and think randomly. Act spontaneously and are adaptable. Like to keep things open ended.

Point of Privilege by Casey Bess. The chair did not recognize him when he stood to make a motion and his right to make a motion is denied.

XI. BUDGET REPORT

A. Leilani Quesada

Treasurer Quesada presents the budget since the beginning of the school year. We have continued to see profits and no losses.

Legislative Alimboyao exits at 2:09pm.

ID fees and commissions have been coming in. Regarding the Barnes and Nobles checks, they came with a cover letter stating that “per the contractual agreement” but they have not been able to get a copy of the agreement as of yet. Senator Todd states that he spoke with Julian and there is no obligation for ASSC to use those funds in a certain way.

Treasurer Quesada states that if anyone has any questions about the budget they can email her about it. She will email it out to everyone. Senator Todd also states that we have hit the contractual agreement with Pepsi selling 25,000 cases. The Governing Board is requesting a copy of the budget with the previous years. Treasurer Quesada has the email and will work on getting the previous year’s info.

XII. INFORMATION ITEMS (10:00 Minutes per item)

A. Solano County Tennis Education Foundation – Phil Cello

Phil Cello came to the area in 1972 and played tennis at UC Davis. He states that there is a state of the art 12 court complex built at SCC. In 2004 after 33 years those 12 courts were refurbished as a part of Measure G. The courts have continuously been underutilized. Nine years later, the courts are in decline. He doesn’t believe the courts have ever been washed.

Senator Lua returns at 1:42pm.

He states that some of the lights do not work and there are cracks in the asphalt. Mr. Cello lives 2.9 miles away.

He is longtime tennis professional. In 2013 he was inducted into the NorCal Tennis Hall of Fame at Stanford.

He is the Owner/Director of CITA which trains young players and sends them to many colleges.

Advisor Ballesteros exits at 1:45pm.

He currently teaches his students at his home. He is in the process of forming the Solano Tennis & Education Foundation (STEF) whose mission is to provide programs and facilities to further academic and athletic opportunities for SCC students and young athletes from Solano County through low or no cost tennis training and educational development services.

The tennis courts at Solano are very centrally located. The opportunity is to utilize those courts. Every high school in Solano has a girl/boys tennis team. They will have place to play. STEF will use the tennis courts to run tournaments

Motion to extend time by 5:00mins by Senator Todd. Second by Senator Lewis. **Associates (1,0,0). Senators (7,0,0). Motion passes.**

They are looking to partner with the college and the foundation to hold tournaments at the tennis courts. He is hoping to have the board approval. Mr. Cello has given 6 presentations and would like ASSC’s recommendation on this project as soon as next week. They will run a talent program, getting 7 to 10 year olds into Tennis. Future

STEF programs include academic scholarships, would like to install a Tennis office, lights for courts 6 & 7, possible tennis courts at Vacaville/Vallejo campus and to cover half of the tennis courts from the wind. He would also like an SCC rep on the STEF board. Dean Espinoza has already volunteered to fill this position. Advisor Ballesteros returns at 1:55pm.

He hopes to go to the board on Dec. 18th and get their approval. An MOU has been drafted and he has presented to the board once already.

Motion to resume the orders of the day by Senator Bess. Second by Senator Jaramillo. **Associates (1,0,0).**

Senators (7,0,0). Motion passes.

Senator Lewis exits at 1:57pm.

Student Trustee Alexander exits at 2:15pm.

B. Typhoon Haiyan Relief – API Representative

Absent.

C. Capital Improvements – Gabriel Johnson

Absent.

D. Mission Solano Canned Food Drive – Arturo Castillo

ICC is holding a competition for clubs to donate cans for Mission Solano Food Drive. Next Tuesday he will collect all the cans and take them to Mission Solano.

E. Toys for Tots – Nancy Lua

There was no proposal submitted, therefore this item may not be presented.

F. Seed Money - Judy Burtenshaw

Judy Burtenshaw is here on behalf of all the clubs regarding the seed money. She states that ASSC is in violation of ICC constitution. The clubs have not received any seed money since 2010. She is asking ASSC increase the seed money and hand it out to all of the clubs immediately. She states that the clubs used to receive an average of \$100 every semester. This is a complete violation of the constitution. She states that as soon as the clubs are approved, the Treasurer should take the money set aside in the budget and divide it evenly between the clubs and distribute it into their accounts. She states that the amount used to be \$8,000 for the year. \$3,000 would be allocated for the fall semester and \$3,000 would be allocated for the spring. The additional \$2,000 would be distributed to the active clubs before summer.

She is asking ASSC to raise the amount of seed money since the clubs have been denied these funds for the past 3 years. She states that in the spring 2011 the ASSC minutes specifically stated that they would hand out seed money and it must be handed out by the end of the semester and it was never given out.

XIII. ACTION ITEMS (5:00 Minutes per item)

A. Document Standardization and Style Guide – Naser Baig

Absent.

Senator Todd exits at 2:25pm.

Quorum lost.

Senator Todd enters at 2:26pm.

XIV. COMMITTEE REPORTS (3:00 Minutes per item)

A. *Activities Committee: Jonathan Alexander-Barkley*

There has been \$439 spent for No shave November. They have made about \$200 so far. Christian Ogden has spent \$212.14 and Senator Jaramillo spent \$227.50.

Motion to reimburse Maria-Alejandra Jaramillo in the amount of \$227.50 for items purchased for No Shave November by Senator Bess. Second by Senator Todd.

Senator Todd states that he would like the PRO to present a spread sheet, receipts, etc. to show what the money is being spent on and what money is being made.

Vice President Castillo asks what the reimbursement is for. PRO states that the items were for jumbo mustache bracelets and various fake mustaches.

Associates (2,0,0). Senators (6,0,0). Motion passes.

Motion to reimburse Christian Ogden for \$212.14 for items purchased for No Shave November by Senator Garcia. Second by Senator Lua.

PRO states that the items purchased by Christian Ogden include a jigsaw, plywood, spray paint, etc.

Senator Todd states that he is very frustrated and feels disrespected with the way this information was presented.

Associate Ogden states that there is no process in place and PRO should not be criticized.

Associates (1,0,1). Senators (6,0,0). Motion passes.

PRO states that tomorrow's activities committee agenda is all about processes and how to get activities accomplished.

Vice President Castillo states that if the activities committees comes up with an event they should to bring it to ASSC prior to purchasing items for the event.

Professor Wilson states that this is the reason we have information items and action items to prevent these types of conflicts with information.

B. *Inter-Club Council: Arturo Castillo*

They are having a canned food drive competition for the clubs, whoever brings in the most cans will receive a \$100 prize. API will be coming in to talk about their relief efforts for Typhoon. Also the theater club wants to have a club social.

They will also discuss the appreciation luncheon. The location for the luncheon is in the back half of cafeteria and will be held on Dec. 8th.

C. *Public Relations Committee: Jonathan Alexander-Barkley*

No report at this time.

D. *Election committee: Maria-Alejandra Jaramillo*

The election committee did not meet quorum today so they did not have a meeting.

Professor Wilson and Professor Powell have agreed to let them come to their classes to talk about ASSC and the elections. At the next meeting they are going to be working on promoting.

XV. DIVISION REPORTS (2:00 Minutes per item)

Governing Board: Naser Baig
Absent.

Business Services: Kyle Todd

Senator Todd with Julian yesterday where he was informed that the Barnes and Nobel money can be used as we like. We are now able to opt out of the Pepsi contract. Regarding the student center fee, Julian was supposed to have report but did not. He will be meeting Julian again next Friday at 2:30. They also talked about a card swipe for your phone for club sales. Wednesday is the shared governance meeting.

Math and Science: Casey Bess

No report at this time.

Diversity Affairs: Luis Garcia

Senator Garcia attended the committee meeting and they are creating a sustainability committee which he expressed interest in participating in. Advisor Ballesteros passes around the equity inclusion committee surveys.

Student Services: Maria-Alejandra Jaramillo

No report at this time.

Career Tech Ed: Dulce Walton

Senator Walton will be meeting with Dean Morinec on Thursday at 11am. The division meeting is that same day at 2:30pm in room 506. She cannot make it but is asking for someone to attend in her absence. Associate Ogden offers to attend in absence.

Fine and Applied Arts: Wesley Thomas
Absent.

Business Senator: Joleena Lewis
Absent.

Curriculum (Academics): Damond Smith, Jr.
Absent.

Vice President Castillo states that the curriculum meeting is at 1:00pm on Tuesday and would like a volunteer to attend.

Health and kinesiology: Nancy Lua
No report at this time.

XVI. EXECUTIVE BOARD REPORTS (2:00 Minutes per item)

President: Gabriel Johnson
Absent.

Vice-President: Arturo Castillo

Vice President Castillo will be missing the ASSC meeting next week so that he can be present at the curriculum-academic meeting.

Student Trustee: Latifah Alexander
Absent.

Secretary: Jesirae Collins

No report at this time.

Public Relations Officer: Jonathan Alexander-Barkley

PRO Alexander-Barkley went to a Facebook teaching program. He is trying to get more into social media. No Shave November event has 15 volunteers going to Mission Solano that are not from ASSC. He also received 26 sheets of input regarding the Measure Q student input.

Treasurer: Leilani Quesada

Absent.

Legislative Advocate: Charlene Alimboyao

Absent.

Vice President Castillo reads Legislative Advocate Alimboyao's report. There was a Region 2 meeting in Sacramento on November 16th. The Vice President was overturned due to 2 unexcused absences. The vote was 5-1. They now have a new Vice President.

XVII. ANNOUNCEMENTS

Senator Bess announces that after reading Robert's Rules the chair does not have the right to ignore a senator the opportunity to say his/her motion. If it happens again it can be put to the senators and the chair may be ignored in that case.

Senator Bess states that Shirley Lewis would like us to focus on the Philippines and support them as much as possible.

Senator Garcia suggests an information booth.

Vice President Castillo suggests finding an alternative organization to donate money to since the Red Cross does not give the money to those in need right away. He suggests looking at smaller organizations.

XVIII. OPEN DISCUSSION

XIX. UPCOMING AGENDA

XX. ADJOURNMENT

Motion to adjourn the meeting by Senator Todd. Second by Senator Jaramillo. **Associates (2,0,0). Senators (5,1,0). Motion passes.**

Meeting adjourned at 2:59pm.