



ACADEMIC SENATE

MINUTES

Monday, February 13, 2023
 Room 1112 (Vacaville Campus)
[Zoom](#) (856 1717 1465)
 3:00pm – 5:00pm

1. Call to Order/Land Acknowledgement

AS President Scott called the meeting to order at 3:04pm.
 Senator Ayala read the Land Acknowledgement Statement.

2. Roll Call

Academic Senate Officers:

<u>President</u> Josh Scott (2022-2024)	<u>Vice President</u> Rebecca LaCount (2022-2024)
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<u>Secretary/Treasurer</u> Erin Duane (2021-2023)	<u>Past President/Ex-Officio</u> LaNae Jaimez (2022-2024)
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Academic Senate

<u>Mathematics & Sciences</u> Kristina Ferreebe (2021-2023) Randy Robertson (2022-2024)	<u>Liberal Arts</u> Michael Reilly (2021-2023) Jose Cortes (2022-2024)
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<u>Applied Technology & Business</u> OPEN (2021-2023) OPEN (2022-2024)	<u>Counseling</u> Kelvin Cheah (2022-2024)
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<u>Social & Behavioral Sciences</u> Lauren Taylor-Hill (2021-2023) Anthony Ayala (2022-2024)	<u>Full-Time Senator At-Large</u> Erin Duane (2021-2023) Cristina Young (2022-2024)
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<u>Health Sciences</u> Vitalis Enemmuo (2021-2023) Robin Sytsma (2022-2024)	<u>Adjunct Senator At-Large</u> Rhuenette Alums (2021-2023) Andrew Wesley (2022-2024)
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Ex Officio:

<u>Academic Program Review Chair</u> LaNae Jaimez (Fall 2022-Fall 2024)	<u>Assessment Chair</u> Andrew Wesley (2022-2025)
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<u>Curriculum/Tech Review Chair</u> Sarah Barsness (2020-2023)	<u>Distance Education Chair</u> John Perez (2020-2023)
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Student Equity & Success Chair
Michael Silva (2021-2024)

	<p>Christina Taliaferro (Administrative Assistant)</p> <p>Guests: David Williams (Vice President of Academic Affairs) Nathan Rexford (Dean of Institutional Research and Planning) Flor de Maria Cruz (Supervisor – Vacaville Center) Genele Rhoads (Mathematics Faculty) Karissa Brown (ASSC Liberal Arts Representative) Vacaville Campus Faculty</p> <p>Absent: Michelle Smith (Professional Development/Flex Chair)</p> <p>3. Agenda Approval Senator Wesley motioned to approve the February 13, 2023 agenda; Senator Duane seconded the motion. The motion passed unanimously.</p> <p>4. Approval of Minutes Senator Cheah motioned to approve the January 23, 2023 minutes; Senator Ayala seconded the motion. The motion passed unanimously with one abstention.</p> <p>5. Comments from the Public Rachel Purdie presented the T4E Academy Spring 2023 Calendar of Events. These events consist of monthly themed events and/or discussions. The theme for February is “Student Engagement”. All faculty members are welcome to attend.</p> <p>AS Vice President LaCount gave an update about available mental health counseling services.</p> <ol style="list-style-type: none"> 1. In-person “Wellness Counseling”: These 6-8 sessions are provided by student interns from JFK University. Students can use the online counseling website to make a self-referral. These are not walk-in services; students must complete the referral form. 2. TimelyCare: Students can download the app and request virtual services 24/7. They also offer therapy sessions. <p>6. AS President Update AS President Josh Scott 6.1 <i>Vacant Positions:</i></p> <ul style="list-style-type: none"> • <i>Applied Technology & Business: Senator (2 positions)</i> <p>6.2 Spring Plenary (April 20-22, 2023) – <i>Declare interest by March 1, 2023</i></p> <p>6.3 <i>DE Support</i> The DE committee is providing feedback for the Director of Distance Education job description. This feedback will then be provided to the taskforce who is evaluating the details for this position. The taskforce is also looking to develop a new job description for an Enterprise Resource Analyst position.</p>
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6.4 Upcoming Flex Sessions:

“Best Practices for Grading” and “Academic Freedom”

- The grading session will be a follow-up from discussions that took place during the January senate meetings. Josh will work with Erin Duane to develop the Flex session. LaNae Jaimez and Sarah Barsness will provide input.
- The academic freedom session was inspired by discussions that took place at fall plenary and at the PD committee. Solano currently does not have a policy for academic freedom. Representatives from ASCCC will be running this Flex session. Members of the Academic Senate and the Curriculum Committee are encouraged to attend.

6.5 Scheduling Taskforce

Students often have a difficult time aligning online classes with in-person classes across disciplines to complete their degrees in a timely manner. A taskforce will be created to focus on a student-centered approach for this issue. Topics for the taskforce will include the issue of asynchronous classes with synchronous requirements, conflicts with athletic practice times, etc. Scheduling may need to take place earlier to allow for potential conflicts, etc. Volunteers for the taskforce: Lauren Taylor-Hill, Rebecca LaCount, Sarah Barsness, Kristina Ferrebee

6.6 Welcome Nathan Rexford (Dean of Institutional Research and Planning)

6.7 Other

**7. Superintendent-
President Report**

S/P Esposito-Noy was not able to attend this meeting.

**8. VP of Academic Affairs
Report**

VP Williams did not have a report.

**9. VP of Student
Services Report**

VP Neeley was not able to attend this meeting.

**10. Consent Agenda –
Action Item**

10.1 Appointed as peer reviewers for the Rising Scholars Program

*Ruth Fuller
Andrew Wesley
Nicholas Turney
Maria Regalado
Robert "Josh" Whitton
Jennifer Clemens
Denise Martinez*

10.2 Appointed to Hiring Committee for VP of Technology

*Michelle Smith
John Perez*

<p>11. Action Items, Including Items Removed from Consent</p>	<p><i>Cristina Young</i> <i>Atticus Frey</i></p> <p>Senator LaCount motioned to approve items 10.1 and 10.2; Senator Duane seconded the motion. The motion passed unanimously.</p> <p><i>11.1 Request by voting members of the Academic Senate to participate remotely due to “Emergency Circumstances”.</i> No members of the Academic Senate requested to participate remotely.</p> <p><i>11.2 Academic Program Review Process modification</i> <i>LaNae Jaimez</i></p> <p>The Academic Program Review committee determined that the process is taking too long, so they are proposing the following revised process with more specific timelines. Budgets are created in March which is important to consider when planning for program reviews. Deans and VPs would like more than 2 weeks for review, depending on the number of reviews requesting their feedback.</p> <p>Senator Cheah motioned to approve item 11.2 with the understanding that the timelines may require some flexibility; Senator Ayala seconded the motion. The motion passed unanimously.</p>
<p>12. Information/Discussion Items</p>	<p><i>12.1 Student and Faculty Support on the Vacaville Campus – What is working? What is needed?</i> <i>Flor de Maria Cruz, Nathan Rexford, Karissa Brown</i></p> <p>Flor de Maria Cruz, Supervisor of the Vacaville campus shared the following presentation which focused on how the center was functioning in the past, how it is currently doing, and how we can move forward to reach center goals. She included data from a student survey which showed that there is a need for more courses, resources, and activities at the center. Specifically, students expressed a need for additional ASTC and counseling services. Tutoring services are very limited because qualified instructional assistants who are required to supervise peer tutors are not available to come to the centers.</p> <p>ASSC Representative, Karissa Brown shared concerns that the facilities in Vacaville are inferior to those at the main campus. In addition, students would like more faculty to consider teaching on the Vacaville campus. Not enough classes are offered on the Vacaville campus.</p> <p><i>12.2 Faculty Showcase Community Building Activities</i> <i>See Attachment: Math & Science Family Fun Night – Preliminary Flyer</i> <i>Genele Rhoads</i></p> <p>This community event will consist of different math and science focused</p>

stations for families, including children. The event will take place on May 11th from 5:30-8:00pm at the Vacaville Center.

12.3 Brainstorm Next Steps

Josh Scott

Areas that the Academic Senate could focus on to support the centers:

- Scheduling
- Advocate for ASTC, library and counseling
- Offer more classes (possibly have an initial lower enrollment; encourage all faculty to teach at the centers)
- Consider the issue of pay for student tutors as well as support for students with special needs
- Enrollment concerns – students often sign up for classes very late, so waiting before cancelling classes would be helpful
- GE courses at the centers – need faculty to volunteer
- Building community – fun activities, clubs, etc. to motivate students

The Academic Senate will meet at the Vallejo Center on March 27th. After this meeting, more concrete actions, resolutions, etc. will be formulated to support both campuses.

13. Sub-Committee Reports

2022-2023 Committee Goals and Self-Assessments: Mid-Year Reports

[Academic Program Review](#) – LaNae Jaimez

[Assessment Committee](#) - Andrew Wesley

[Curriculum/Tech Review](#) - Sarah Barsness

[Distance Education](#) - John Perez

[Professional Development/Flex Cal](#) – Michelle Smith

Student Equity and Success Council – Michael Silva

14. Other Reports

15. Upcoming Monthly Reports

15.1 1st Meeting of the Month:

Academic Program Review - LaNae Jaimez

Student Equity and Success Council – Michael Silva

Curriculum/Tech Review – Sarah Barsness

Guided Pathways Steering Committee – Melissa Reeve

15.2 2nd Meeting of the Month:

Assessment Committee – Andrew Wesley

Distance Education – John Perez

Professional Development/Flex Cal – Michelle Smith

16. Adjournment

Senator Ferreebe motioned to adjourn the meeting;
Senator Taylor-Hill seconded the motion.

AS President Scott adjourned the meeting at 5:01.

ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN HYBRID FORMAT UNLESS OTHERWISE NOTED.

Meeting Dates	Meeting Topics & Themes
<i>Spring Semester:</i>	
February 27, 2023	<ul style="list-style-type: none"> • Best Practices for Grading (Possible Prep Session for Flex) • Update on Academic Senate Election (LaNae Jaimez) • Committee Updates • Usage, Plans, Policies, etc. for Library Study Rooms • Academic Senate Goals for FY2023
March 13, 2023	<ul style="list-style-type: none"> • ChatGPT – Implications for Teaching • Committee Updates
March 27, 2023	<ul style="list-style-type: none"> • Meeting at Vallejo Center • Exemplary Program Award (ATEC)
April 3, 2023	
April 24, 2023	
May 8, 2023	
May 15, 2023	[Tentative Meeting]