

Scheduling Taskforce Proposal

Scheduling Taskforce Notes
February 24th, 2023

In attendance: Joe Ryan, Rebecca LaCount, Nathan Rexford, Josh Scott, Sarah Barsness.

Our goal will be to

- understand the current process of scheduling,
- note ways it may not work well for our students when considering online and in-person enrollment patterns on each campus,
- bring suggestions back to the Senate for further discussion and possible endorsement.

Discussion notes:

Problems

- templates/course plans for new students presented to large groups of incoming students, which are not widely available to students in person, if we narrow to TR/MW/centers/night
 - this work aligns with pathways pillar 1 and 2
 - these widely needed / common courses should be available at a variety of times on MW/TR/Centers/night
- Difficult enough creating coherent schedules within schools...not enough bandwidth for deans/faculty to do this between schools

Student Centered Solutions

- Pilot version: Focus on templates (already established by counselors) Academic Senate has already created for pathways—common classes that many students need as GE
- Create taskforce (faculty, IR, admins); pick core classes from template for GE then identify faculty to teach those classes
- Focus on centers, TR, MW, evening as separate instances of the same course
- Develop “set asides”—time blocks / slots for majors classes at each campus and at night
- Visual solutions are needed (sticky notes, apps, outlook, etc)
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Essential Considerations as we move forward

- We need to loop back at regular intervals to evaluate schedule, unintended implications on departments, specific faculty, equity, etc.
- Need to integrate reps for Centers, evenings, library, ASTC, counseling (or at least keep them informed) in order to ensure student support during these GE blocks
- Support DE committee and work to help students learn if they will benefit from online instruction, and if so, to direct them to online courses and online support

Proposed Pilot: Create a taskforce with representation from faculty, counselors, administration, Institutional Research and Planning, and possibly reps from the Centers, library, and ASTC. This group would focus on templates (already established by counselors) faculty have created for Pathways—common classes that many students need as GE. This taskforce would pick core GE classes and then identify ideal schedule for TR/MW/evening, and centers. They would also develop “set asides”—time blocks / slots for majors classes at each campus and at night.