

PLEASE PRINT

Admissions & Records Petition  
Readmission after Dismissal

Rec'd By: \_\_\_\_\_

Date: \_\_\_\_\_

Readmission Semester:

Fall 20 \_\_\_\_\_

Spring 20 \_\_\_\_\_

Summer 20 \_\_\_\_\_



Student Name \_\_\_\_\_

Date of Birth \_\_\_\_\_

Mailing Address \_\_\_\_\_

SCC Email Address \_\_\_\_\_

City State Zip \_\_\_\_\_

SCC ID# \_\_\_\_\_

Check here to indicate that you are appealing the requirement of sitting out a primary semester (spring/fall) due to extenuating circumstances.

STUDENT EXPLANATION: Please include what you have changed in your situation to improve your grades; any extenuating circumstances (i.e., accident, illness, or other circumstances beyond your control); and/or other reasons for requesting readmission to the College. Be specific and attach supporting documents and/or additional pages. (References: Ed Code Section 70902(b)(3); Title 5 Sections 55030-55034)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Student's Signature

Date

Telephone

COUNSELOR REVIEW:

\_\_\_\_\_  
\_\_\_\_\_

Student sat out previous semester  Y  N

I support this petition

I do not support this petition

Counselor Signature (Required)

Date

OFFICE USE ONLY

Does Banner reflect current application for admission on file?  Yes  No Initials \_\_\_\_\_ Date \_\_\_\_\_

VP or Designee Action:  Approved  Denied Initials \_\_\_\_\_ Date \_\_\_\_\_

Student must obtain a counselor-approved academic program:  Yes  No Initials \_\_\_\_\_ Date \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

## Readmission after Dismissal: Information and Instructions

Student must have skipped a Spring/Fall term in order to be readmitted. If student wishes to appeal this requirement, indicate this on Page 1 of the form.

Student should petition for readmission in advance of priority registration of the term they wish to attend. Readmit petitions completed after the deadline will not be able to register for classes.

If you are readmitted into a particular term that you do not register or attend class, you must request that your readmission petition be forwarded to the next term you attend classes.

Student's cumulative GPA must be a 2.0 or greater by the end of the term into which students are being readmitted. Students will be dismissed a second time unless the term GPA is 2.25 or greater. Student will need to petition for re-admittance if the term GPA is less than 2.25.

### Instructions:

1. Complete this form
2. See a Counselor
3. Counselor will make recommendation that will be reviewed by Dean of Counseling or designee.
4. Dean of Counseling makes final determination.
5. If approved, counseling office readmits student.
6. Counseling returns form to Admissions and Records.
7. Admissions and Records emails copy of form to student's SCC email within ten (10) business days.

If denied and student wishes to appeal, student should complete Appeal Petition and submit to Counseling.

If approved, but with a unit limitation, student will not be able to register for more than the number of units the limitation allows. If student selects a combination of classes that have a slightly higher unit value than their approval limit, the student should visit counseling to request an increase in allowable units.

**NOTE:** If you are readmitted, but choose not to attend that term, you must petition again to be readmitted into a future term.