



# ACADEMIC SENATE

## MINUTES

Monday - April 24, 2023

Denis Honeychurch Boardroom, Room 626

[Zoom](#) (856 1717 1465)

3:00pm – 5:00pm

### 1. Call to Order/Land Acknowledgement

AS President Scott called the meeting to order at 3:03pm.  
Senator Ayala read the Land Acknowledgement Statement.

### 2. Roll Call

#### **Academic Senate Officers:**

##### President

Josh Scott (2022-2024)

##### Vice President

Rebecca LaCount (2022-2024)

##### Secretary/Treasurer

Erin Duane (2021-2023)

#### **Academic Senate**

##### Mathematics & Sciences

Kristina Ferrebee (2021-2023)

Randy Robertson (2022-2024)

##### Liberal Arts

Jose Cortes (2022-2024)

##### Counseling

Kelvin Cheah (2022-2024)

##### Applied Technology & Business

OPEN (2021-2023)

##### Full-Time Senator At-Large

Erin Duane (2021-2023)

Cristina Young (2022-2024)

##### Social & Behavioral Sciences

Lauren Taylor-Hill (2021-2023)

Anthony Ayala (2022-2024)

##### Adjunct Senator At-Large

Rhuenette Alums (2021-2023)

Andrew Wesley (2022-2024)

##### Health Sciences

Vitalis Enemmuo (2021-2023)

Robin Sytsma (2022-2024)

#### **Ex Officio:**

##### Curriculum/Tech Review Chair

Sarah Barsness (2020-2023)

##### Assessment Chair

Andrew Wesley (2022-2025)

##### Professional Development/Flex Chair

Michelle Smith (2021-2024)

##### Distance Education Chair

John Perez (2020-2023)

Christina Taliaferro (Administrative Assistant)

	<p><b>Guests:</b>  David Williams (Vice President of Academic Affairs)  Lisa Neeley (Vice President of Student Services)  Matthew Schweitzer  Scott Mazak  Amanda Morrison</p> <p><b>Absent:</b>  LaNae Jaimez (Past President &amp; Academic Program Review Chair)  Michael Reilly (Liberal Arts)  Toni Coleman (Applied Technology &amp; Business)  Michael Silva (Student Equity &amp; Success Committee Chair)</p> <p><b>3. Agenda Approval</b>  Senator Duane motioned to approve the April 24, 2023 agenda;  Senator Wesley seconded the motion.  The motion passed unanimously.</p> <p><b>4. Approval of Minutes</b>  Senator Cheah motioned to approve the April 3, 2023 minutes;  Senator Cortes seconded the motion.  The motion passed unanimously with 2 abstentions.</p> <p><b>5. Comments from the Public</b>  There were no comments from the public.</p> <p><b>6. AS President Update</b>  <b><i>AS President Josh Scott</i></b>  <b><i>6.1 Senate election results.</i></b></p> <ul style="list-style-type: none"> <li>• One of the adjunct Senator At-Large positions is still open. An election will take place in August.</li> <li>• Erin Duane was re-elected to the full-time Senator-at-Large position.</li> <li>• Wanda Butters (originally on ballot for the full-time Senator-at-Large position) decided to run for the Health Sciences senator position instead.</li> <li>• One of the CTE senator positions is still open.</li> </ul> <p><b><i>6.2 Plenary Recap</i></b>  Spring plenary attendees were Josh Scott, Rebecca LaCount, and John Perez. Feedback from the conference included the following:</p> <ul style="list-style-type: none"> <li>• (Rebecca LaCount) The session on course numbering was overwhelming and implementation will be delayed until July 2024. An implementation plan will be rolled out in July 2023. Once this is rolled out, there will be funding from the Chancellor’s Office.</li> <li>• (John Perez) This was his first time attending plenary. He attended many sessions, including course numbering and legislation. He found the sessions to be interesting and entertaining.</li> <li>• (Josh Scott) On April 26<sup>th</sup> there is new legislation requiring DEIA evaluation metrics for faculty evaluations and tenure review. Los Rios College and Costa Mesa College are already piloting</li> </ul>
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this. Self-evaluation is a big part of this process. This will be an important focus next semester.

**6.3 Senate-after-Dark**

LaNae Jaimez has volunteered to host this event, but anyone else can volunteer to host instead. A possible day/time is to have this event after graduation (after 7:30pm).

**6.4 Student-faculty mixer—CANCELLED**

This event was cancelled due to time restraints. The new plan is to possibly hold this event at the beginning of the fall semester. There are different options: 1. A campus-wide event; 2. A student/faculty event; or 3. A senate-focused event (Academic Senate and ASSC Senate). Senators expressed an interest to have a campus-wide event to create a sense of community.

**6.5 Department Chair Taskforce**

The Department Chair Taskforce is meeting to discuss this topic at a general level. Everyone is welcome to attend on Wednesday, April 26<sup>th</sup> at 2:00pm. Alternatively, feedback can be sent to AS Scott.

**6.6 Other**

A follow-up to the Minority Coalition discussion included an acknowledgement of the difficult conversations that took place. AS Scott wants to ensure that everyone is comfortable with a variety of (sometimes difficult) discussions, and everyone is always encouraged to give input. Senators discussed the fact that some topics may not need preparations, but it is helpful to know if an action/outcome is expected after the discussion. In addition, it is important to get involved with campus events that encourage community and diversity.

**7. Superintendent-  
President Report**

**Celia Esposito-Noy**

S/P Esposito-Noy was unable to attend this meeting.

**8. VP of Academic Affairs  
Report**

**David Williams**

- VP William acknowledged that the meeting with the Minority Coalition was uncomfortable at times, but it is often necessary to have such discomfort. There are people who often feel excluded, which needs to be acknowledged. It is important for everyone to do their part by taking action, creating a sense of belonging, and being part of a welcoming campus. The Minority Coalition will be attending College Governance to present 3 proposals for the college.
- Although there are barriers in place at times, it is often possible to change policies. Everyone is encouraged to bring such barriers/policies to the attention of the VPs to determine if changes can be made to support students.

**9. VP of Student Services Report**

**Lisa Neeley**

- There was a fantastic Eid celebration to mark the end of Ramadan. Many thanks to Christina Ferree for her work as faculty advisor for the Muslim student association. Festivities included food, family, friends, and fun. The hope is to continue with this tradition to support our Muslim students.
- Black Student Success week kicked off on April 24<sup>th</sup>. Everyone is encouraged to attend the presentation by keynote speaker, Dr. Frank Harris III. This event will take place on April 26<sup>th</sup> at 1:30pm and will address the topic, “Racelighting in the Community College: Implications for all Educators”.
- The Student Equity Plan is moving along and will be collaborating with the ASTC.
- The summer onboarding program is being planned. It is kicking off with a family barbecue on August 5<sup>th</sup>. Then there will be a 2-day onboarding program on August 7<sup>th</sup> and 8<sup>th</sup>. On August 9<sup>th</sup>, the Falcon Welcome Day will take place.
- The dedicated spaces in Building 400 are coming along. New items have been purchased for the Pride Club space downstairs. The space on the second floor dedicated for black students has just been painted. An opening launch is planned for May.

**10. Consent Agenda – Action Item**

10.1 Appointed to Hiring Committee for Auto Tech Instructor  
*Curley Wikeling-Miller*  
*Doug Green*  
*Andrew McGee*  
*David Ames*

10.2 Appointed to Hiring Committee for Dean of CTE  
*Laura Maghoney*  
*Maire Morinec*  
*Curley Wikeling-Miller*  
*Erica Beam*  
*Tony Ayala*

Senator Wesley motioned to approve items 10.1 and 10.2;  
Senator Ayala seconded the motion.  
The motion passed unanimously.

**11. Action Items, Including Items Removed from Consent**

*11.1 Request by voting members of the Academic Senate to participate remotely due to “Just Cause” or “Emergency Circumstances”.*

- Rhuenette Alums (Adjunct Senator-at-Large)

Senator Young motioned to approve item 11.1;

Senator Robertson seconded the motion.

Motion passed unanimously.

**12. Information/Discussion Items**

*11.2 Academic Senate Calendar for 2023-2024 - See [Draft](#)*

*Josh Scott (5 minutes)*

Senator Robertson motioned to approve item 11.2.

Senator Duane seconded the motion.

Motion passed unanimously.

*12.1 Pride/LGBTQIA+ Discussion*

- *LGTBQIA+ support and experience—what has been done, what is current experience for faculty, staff, and students?*
- *How can the Academic Senate and faculty support LGBTQIA+ students and colleagues?*

*Matthew Schweitzer & Lauren Taylor-Hill*

Matthew Schweitzer presented the following [slides](#) containing statistics, data, student perspectives, what we are doing to support students, and what can be done moving forward. Further discussion included creating a safe space for students in the classroom, supporting the new Pride Club, and being considerate of pronouns.

*12.2 Grading – Resolution in Support of Timely Grading- See [Draft](#)*

*Josh Scott*

AS President Scott shared the draft of the grading resolution. Some minor edits were suggested, and the final version will be on the May 8<sup>th</sup> agenda as an Action Item.

*12.3 Scheduling Taskforce – See [Draft](#)*

*Josh Scott*

The Scheduling Taskforce came up with an initial plan identifying 32 core GE courses that align with pathways. The taskforce is seeking out feedback from the senate, from the deans, and from faculty during Flex in August. The next steps are to allocate times and other more specific details.

**13. Sub-Committee Reports**

*13.1 Assessment Committee – Andrew Wesley*

After March Flex, the committee was asked to come up with a new DEI ILO. The committee will be voting on this at their next meeting before presenting it at the March 8<sup>th</sup> Academic Senate meeting.

*13.2 Distance Education – John Perez*

See [Report](#)

*13.3 Professional Development/Flex Cal – Michelle Smith*

- The PDFC Committee is accepting requests to present for Fall 2023 ([Outlook form](#)). The deadline for sessions to be included in the August program is **Friday, May 12th**. Remember presenters earn double credit for hosting! The emphasis for August Flex will be on AI and higher education.

	<ul style="list-style-type: none"> <li>The committee is also trying to streamline the Request for Funding forms.</li> </ul> <p><b><u>2022-2023 Committee Goals and Self-Assessments: Mid-Year Reports</u></b></p> <p><a href="#">Academic Program Review</a> – LaNae Jaimez  <a href="#">Assessment Committee</a> - Andrew Wesley  <a href="#">Curriculum/Tech Review</a> - Sarah Barsness  <a href="#">Distance Education</a> - John Perez  <a href="#">Professional Development/Flex Cal</a> – Michelle Smith  Student Equity and Success Council – Michael Silva</p>
<b>14. Other Reports</b>	There were no other reports at this meeting.
<b>15. Adjournment</b>	Senator Wesley motioned to adjourn the meeting; Senator Ayala seconded the motion.
	AS President Scott adjourned the meeting at 5:00pm.

**ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN HYBRID FORMAT UNLESS OTHERWISE NOTED.**

**Upcoming Monthly Reports**

*1<sup>st</sup> Meeting of the Month:*

- Academic Program Review - LaNae Jaimez
- Student Equity and Success Council – Michael Silva
- Curriculum/Tech Review – Sarah Barsness
- Guided Pathways Steering Committee – Melissa Reeve

*2<sup>nd</sup> Meeting of the Month:*

- Assessment Committee – Andrew Wesley
- Distance Education – John Perez
- Professional Development/Flex Cal – Michelle Smith

Meeting Dates	Meeting Topics & Themes
<b><i>Spring Semester:</i></b>	
May 8, 2023	<ul style="list-style-type: none"> <li>Committee Year-End Goal Reports</li> <li>SOAR/rising scholars</li> <li>Reflection—coming back to campus. What is lost, what is gained, and how best to move forward?</li> <li>Guided Pathways Work Plan Update (Melissa Reeve)</li> <li>Welcome New Senators</li> <li>Distinguished Faculty</li> <li>August Planning (Meetings, Tenure Tea, Mixer)</li> <li>ZTC/Program Pathways – Atticus Frey (10-15 min)</li> </ul>
May 15, 2023	[Tentative Meeting]