



# ACADEMIC SENATE

## MINUTES

Monday - April 3, 2023

Denis Honeychurch Boardroom, Room 626

[Zoom](#) (856 1717 1465)

3:00pm – 5:00pm

### 1. Call to Order/Land Acknowledgement

AS President Scott called the meeting to order at 3:02pm.  
 Senator Taylor-Hill read the Land Acknowledgement Statement.

### 2. Roll Call

#### **Academic Senate Officers:**

##### President

Josh Scott (2022-2024)

##### Vice President

Rebecca LaCount (2022-2024)

##### Secretary/Treasurer

Erin Duane (2021-2023)

##### Past President/Ex-Officio

LaNae Jaimez (2022-2024)

#### **Academic Senate**

##### Mathematics & Sciences

Kristina Ferreebee (2021-2023)

Randy Robertson (2022-2024)

##### Liberal Arts

Michael Reilly (2021-2023)

Jose Cortes (2022-2024)

##### Applied Technology & Business

OPEN (2021-2023)

##### Counseling

Kelvin Cheah (2022-2024)

##### Social & Behavioral Sciences

Lauren Taylor-Hill (2021-2023)

##### Full-Time Senator At-Large

Erin Duane (2021-2023)

Cristina Young (2022-2024)

##### Health Sciences

Vitalis Enemmuo (2021-2023)

Robin Sytsma (2022-2024)

##### Adjunct Senator At-Large

Rhuenette Alums (2021-2023)

#### **Ex Officio:**

##### Academic Program Review Chair

LaNae Jaimez (Fall 2022-Fall 2024)

##### Distance Education Chair

John Perez (2020-2023)

##### Curriculum/Tech Review Chair

Sarah Barsness (2020-2023)

##### Student Equity & Success Chair

Michael Silva (2021-2024)

Christina Taliaferro (Administrative Assistant)

	<p><b>Guests:</b>  David Williams (Vice President of Academic Affairs)  Lisa Neeley (Vice President of Student Services)  Shanan Danley (President of the Minority Coalition)  Russell Smith (Vice President of the Minority Coalition)  Toni Coleman</p> <p><b>Absent:</b>  Anthony Ayala (Social &amp; Behavioral Sciences)  Andrew Wesley (Adjunct Senator-at-Large; Assessment Chair)  Michelle Smith (Professional Development/Flex Chair)</p> <p><b>3. Agenda Approval</b>  Senator Duane motioned to approve the April 3, 2023 agenda;  Senator Sytsma seconded the motion.  The motion passed unanimously.</p> <p><b>4. Approval of Minutes</b>  Senator Cheah motioned to approve the March 27, 2023 minutes;  Senator Robertson seconded the motion.  The motion passed unanimously with 1 abstention by Senator Reilly.</p> <p><b>5. Comments from the Public</b></p> <ul style="list-style-type: none"> <li>• LaNae Jaimez announced that Phi Beta Kappa is sponsoring “Be the Match” events. They are looking for volunteers to join a registry to be a stem cell donor. This involves volunteers getting a cheek swab to determine if they are a match. You must be under 40 years old to be a donor. However, they are also looking for donors over 40 years old to help with the events. Students, faculty, staff, and administrators are being recruited to help. A training will take place on Thursday, April 6<sup>th</sup> from 5:00-6:00pm. The event will be hosted on April 7<sup>th</sup>.</li> <li>• Michael Reilly announced that the T4E Academy theme this month is “Democratizing Course Materials/OER”. Meetings are on April 18<sup>th</sup> and April 25<sup>th</sup> from 3:00-4:30pm.</li> <li>• Danny Wilder from the ASSC read notes that she took after attending the Academic Senate meeting in Vallejo on March 27<sup>th</sup>. <ul style="list-style-type: none"> <li>• The arts are no longer flourishing on the Vallejo campus.</li> <li>• SCC students in Fairfield have resources, but don’t know how to access them; SCC students in Vallejo don’t have resources.</li> <li>• There is a lack of tutors &amp; tutoring supervisors on the Vallejo campus.</li> <li>• Social media &amp; publicity need improvement to reach younger students in Vallejo.</li> </ul> </li> <li>• Amanda Morrison promoted an upcoming Native American activist speaker, Corrina Gould. More information can be found <a href="#">here</a>.</li> </ul>
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## 6. AS President Update

- Jose Cortes reminded everyone that the deadline for renting graduation regalia is April 15<sup>th</sup>. Another option is to purchase regalia on Amazon.

### **AS President Josh Scott**

#### *6.1 Welcome Toni Coleman*

Toni Coleman is the new senator for Applied Technology & Business. Senator Coleman gave a brief introduction.

#### *6.2 Update on Grading*

The plan is to draft a resolution that will be brought back to the Academic Senate at an upcoming meeting this spring.

#### *6.3 Faculty/Mixer Update & Planning*

The mixer is currently being planned for May 1<sup>st</sup> at 3:00pm. The next meeting to discuss this event will take place on April 4<sup>th</sup>.

#### *6.4 August Flex & Tenure Tea*

Historically, Tenure Tea takes place at the end of the semester or during Flex in August. On a related topic, a decision needs to be made to have a full day or half day of senate meetings during August Flex. An informal decision was made to have a morning Academic Senate meeting, followed by Tenure Tea which will allow senators to attend other Flex sessions in the afternoon.

#### *6.5 Other*

- Discussions have continued with Erin Farmer about Department Chairs. A larger conversation about the role of Department Chairs needs to take place. Lauren Taylor-Hill and LaNae Jaimez volunteered to get involved with this initiative.
- AS President Scott wants everyone to know that they should be comfortable saying “no” to the many initiatives, taskforces, etc. that are going on. We need to be respectful of everyone’s time and availability.

## 7. Superintendent- President Report

### **Celia Esposito-Noy**

S/P Esposito-Noy was unable to attend this meeting.

## 8. VP of Academic Affairs Report

### **David Williams**

- VP Williams appreciates all the work that has been done with accreditation, specifically the ISER. The goal is to make this report efficient and technical.
- VP Williams attended the CIO (Chief Instructional Officers) conference last week. There is a new UC dual-admissions program where a student applies to the community college and a UC at the same time. If not accepted initially into the UC, the student

**9. VP of Student Services Report**

**10. Consent Agenda – Action Item**

completes the first 2 years at the community college and then transfers to a specific program in a specific UC for the last 2 years. There is a webinar coming up on April 12<sup>th</sup> for the CSU version of this program.

- The summer class schedule has been posted. The fall class schedule is slightly behind due to a few unavoidable factors, but it will be released before April 17<sup>th</sup>. This is a one-time delay that will not be in issue in the future.

**Lisa Neeley**

- The college will be participating in a national survey related to basic needs, i.e. finances, food insecurities, work, academics, etc. This survey will be sent out very soon.
- Student Services has started a series of workshops with Dr. Brian Bedford. These workshops are focused on anti-racism.

10.1 Appointed as peer reviewers for Counseling.

*Rebecca LaCount*  
*Nicholas Cittadino*  
*Candace Roe*  
*Jim Anderson*

10.2 Appointed to Hiring Committee for MESA Director

*Amy Dauffenbach*  
*Michelle Smith*  
*Mike Silva*  
*Commodore St. Germain*  
*Danielle Widemann*

10.3 Appointed to Hiring Committee for Articulation Officer and Curriculum Coordinator

*John Perez*  
*Sarah Wasley-Smith*

10.4 Appointed to Hiring Committee for ASTC Coordinator

*John Perez*  
*Christina Gifford*  
*Sarah Wasley-Smith*

10.5 Appointed to Hiring Committee for Center of Educational Excellence

*John Perez*  
*Michelle Smith*

10.6 Appointed to Hiring Committee for DE Coordinator

*Michelle Smith*  
*Robin Sytsma*  
*Christina Gifford*

**11. Action Items, Including Items Removed from Consent**

Senator Cheah motioned to approve items 10.1, 10.2, 10.3, 10.4, 10.5, and 10.6;  
Senator LaCount seconded the motion;  
The motion passed unanimously.

*11.1 Request by voting members of the Academic Senate to participate remotely due to “Just Cause” or “Emergency Circumstances”.*

No members of the Academic Senate requested to participate remotely.

*11.2 Process for Naming Rooms due to Service to the College – See [Form](#)*  
*Josh Scott*

Senator Duane motioned to approve item 11.2;  
Senator Ferree seconded the motion.

Discussion:

- It is important to remain transparent and communicate that this process exists. This should be done on an annual basis.
- Nominators do not need to be employees, but they will need to seek out the endorsement of 10 employees. A suggestion was made to reduce this number, but the idea is that the nominators have to convince employees as they gather signatures.
- Nominators are encouraged to take their time and not wait until the last minute to complete the process.
- The process is not limited to rooms. Other examples of items that can be named are chairs, benches, etc.

The motion passed unanimously.

**12. Information/Discussion Items**

*12.1 How can the Academic Senate support the Vacaville and Vallejo centers? Discussion; Follow-Up; Next Steps; Possible Resolutions*  
*Josh Scott*

Senators and guests discussed the following questions in small groups:

1. What is working at the centers? What excites you about the centers?
2. What can SESC do to support the centers?
3. What can we (Academic Senate) do to support the centers?  
Resolutions, etc.

Results of the discussions are as follows:

**1. What is working at the centers? What excites you about the centers?**

- Impressed with ATEC (Vallejo)
- Nice classrooms & buildings; many windows
- Each center has its own “feel” and sense of identity.
- There is a tight sense of community due to small class sizes, etc.
- Successful programs

- Nice outdoor spaces
- Dedicated staff & faculty

**2. What can SESC do to support the centers?**

- Focus on support for Vallejo center – see points mentioned in question #3

**3. What can we (Academic Senate) do to support the centers? Resolutions, etc.**

- Think about the content of courses, i.e., thematic, relevant content.
- Consider a vocational school focus.
- Consider each city/community (reach out, communicate, attend events, etc.)
- CTE hub, possibly in Vallejo
- Outreach to K-12 students
- Consider skills that students need.
- Continued work with the scheduling taskforce.

*12.2 Minority Coalition: Mission, History, Priorities, Next Steps*

*Shanan Danley, President of the Minority Coalition*

The [Minority Coalition](#) has existed since the early 1970s. The organization initially started with a focus on issues that concern people of color, however they have expanded over time to support other groups. Current activities include working with College Governance to acquire a space in the 400 building and working with student government to organize an event in the fall. New members are welcomed and there is a screening process. The organization believes in being equitable, and they are doing what they can to make Solano College more equitable.

Russell Smith, Vice President of the Minority Coalition spoke about the low number (less than 400) black males at Solano Community College. This is extremely concerning when you consider that black males make up 97% of the Solano juvenile probation population. He expressed concern about the fact that these extreme numbers have not been addressed. He has spoken to many young people who were not even aware that Solano has a campus in Vallejo. He feels that more outreach is critical to all minority groups.

What can faculty do? They are asked to be open-minded and get involved. A simple email to the President ([Shanan.Danley@solano.edu](mailto:Shanan.Danley@solano.edu)) is all that is needed to join the initiatives of the Minority Coalition.

### 13. Sub-Committee Reports

Other concerns/discussion topics included the following points:

- Trying to “fix” things for people of color creates isolation, not solutions.
- The Minority Coalition is a safe space that welcomes everyone. It is not faculty-driven, but mostly consists of student services professionals. Staff, faculty, and students attend and get involved.
- Although the Minority Coalition is involved with initiatives, it is also a place for people to get together and “vent”, discuss concerns, and create a safe space.
- It was expressed to have “Listening Circles” for faculty to make them aware of issues.

A video explaining the purpose and mission of the Minority Coalition can be found on their [website](#).

#### *13.1 Academic Program Review - LaNae Jaimez*

The committee is meeting on Thursday, April 6<sup>th</sup>, so there is nothing new to report.

#### *13.2 Student Equity and Success Council – Michael Silva*

- SESC has weekly office hours online (Wednesdays, 11:00am-12:00pm), 1 monthly at-large meeting (first Friday of each month), and weekly workgroup sessions every Friday.
- The committee is re-evaluating the roles and responsibilities. One of the challenges is that SESC has no power to implement anything, i.e. budget, voting power. Suggestions will be presented to the Academic Senate.
- One of the SESC responsibilities refers to “assessing”, but it is difficult for them to assess when they don’t know what is there. Data is being collected which will help the SESC proceed with assessing.
- SESC is open to assist faculty who would like to support the Vallejo campus.

#### *13.3 Curriculum/Tech Review – Sarah Barsness*

Sarah Barsness was not able to attend the Sub-Committee Reports portion of the meeting.

#### **2022-2023 Committee Goals and Self-Assessments: Mid-Year Reports**

[Academic Program Review](#) – LaNae Jaimez

[Assessment Committee](#) - Andrew Wesley

[Curriculum/Tech Review](#) - Sarah Barsness

[Distance Education](#) - John Perez

[Professional Development/Flex Cal](#) – Michelle Smith

Student Equity and Success Council – Michael Silva

**14. Other Reports**

**14.1 Guided Pathways Steering Committee – Melissa Reeve**

- A “Welcome Day” program is being planned for August 9<sup>th</sup>. It will be open to all students, especially to in-coming students. This will be a day for students to learn about pathways, academic programs and student support services. Volunteers are welcomed and encouraged. Planning meetings take place on Friday mornings. Students are also encouraged to get involved.
- The Guided Pathways coordinator positions are terming out. The committee is discussing if they want to continue with faculty coordinator positions and if the role will need to focus less on pathway maps and more on promoting programs, outreach and recruitment, and building a student community within programs.
- There is a Guided Pathways workplan that will be due to the Chancellor’s office by June 1<sup>st</sup>. This will be brought to the Academic Senate as an informational item in May.

**15. Adjournment**

Senator Reilly motioned to adjourn the meeting;  
Senator Cortes seconded the motion.

AS President Scott adjourned the meeting at 4:56pm.

**ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN HYBRID FORMAT UNLESS OTHERWISE NOTED.**

**Upcoming Monthly Reports**

*1<sup>st</sup> Meeting of the Month:*

- Academic Program Review - LaNae Jaimez
- Student Equity and Success Council – Michael Silva
- Curriculum/Tech Review – Sarah Barsness
- Guided Pathways Steering Committee – Melissa Reeve

*2<sup>nd</sup> Meeting of the Month:*

- Assessment Committee – Andrew Wesley
- Distance Education – John Perez
- Professional Development/Flex Cal – Michelle Smith

Meeting Dates	Meeting Topics & Themes
<b><i>Spring Semester:</i></b>	
April 24, 2023	<ul style="list-style-type: none"><li>• Pride/LGBTQIA+ Discussion – new club, available resources, student/staff experiences, senate support (Matthew Schweitzer &amp; Lauren Taylor-Hill)</li><li>• Grading &amp; Academic Freedom Updates</li><li>• Announce senate election results</li></ul>



May 8, 2023	<ul style="list-style-type: none"> <li>• Committee Year-End Goal Reports</li> <li>• SOAR/rising scholars</li> <li>• Reflection—coming back to campus. What is lost, what is gained, and how best to move forward?</li> <li>• Approval of 2023-2024 Academic Senate meeting Calendar</li> <li>• Welcome New Senators</li> </ul>
May 15, 2023	[Tentative Meeting]