

Associated Students of Solano College
Regular Meeting
MINUTES

November 12, 2013 1:29pm-4:19pm.

*Solano Community College
Lecture Room – Room 136
545 Columbus Parkway
Vallejo, CA 94591*

I. CALL TO ORDER

President Johnson called the meeting to order at 1:29pm. Secretary Collins took the minutes.

II. SEATING AND OATH

Nancy Lua is seated as the Health and Kinesiology Senator.

III. OFFICIAL ROLL CALL

Executive Board Members Present:

Gabriel Johnson, Jesirae Collins, Leilani Quesada, Arturo Castillo

Senators Present:

Casey Bess, Wesley Thomas, Luis Garcia, Kyle Todd, Naser Baig, Damond Smith, Jr., Nancy Lua

Associates Present:

Mel Sancada

Quorum achieved with 7 of 10 seated Senators present.

IV. APPROVAL OF AGENDA

A. November 12, 2013

Motion to approve the Agenda for November 12, 2013 by Senator Todd. Second by Senator Smith. **Associates (1,0,0). Senators (7,0,0). Motion passes.**

V. APPROVAL OF MINUTES

(5:00 Minutes)

A. November 5, 2013

Motion to approve the Minutes for November 5, 2013 by Senator Smith. Second by Senator Garcia.

Motion to amend the original motion to insert the words “with discussed changes” by Senator Baig. Second by Senator Bess. **Associates (1,0,0). Senators (7,0,0). Motion passes.**

Main motion now reads to approve the minutes for November 5, 2013 with discussed changes. **Associates (1,0,0). Senators (6,1,0). Motion passes.**

PRO Alexander-Barkley checks in at 1:37pm.

VI. PUBLIC FORUM

Tony Guevara has some informational items about the typhoon in the Philippines. Thousands of lives have been lost and more than 600,000 people have lost their homes. He would like to do whatever we can to help on the local level. The effects will be long term and there are several ways we may be able to donate.

VII. DEAN'S REPORT

A. Dr. Jerry Kea

Dr. Kea reports that the Vallejo College was established in 1945 with only 100 enrolled students. In 2002, the Measure G bond passed and the Vallejo Center was built. They are now 21 degrees offered at the campus. Dr. Kea is working with Shirley Lewis to try and find ways to better serve the students. He would like the campuses to work together in any ways possible. He states that the ASSC students are wonderful role models for the rest of the students. He feels that some high school students are not prepared for collegiate level math and English. He says the campus is in need of tutors right now for those students that need help. Dr. Laguerre has asked Dr. Kea and Shirley Lewis to spearhead a task force to aid the Philippine Islands. He would like to work together as partners to raise funds. He also states that with the Measure Q funds they are planning to build a cafeteria, full scale library, professional student lounge and student government center at the Vallejo campus and they would like student input on the plans that are being put together.

VIII. INSTRUCTOR'S REPORT

A. Felipe Wilson

Professor Wilson handed back the midterms and said the grades were quite good. He is passing out the final proposal which will be due December 10th by 5pm. For the final we are asked to identify a program/activity you would like to see implemented at SCC. The proposal should be something that will be presented next semester as an information item. Please email Professor Wilson if you have any questions.

IX. ADVISOR'S REPORT

A. Jose M. Ballesteros

Advisor Ballesteros reminds everyone to be on time to the meetings. Tardiness reflects negatively on the ASSC, on the President and on the advisors.

He reminds all students to make sure you sign the contract for the ASSC workroom. The ASSC workroom should be used only for ASSC business and not for hanging out. He reinforces that there is to be no sleeping in the workroom and that this is a reason for dismissal from ASSC. He reminds everyone to make sure you are not leaving a mess in the workroom. Advisor Ballesteros read the ASSC Pantry/Workroom Key Use Agreement and all ASSC members who have not signed it yet are asked to sign and return it to him. He points out that any students are welcome in the workroom as long as an ASSC member that has a key is in there.

Advisor Ballesteros also informs the ASSC that the Asian Pacific Islander Club is looking for clothing or canned goods to send to the Philippines.

X. INFORMATION ITEMS

(10:00 Minutes per item)**A. Document Standardization and Style Guide – Naser Baig**

Senator Baig proposes ASSC senate develop and adopt a style guide to be applied to present and future documents, forms, advertising, and promotional materials. He would also like to propose a new, professional looking ASSC logo with the input of ASSC members at a later date.

Senator Thomas suggests asking the graphic department to assist with a logo and the style guide.

Senator Baig states that he would like to have something in place when the elections begin. He also states that if the activities committee would like to host a logo contest with the graphic design students that would be great.

XI. ACTION ITEMS (5:00 Minutes per item)

A. Funding Requests

Motion to adopt Funding Option F for funding requests by Senator Bess. Second by Senator Todd.

Senator Bess states that he removed faculty/staff requests that did not reach a final score of 75 based off of the senator's votes. He did so since that is the same standard/filter that the clubs had to go through with ICC.

Senator Thomas suggests taking into account that many of the clubs did not do any fundraising. He suggests using Treasurer Quesada's Option E and dropping those who did not do any fundraising.

Associate Sancada states that faculty/staff are asking for the funds to benefit many students for years to come.

Senator Garcia states that the clubs are temporary and the faculty/staff projects are an investment for a few years or even decades. He suggests looking at what will benefit the school in the long term.

Treasurer Quesada states that is what the funding request grading sheets were for. We were grading on what would benefit the students.

Senator Bess states that the faculty/staff did not get funded with their own department and that is why they came to ASSC.

Christian Ogden states that just because the faculty/staff came to us does not mean that they were rejected by their own department. They could be requesting funds from both sources.

Senator Todd questions why we are giving money to clubs that have not tried fundraising themselves. How do we know the funds we are giving them are truly going to benefit the students?

Tony Guevara states that once the money goes to the clubs what are they doing with it and are we holding them accountable.

Treasurer Quesada asks what happens to the funds if the project is not fully funded and the clubs are not able to complete the project. Do the funds come back to ASSC? Vice President Castillo states that the funds are supposed to come back to ASSC, but Advisor Ballesteros states that to his knowledge no one has ever given the funds back.

Associates (1,0,0). Senators (1,6,0). Motion Fails.

Motion to adopt funding request Option E by Senator Baig. Second by Senator Thomas.

Senator Baig suggests that this is a fair average of the general consensus.

Treasurer Quesada states that she took the average of the senator and e-board scores. She did the same thing for the average recommended amounts for each club. She then prorated the amounts to add up to \$4,500.00.

Senator Bess states that it is unfair to the clubs that went through ICC did not get access to these funds.

Senator Thomas states that he does not see that as a reason to punish the staff/faculty.

Senator Bess states that the clubs should not be punished either.

Associates (1,0,0). Senators (4,3,0). Motion passes.

Treasurer Quesada exits at 2:42pm.

Motion to require that funds are requested as needed and any funds not requested within one year go back to ASSC for funding requests by Senator Bess. Second by Senator Todd.

Motion to amend the original motion to insert “calendar” in front of the word year by Senator Garcia. Second by Senator Bess. **Associates (1,0,0). Senators (1,6,0). Motion fails.**

Motion to insert the word “academic” in between one and year by Senator Todd. Second by Senator Garcia. **Associates (1,0,0). Senators (7,0,0). Motion passes.**

Associate Sancada questions when the academic year is.

Original Motion to require that funds are requested as needed and any funds not requested within one academic year go back to ASSC for funding requests by Senator Bess. Second by Senator Todd. **Associates (1,0,0). Senators (7,0,0). Motion passes.**

B. Position Binders – Leilani Quesada

Treasurer Quesada is absent. Vice President Castillo presents in her absence.

Treasurer Quesada has proposed that all ASSC members complete a questionnaire regarding their position within ASSC. She is asking for a budget of \$150.00 to purchase the binders and supplies. If the motion passes all ASSC members will be required to complete the questionnaire at the end of the semester. The purpose is to give new students an idea of what they are getting themselves into when they apply for certain ASSC positions.

Motion to approve the position binders with a budget not to exceed \$150.00 by Senator Todd. Second by Senator Smith. **Associates (1,0,0). Senators (7,0,0). Motion passes.**

Senator Baig questions if the motion is to approve the methodology. Senator Todd states that he likes what Treasurer Quesada presented but would like to leave it open for her to make adjustments since it is her project.

XII. COMMITTEE REPORTS (3:00 Minutes per item)

A. *Activities Committee: Jonathan Alexander-Barkley*

PRO Alexander-Barkley reports that there is no meeting this week, but there will be one next week. He is asking ASSC to endorse a Measure Q student meeting on November 18, 2013.

Motion to endorse the Measure Q student panel on November 18, 2013 by Senator Baig. Second by Senator Lua. **Associates (1,0,0). Senators (7,0,0). Motion passes.**

President Johnson asks PRO if he needs help with No Shave November. PRO states he needs volunteers to help sell. He also needs baked goods to sell. He also needs volunteers to volunteer at Mission Solano during the week of November 18-22. There are 3 locations where they need volunteers.

B. *Inter-Club Council: Arturo Castillo*

Vice President Castillo reports that ICC had a meeting last Thursday. They talked about collaborating between clubs on campus and helping the community college atmosphere. ASSC/ICC normally holds an event to benefit the community every semester. He asked club members if they were interested in doing a last minute canned food drive for Mission Solano for Thanksgiving. They need non-perishable canned foods. Mission Solano feeds over 100 people per day. He has requested for 10 containers which he will place around the school. He would like ASSC to give incentives to the clubs to bring in cans. The clubs would bring their cans into the SDO where they will be counted. The prizes will be \$100 for first place, \$50 for second place and \$25 for third place.

Senator Smith asks to keep tabs of which clubs participate in the canned food drive.

Senator Garcia exits at 3:14pm.

Motion to approve a budget of \$175.00 for the club incentive for the canned food drive by Senator Smith. Second by Senator Thomas. **Associates (1,0,0). Senators (5,1,0). Motion passes.**

Vice President Castillo states that he needs help cleaning the containers and formulating a flier. If ASSC is interested we can use the same containers for a toy drive in December and use the same containers to hold a coat drive for January to benefit Mission Solano.

Senator Bess states that he is all for these events but he does not want to get paid to do it.

C. *Public Relations Committee: Jonathan Alexander-Barkley*

PRO Alexander-Barkley reports that ASSC doubled our amount of likes on Facebook two weeks ago.

D. Budget committee: Leilani Quesada

Absent.

E. Election committee: Maria-Alejandra Jaramillo

An election calendar was presented as an information item at the last election committee. Today's meeting they put together a plan to talk to political science classes about ASSC and the elections.

Motion to approve the election calendar contingent on modifications made by the current and next semester's election committee by Senator Baig. Second by Senator Bess.

Senator Thomas exits at 3:20pm.
Quorum lost.

Senator Lua exits at 3:21pm.

Senator Thomas returns at 3:22pm.
Senator Lua returns at 3:25pm.

Quorum restored.

Senator Baig presents the election calendar which was presented at the election committee meeting.

Associates (1,0,0). Senators (6,0,0). Motion passes.

XIII. DIVISION REPORTS

(2:00 Minutes per item)

Governing Board: Naser Baig

The last governing board meeting was held at the back half of the cafeteria anticipating commotion from unions. There were reports from on a Vacaville youth master plan benefiting young adults 18-22, Solano County Tennis Education Foundation wants to use the unused tennis courts on campus for their program, a partnership with workforce development encouraging returning students to get career training and assist getting them back into the workforce. There is a conflict with the project labor agreements. There is a disagreement that the threshold was too high to allow for equitable competition from nonunion institutions, it excludes about 85% of constructions laborers which are not unionized. SCOE MOU was presented. SCC governing board rated themselves.

Business Services: Kyle Todd

Julian cancelled his last meeting with Senator Todd. Senator Todd reports that he has received a copy of the Pepsi contract. The original contract stated that SCC must sell 25,000 gallons or cases within a 5 year term. Since we did not meet that quota we are under an automatic one year contract renewal until we reach that amount. Senator Todd is also trying to get a copy of the Barnes and Nobel contract. He has a meeting on Friday @ 1:30 with Julian at 360 campus lane to talk about the Student fees. He would like to know if anyone can attend the Shared Governance meetings on Wednesdays from 2:00-4:00 at 360 Campus Lane. We need to have a voting member at the meetings.

Senator Bess states that the Pepsi machines are horrible and that is why they do not sell.

Senator Todd states that we do not have the number of machines on campus that we are supposed to.

Senator Baig asks how far along we are from meeting the Pepsi contract and Senator Todd states that the most recent numbers he has state that 18,106 cases/gallons had been sold by July 24, 2009.

Math and Science: Casey Bess

Senator Bess reports that during the monthly meeting they stated that the math and science departments are getting 5-8 faculty members as opposed to the three which they thought they would get. Dean Yu is trying to get more engineering teachers to build the engineering department. They reported that many students are defaulting on their loans and that Solano might lose financial aid if that continues. The nurse from the Student Health Center discussed some issues with the faculty. There was a student that was burned and another that hit their head. She states that both of these could have been prevented by teachers watching for signs. She gave the number to call for emergencies. He states most teachers wrote the down number but that also it seemed a lot of teachers fell asleep during the meeting. He also reports that the math and science department is losing the administration assistant.

Diversity Affairs: Luis Garcia

Christian Ogden went to Equity Inclusion Council meeting for Senator Garcia. He reports that the SCC's diversity plan was flagged by the ACCJC. They are working on how to come up with a plan to fix that. As of right now, there is no sensitivity training/cultural awareness training for faculty members. They are working on getting that training implemented and discussing what speakers to bring in. He suggests keeping an eye on the council and making sure they are following through. He also reports that Annette Dambrosio will continue to serve in her role with the accreditation task force until the ACCJC comes back in 2016.

Student Services: Maria-Alejandra Jaramillo

Absent.

Career Tech Ed: Dulce Walton

Senator Walton is absent. Senator Baig reads her report. Senator Walton has a meeting with Dean Morinec at 11am. She will not be able to attend the division meeting on November 21st at 2:30. She asks if anyone is able to attend on her behalf.

Fine and Applied Arts: Wesley Thomas

Senator Thomas reports that he will talk to the dean about having the students collaborate with the activities committee.

Business Senator: Joleena Lewis

Absent.

Curriculum (Academics): Damond Smith, Jr.

Senator Smith is setting up a meeting with Vice President White on Friday at 10:30am at 360 Campus Lane and he is also setting up a future meeting with Joe Conrad. He would like someone to go with him if possible. He will ask them how he can be effective and have an honest conversation about what is really being done to students. Senator Bess states that he would like to go with him. Senator Smith asks when the next Curriculum meeting is but Vice President Castillo states that it hasn't been posted yet.

XIV. EXECUTIVE BOARD REPORTS (2:00 Minutes per item)

President: Gabriel Johnson

President Johnson has a meeting with Dr. Laguerre this Thursday at 4:30pm. He will be holding president's forum on SSI and diversity tomorrow at 11:00am.

Vice-President: Arturo Castillo

Vice President Castillo reports that the semester is almost over and everyone is doing an awesome job. Hopefully everyone has learned a lot and takes their positions seriously, especially in the workroom. He reminds members that we still represent the titles we were given and we should only be using the ASSC workroom for ASSC business.

Student Trustee: Latifah Alexander

Absent.

Secretary: Jesirae Collins

No report at this time.

Public Relations Officer: Jonathan Alexander-Barkley

PRO Alexander-Barkley asks ASSC members to spread word for the No shave November and the measure Q meeting on November 18th.

President Johnson asks what we are doing about Youtube. They would like to record committee meetings, student forum, etc.

Treasurer: Leilani Quesada

Absent.

Legislative Advocate: Charlene Alimboyao

Absent.

XV. ANNOUNCEMENTS

Senator Smith states that Region 2 officers have a meeting on December 7th from 11:00am-2:00pm. He would like to visit as many Region 2 schools as possible. Vice President Castillo suggests going to the Region 2 meeting with Napa.

Senator Lua asks for an opinion about holding an event for Toys for Tots. She will take charge of the event.

XVI. OPEN DISCUSSION

Senator Bess reminds the ASSC of discussions about apathy on campus. He thinks losing the workroom as a place to socialize on campus is going to create more apathy.

Senator Baig asks the question "Is ASSC worth it?" since it is extremely time-consuming. He states there are a lot of activities going on but not very effective or efficient. Senator Todd had an idea of one large brainstorming session. Vice President Castillo states that supposed the E-board is supposed to meet prior to each semester to brainstorm events and develop a plan for the semester. Senator Baig states that it would be beneficial to have the entire senate including the E-board. PRO Alexander-Barkley states that we should schedule a day to plan out the spring semester. President Johnson will send an email with a couple of dates to choose from.

Associate Mel Sancada said the Tempest showed our meeting as being in Fairfield and not in Vallejo. He would like to set up a procedural review committee. President Johnson states that there is a standing committee but we do not have anyone to chair it at this time. Associate Sancada would also like to find out what happens after all the action items are passed. He says that there are opinions that we are not getting much done and he would like to advertise that we are getting things done.

Senator Baig asks what happened with the legal counsel action that was taken for the ID Promo website. Advisor Ballesteros states that he met with Dr. Laguerre and Dr. Laguerre said since the website took down the information we asked them to that there is no need to pursue legal counsel. If they were resistant or uncooperative then he would suggest taking legal actions.

Advisor Ballesteros presents a letter that he found by the water fountain and is signed by "the student-body". He advises to beware of things that are posted like this.

Christian Ogden suggests getting a column in the tempest to promote "this week in ASSC".

Vice President Castillo states that we have the ASSC newsletter which is run by staff members and not ASSC. We need a student to take it over. PRO Alexander-Barkley states that himself, Senator Baig and Christian Ogden are supposed to take over the newsletter next semester but they need to formulate a plan before doing so.

Terrel asks about the tennis club that is trying to use the tennis courts on the campus. Senator Baig states that the minutes from that meeting will be posted and he should read them to see an in-depth discussion of the tennis foundation presentation. Advisor Ballesteros informs the ASSC that the tennis foundation has emailed him and would like to be put on the agenda to speak with ASSC next week.

PRO Alexander-Barkley would like to attend more committee meetings and present things that ASSC has been involved in to the various committees.

Vice President Castillo reports that this past weekend they shut down the power at the school and since then the clock tower has been ringing at random times. It also plays songs from the movie "Grease".

XVII. UPCOMING AGENDA

XVIII. ADJOURNMENT

Motion to adjourn the meeting by Senator Bess. Second by Senator Todd. **Associates (1,0,0). Senators (6,0,0). Motion passes.**

Meeting adjourned at 4:19pm.