

DRAFT

ROOM NAMING NOMINATION FORM: ACKNOWLEDGING SIGNIFICANT TIME, EFFORT, OR SERVICE

It is the policy of Solano Community College District that facilities naming opportunities are made available to recognize very significant monetary contributions to Solano Community College, the Educational Foundation or the Scholarship Foundation. Naming recognition may also be considered for an individual or a business or organization who has made a significant contribution of time, effort, or service to Solano Community College District.

If you would like to nominate an individual, business, or organization due to their contribution of time, effort, or service, please fill out the form below.

Nominations shall include documentation as evidence of the time, effort, or service that warrants naming consideration. Nominations will be reviewed by the Superintendent-President before submitted to the District Board of Trustees for consideration.

INSTRUCTIONS FOR THE NOMINATOR:

- Complete nomination form as the cover sheet for submittal.
- Please attach the nominee's curriculum vitae and any other documentation of evidence of time, effort, or service on behalf of the college
- Secure the endorsement signatures of ten employees of SCCD.
- Complete the STATEMENT OF SUPPORT box below, describing the special qualifications of your nominee, and what impact they made that warrants a room named in their honor.

Nominee Name and address:

Nominators Names:

Which room would you like named in honor of your nominee? Please provide an explanation as to why it would be fitting to name this room after your nominee.

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Statement of Support for Nominee:

Nominated by: _____ Date _____

Address _____

Phone

Email