

**ASSOCIATED STUDENTS
SOLANO COMMUNITY COLLEGE
OFFICIAL MEETING MINUTES
FOR THE OFFICIAL MEETING OF
TUESDAY, 7 APRIL 2009
SOLANO COMMUNITY COLLEGE
HELD FROM 12:30PM-2:30PM
4000 SUISUN VALLEY ROAD, ROOM 806
FAIRFIELD, CALIFORNIA 94534**

- I. CALL TO ORDER:** The Official Meeting of the Associated Students of Solano Community College was called to order by Meeting Chairman ASSC President Lillian Nelson at 12:32pm. ASSC Advisor Dr. Shirley Lewis promptly took the roll for all students enrolled in POLSC 50- Student Leadership.
- II. OFFICIAL ROLL CALL:** Chair Nelson then commenced upon a Roll Call of the ASSC Student Senate, Associates, and Executive Officers. Quorum (50% + 1 of Senate present (fractional counts rounded up)) was achieved at nine (9) Senators present (13 appointed Senators, divided by 2 = 6.5=7, + 1= 8).
MEMBERS PRESENT: *President Nelson, Student Trustee Brannen, & Legislative Advocate La Riviere. Senators Schubert, Cornelius, Vasquez, Chambers, Delgado, Viggiano, Smith, Shipton, & Panduro. Associates Barker, & Sandoval.*
MEMBERS ABSENT: *Vice-President Casey. Senators Rivera, Chavez, Linis, & Wood. Associates Glidden, Hoang, Mallory, Scoville, & Short.*
Vice-President Casey, Senator Linis, & Associate Robinson arrived after Official Roll Call as annotated.
- III. APPROVAL OF MEETING AGENDA:** The Chair then entertained motions to approve the proposed Official Meeting Agenda. Senator Cornelius Moved to Approve the proposed Official Meeting Agenda as presented. Senator Schubert Seconded the Motion. No discussion presenting on the Motion, Chair Nelson put the matter to an immediate vote.
Associate Advisory Vote: 2 YEAS/ 0 NAYS/ 0 ABSTENTIONS.
Student Senate Vote: 9 YEAS/ 0 NAYS/ 0 ABSTENTIONS.
Motion Carried Unanimously.
- IV. PUBLIC FORUM:** Per the Agenda, the Chair then afforded the public opportunity to comment to ASSC on items not already slated for business. No member of the public presenting, none heard.
- V. APPROVAL OF MINUTES:** The Chair then entertained action regarding the approval of proposed Official Meeting Minutes then before the ASSC. Senator Cornelius Moved to Approve the proposed Official Meeting Minutes for the ASSC Official Meetings of 3 February 2009, 10 February 2009, 17 February 2009, 10 March 2009, 24 March 2009, and 31 March 2009 as presented and corrected. Senator Viggiano Seconded the Motion. No discussion presenting on the Motion, Chair Nelson put the matter to a vote.
Associate Advisory Vote: 2 YEAS/ 0 NAYS/ 0 ABSTENTIONS.
Student Senate Vote: 9 YEAS/ 0 NAYS/ 0 ABSTENTIONS.
Motion Carried Unanimously.
Vice-President Casey arrives at 12:40pm.
- VI. ADVISOR'S REPORT:** Chair Nelson then recognized Dr. Lewis for the purposes of presenting her report. Dr. Lewis noted that the week subsequent to Spring Break

is Administrative Professionals Appreciation Week, and that the ASSC should consider presenting a greeting card of thanks to Ms. Judie Burtenshaw, Administrative Assistant III for the Student Development Office.

VII. INFORMATION ITEMS: Chair Nelson then spoke to informational items before the ASSC. Regarding **Item VII.(A), High School Outreach**, Associate Barker was recognized and described his efforts thus far in providing active outreach from ASSC to local area high schools. He stated that he had already visited several schools in the area, with his focus being recruitment to ASSC and targeting the schools' respective student governments and their faculty/staff advisors via personal visits from ASSC emissaries. Student Issues Senator Panduro in turn was recognized and noted that any organized ASSC outreach to local high schools would tap a huge resource: nineteen (19) high schools exist within the District's area. Associate Sandoval was recognized and stated that many schools indeed do not have career centers, and that Mr. Barker's suggestion merits consideration. Senator Vasquez was recognized and mentioned that Hogan High School in Vallejo will have a Career Day on 6 May, and that Mr. Robert Low, SCC Tech Prep Coordinator, should be consulted in concert with any ASSC action, due to the wealth of information he can provide in this area. *Senator Vasquez departed at 12:48pm, returns at 12:52pm; quorum unaffected.* A general discussion on coordinated outreach efforts ensued. Chair Nelson commissioned Senator Panduro to inquire of the Office of Admissions and Records (OAR) the exact open registration dates and times for the upcoming summer and fall terms. Chair Nelson then turned the business at hand to **Item VII. (B), End of Year Banquet, Friday, May 8, 2009**. The Chair mentioned the upcoming banquet, and the need for ASSC members to free the date and time on their calendars. The event will be held in the late afternoon/early evening, and most likely will convene at a local hotel. More information will be forthcoming.

VIII. ACTION ITEMS: Chair Nelson then turned business to items presenting for action before the ASSC. Regarding **Item VIII.(A), Solano Daze Activities**, Chair Nelson recognized Dr. Lewis, who gave a description of Solano Daze, and emphasized its traditionally multicultural theme. Dr. Lewis expressed her concern that the current ASSC, with one of the largest memberships ever at SCC, apparently has done comparatively little to date to prepare for this time-honored and popular semester event. A roundtable discussion ensued, wherein Senator Schubert reported on the Public Relations Committee's proposals for the ASSC contribution to Solano Daze:

- Monday, 27 April 2009: In-Reach/Outreach Day
- Tuesday, 28 April 2009: ASSC BBQ Fundraiser and Concert Ticket Contest
- Wednesday, 29 April 2009: Performance Night
- Thursday, 30 April 2009: Cultural Faire
- Friday, 1 May 2009: Cultural Faire

Dr. Lewis stated that the proposed In-Reach was probably not feasible due to lack of time to invite necessary members of the campus community. Senator Vasquez inquired as to whether an additional club promo day could be scheduled in lieu of an In-Reach event. *Senator Linis and Associate Robinson, Student Election Committee Members, arrived at 1:05pm from manning the polls.* A general discussion ensued on the matter, whereupon consensus was achieved for ASSC to sponsor the following events:

Monday, 27 April 2009: Popcorn Sale

Tuesday, 28 April 2009: ASSC Carne Asada Sale with responsibility delegated as follows: Meat (Student Trustee Brannen, Associate Barker, Senators Delgado & Panduro), Rice (Senator Vasquez), Beans (Senator Panduro), Tortillas (Senators

Delgado & Panduro), Drinks (Associate Barker), Vegetables (Associate Robinson), Utensils (President Nelson).

Senator Vasquez departed at 1:35pm; quorum unaffected.

Wednesday, 29 April 2009: Performance Night (*Senator Schubert will coordinate with Delbert Bump and the SCC Choir Ensemble; Vice-President Casey will solicit dance groups; Associate Barker will inquire as to whether various rifle teams will be available to perform; Associate Sandoval will solicit the SCC Theater Arts department for participation; Senator Cornelius will look into the possibility of providing ice cream).*

Thursday, 30 April 2009: No events scheduled.

Friday, 1 May 2009: No events scheduled.

Senator Viggiano Moved that the ASSC allocate a budget for the whole of the ASSC Solano Daze Events not to exceed \$1000.00 to be disbursed from the ASSC Special Events Budget. Senator Schubert Seconded the Motion. No discussion presenting on the Motion, Chair Nelson put the matter to a vote.

Associate Advisory Vote:

3 YEAS/ 0 NAYS/ 0 ABSTENTIONS.

Student Senate Vote:

9 YEAS/ 0 NAYS/ 0 ABSTENTIONS.

Motion Carried Unanimously.

- IX. UNFINISHED BUSINESS:** The Chair then turned discussion to Unfinished Business then before the ASSC. Regarding **Item IX.(A), Accreditation**, the Chair recognized Dr. Lewis who announced that the SCC Post-Show Cause report is up for viewing on the college website. Regarding Item IX.(B), SCC District Budget Reduction, Senator Cornelius was recognized and presented a detailed report from FaBPAC on the issue. Cornelius reported that a revised preliminary budget schedule phase has occurred due to inherent delays commensurate with the District's response to the Accreditation Commission's Show Cause Order, and that a modified schedule is in the process of being prepared. The District was audited in March; deficiencies were discovered vis-à-vis certain apportionment issues and concerns brought forth to the California Community College Chancellor's Office by a whistleblower. As a result, the Chancellor's Office has ordered an additional audit with results issuing directly to its Office instead of going through the District's Administration. Chair Nelson elaborated that the whistleblower has alleged the District misrepresented its Full-Time Equivalent Student (FTES) numbers, and that the estimated adjustment to FTES is approximately 400 FTES, which, if accurate, would translate into approximately \$2,000,000.00 in erroneous funding which would then be owed back to the State. The District, via the Shared Governance Council and FaBPAC, is working on a budget-cutting matrix including both positions and other expenditures to ameliorate these issues, but the consensus is that no measures will be successful if the District fails to grow. Simply put, this means the District must rapidly add to its FTES. All things considered, the projected shortfall now stands at approximately \$3,700,000.00. Associate Robinson departed at 1:49pm; returned at 1:52pm. A roundtable discussion ensued, whereupon ASSC consensus was derived concerning possible cost-saving measures to the District. President Nelson and Student Trustee Brannen were commissioned via a consensus of the ASSC to present these suggestions to the Shared Governance Council and to the FaBPAC. President Nelson has compiled the suggestions into a printed document, which she will make available to the body. The time being 2:29pm, Senator Viggiano Moved to Table the Balance of the Business then Being Before the ASSC until its next regularly scheduled Official Meeting. Senator Schubert Seconded the Motion. No discussion presenting on the Motion, Chair Nelson put the matter to an immediate vote.

Associate Advisory Vote: **3 YEAS/ 0 NAYS/ 0 ABSTENTIONS.**
Student Senate Vote: **9 YEAS/ 0 NAYS/ 0 ABSTENTIONS.**
Motion Carried Unanimously.

- X. **COMMITTEE REPORTS:** Tabled to next official meeting.
- XI. **DIVISION REPORTS:** Tabled to next official meeting.
- XII. **EXECUTIVE BOARD REPORTS:** Tabled to next official meeting.
- XIII. **ASSOCIATE REPORTS:** Tabled to next official meeting.
- XIV. **ANNOUNCEMENTS:** Tabled to next official meeting.
- XV. **OPEN DISCUSSION:** Tabled to next official meeting.
- XVI. **ADJOURNMENT:** Senator Viggiano Moved to Adjourn the Official Meeting at 2:31pm. Senator Chambers Seconded the Motion. The Motion being non-debatable, Chair Nelson put the matter to a vote.

Associate Advisory Vote: **3 YEAS/ 0 NAYS/ 0 ABSTENTIONS.**
Student Senate Vote: **9 YEAS/ 0 NAYS/ 0 ABSTENTIONS.**
Motion Carried Unanimously.

Accordingly, Chair Nelson adjourned the ASSC Official Meeting at 2:32pm.

I, The Undersigned, Acting in My Capacity as Secretary Pro Tempore of the Associated Students of Solano Community College, Do Hereby Attest and Affirm the Accuracy of These Official Minutes of the Official ASSC Meeting of Tuesday, 7 April 2009, and Hereby Certify Them to be True and Complete to the Best of My Knowledge and Ability.

Witness My Hand in Testament to Same:

_____ **Date: TUES, 14APR2009**
 David R. Brannen, Secretary Pro Tempore
 Associated Students of Solano Community College
 4000 Suisun Valley Road, Fairfield, California 94534

Ratified and Adopted by the Student Senate on TUES, 21APR2009 :

_____ **APPROVED** _____
 Lillian Nelson, ASSC President David R. Brannen, Secretary Pro Tem