

SOLANO COMMUNITY COLLEGE

Petition for Certificate of Achievement

Today's Date: _____

Summer 20 _____

Fall 20 _____

Spring 20 _____

This application should be made during the semester you are completing your final requirements. If you have missed that opportunity, you may file during any subsequent semester.

All students should meet with a counselor prior to filing a petition for degree and/or certificate to ensure they have taken the appropriate courses.

SCCID: _____

SSN#: _____

DOB: ____ ____ ____ Tele: () _____

Email: _____

Full name as you wish for it to appear on your certificate (PRINT CLEARLY)

Mailing address to receive diploma

City State Zip

- Have you met with a Counselor to confirm completion of your certificate requirements? Yes No
- Did you complete all of your graduation requirements at SCC? Yes No
- If not, have you submitted all related transfer (official) transcripts to Admissions and Records? Yes No

	Title of Certificate Please select from the list on the back of this document	Office Use Only	
		Awarded	Denied
1.			
2.			
3.			
4.			
5.			

Please note:

There is only one Graduation Ceremony per year. It is held on the last day of the Spring Semester in May. You may walk in the Spring Graduation Ceremony even though you have not yet received your final grades for the Spring Semester. You will receive an invitation to the Graduation Ceremony in early May from the Associate Student Body office.

\$1.00 Per Certificate Non Refundable Filing Fee Rec'd _____
A&R Initial/Date

Student Signature

Computer Entries: Initial For official use only Currently Enrolled: Yes No

UE _____ Dates of any previous diplomas _____

GPA _____ Reading requirement met/how? _____

Notes: _____

Typed (Initial) _____ Mailed (Date) _____

Honors H1 H2 (Circle One) Entered in Banner by _____ (initial and date)

Certificate Titles	
Accounting	Maintenance Technician
Aeronautics Airframe & Powerplant Maintenance Technician	Management
Aeronautics Airframe Maintenance Technician	Marketing
Aeronautics Powerplant Maintenance Technician	Mechatronics
Applied Biotechnology	Medical Front Office Clerk
Automotive Body & Repair	Office Technology Administrative Assistant
Automotive Technician	Office Technology Legal Specialist
Avionics Technician	Office Technology Medical Office Specialist
Banking & Finance: Bank Operations	Office Technology Medical Transcription Specialist
Business Insurance: Property & Casualty	Professional Photography
Business, General: Transfer	Real Estate
Computer & Info Science: Computer Programming	Retail Management: WAFC
Computer & Info Science: Microcomputer Applications	Small Business Management
Computer Forensics	Survey Technician / Civil Drafting Technician
Cosmetology	Water & Wastewater Technology
Criminal Justice: Corrections	Web Development & Administration
Criminal Justice: Law Enforcement	Welding Technician
Drafting Technician	Welding, Industrial Technician
Early Childhood Education	If you do not see the name of the certificate you are seeking on this list, please let the Admissions & Records staff person helping you know.
Electronics Technology	
Fire Technology	
Hazardous Substance & Waste Handling Technician	
Home Economics	
Horticulture Science	
Human Services	
Industrial Biotechnology	
Industrial Management Safety	
Interior Design	
Life Management	