



ACADEMIC SENATE

MINUTES

Monday, January 23, 2023

Denis Honeychurch Boardroom, Room 626

[Zoom](#) (856 1717 1465)

3:00pm – 5:00pm

1. Call to Order/Land Acknowledgement

AS President Scott called the meeting to order at 3:03pm.

AS Vice President LaCount read the Land Acknowledgement Statement.

2. Roll Call

Academic Senate Officers:

President

Josh Scott (2022-2024)

Vice President

Rebecca LaCount (2022-2024)

Past President/Ex-Officio

LaNae Jaimez (2022-2024)

Academic Senate

Mathematics & Sciences

Kristina Ferrebee (2021-2023)

Randy Robertson (2022-2024)

Liberal Arts

Michael Reilly (2021-2023)

Jose Cortes (2022-2024)

Applied Technology & Business

OPEN (2021-2023)

OPEN (2022-2024)

Counseling

Kelvin Cheah (2022-2024)

Full-Time Senator At-Large

Cristina Young (2022-2024)

Social & Behavioral Sciences

Lauren Taylor-Hill (2021-2023)

Anthony Ayala (2022-2024)

Adjunct Senator At-Large

Rhuenette Alums (2021-2023)

Andrew Wesley (2022-2024)

Health Sciences

Robin Sytsma (2022-2024)

Ex Officio:

Academic Program Review Chair

LaNae Jaimez (Fall 2022-Fall 2024)

Assessment Chair

Andrew Wesley (2022-2025)

Curriculum/Tech Review Chair

Sarah Barsness (2020-2023)

Distance Education Chair

John Perez (2020-2023)

Student Equity & Success Chair

Michael Silva (2021-2024)

	<p>Christina Taliaferro (Administrative Assistant)</p> <p>Guests: David Williams (Vice President of Academic Affairs) Lisa Neeley (Vice President of Student Services)</p> <p>Absent: Erin Duane (Secretary/Treasurer & Full-Time Senator At-Large) Vitalis Enemmuo (Health Sciences) Michelle Smith (Professional Development/Flex Chair)</p> <p>3. Agenda Approval AS Vice President LaCount motioned to approve the January 23, 2023 agenda; Senator Robertson seconded the motion. The motion passed with 12 votes in favor.</p> <p>4. Approval of Minutes Senator Cortes motioned to approve the January 12, 2023 – AM (Academic Senate) and January 12, 2023 – PM (Academic Senate & Educational Administrators) agendas; Senator Cheah seconded the motion. The motion passed with 11 votes in favor and 1 abstention.</p> <p>5. Comments from the Public There were no comments from the public.</p> <p>6. AS President Update AS President Josh Scott (10 minutes) 6.1 <i>Vacant Positions:</i></p> <ul style="list-style-type: none"> • <i>Applied Technology & Business: Senator (2 positions)</i> <p>6.2 <i>Spring Plenary (April 20-22, 2023)</i> Interested members of the Academic Senate should inform AS President Scott as soon as possible so that it can be determined if funding is available.</p> <p>6.3 <i>Graduation Update</i> For legal reasons, the proposed BBQ may not be an option. However, it may be possible to work with the cafeteria to offer other food. The goal should be to build the community and increase faculty attendance by making it easy for people to attend and get involved. After further discussion, it was concluded that the focus should be on the following main “buckets” to improve the graduation experience:</p> <ul style="list-style-type: none"> • Changes to the Structure • Funding for Regalia • Creating a Richer Experience <p>In addition, the initial focus should be to increase faculty participation. Suggestions to make this happen include support</p>
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from Deans, Senators promoting graduation at their school meetings, and creating a “save-the-date” in Outlook.

6.4 Library—naming and availability for students

There are several ways to request naming for a room/space in the library. Donations to the library are only one method to getting a space named. A procedure will be put in place for people to request naming of a space without a donation. There would only be the cost of a name plaque.

There is a concern about the availability of study rooms on the second floor. There are a total of 13 rooms on the upper floor of the library that fit up to 8 people. Last semester, these rooms were booked over 1,000 times. The concern is that these rooms/spaces could transition to office space even though they are intended for student use. For example, James Thomas Media will be using some of these rooms for temporary office space. It is also unclear what the process is for student clubs. Should there be a sign-up option? LaNae Jaimez suggested the room 437 (“The Nest”) as a suitable room for clubs. The suggestion was made to move this topic to a future discussion item.

6.5 Other

- The February 13th Academic Senate meeting will take place on the Vacaville Campus.
- The March 27th Academic Senate meeting will take place on the Vallejo Campus.

**7. Superintendent-
President Report**

Celia Esposito-Noy

S/P Esposito-Noy did not attend this meeting.

**8. VP of Academic Affairs
Report**

David Williams

VP Williams encouraged everyone to get involved with graduation.

**9. VP of Student
Services Report**

Lisa Neeley

- The implementation of a 3-year Student Equity Plan has started with an initial focus on 6 lead projects. There are many opportunities to get involved over the next 3 years. Everyone is encouraged to find a project of interest.
- The ESL lab is launching this semester. A flyer has been released and faculty members are being asked to spread the word.
- Nathan Rexford is the new Dean of Research and Planning.
- Patrick Scott is the new Dean of Financial Aid.

10. Consent Agenda – Action Item

- As part of SCC’s partnership with Sonoma State University, we will be offering FAFSA workshops in various Benicia, Vallejo, and FFUSD high schools.
- Hiring: 1. Director of the Mesa Program; 2. Director of the Basic Needs Center

There were no items on the Consent Agenda.

11. Action Items, Including Items Removed from Consent

11.1 Request by voting members of the Academic Senate to participate remotely due to “Emergency Circumstances”.

- *Tony Ayala (Social & Behavioral Sciences)*

Item 11.1 passed with 12 votes in favor.

12. Information/Discussion Items

12.1 Vacaville Center Visit – Brainstorm possible topics.

Josh Scott

Suggestions included the following:

- A tour of the Vacaville campus and/or Biotech lab, either during the meeting or before.
- Purposeful planning, i.e., bringing services such as the ASTC back to the centers.
- Student feedback/input about the center(s)
- Scheduling of courses at the center(s)
- In addition to a tour of Biotech lab, cover topics such as funding and scheduling
- Opportunities to build student community, i.e., an interactive game console, food, outdoor seating area, etc.
- DSP – students are asking for testing centers.
- Possibility to encourage faculty to teach at the centers, maybe in the form of resolutions.

12.2 Senate Goals. We will review our Senate goals and decide where to focus our energy and time in the spring and beyond. We will also consider high-level goals linked to the [mission](#) and create specific and measurable goals in a revised template. – [See Attachment \(original version\)](#)

Josh Scott

To organize the existing goals, the plan is to create 3-5 high-level initiatives with more specific goals below each of these initiatives. The initiatives would not need to be ranked.

Feedback about the existing [goals](#) included the following:

- Goal #5 and Goal #9 are duplicates.
- Goal #11 could become one of the high-level initiatives
- Wording needs to be revised/updated for some of the goals, i.e. “Part-Time Faculty Outreach”(Goal #6) – the word “outreach”

	<p>implies that part-time faculty are on the outside. Also, “incarcerated students” (Goal #10) should be changed to “rising scholars”.</p> <ul style="list-style-type: none"> • Goal #7 could be combined with Goal #10 • Some existing goals may not be things that the senate can control. It is important to focus on goals that the senate could prioritize. • What is the role of the senate on sub-committees? This could possibly be a high-level initiative. A related idea is to devote a “theme” meeting for each sub-committee and include these as discussion items.
<p>13. Sub-Committee Reports</p>	<p><u>2022-2023 Committee Goals and Self-Assessments: Mid-Year Reports</u></p> <p>Academic Program Review – LaNae Jaimez Assessment Committee - Andrew Wesley Curriculum/Tech Review - Sarah Barsness Distance Education - John Perez Professional Development/Flex Cal – Michelle Smith Student Equity and Success Council – Michael Silva</p>
<p>14. Other Reports</p>	
<p>15. Upcoming Monthly Reports</p>	<p><u>15.1 1st Meeting of the Month:</u> Academic Program Review - LaNae Jaimez Student Equity and Success Council – Michael Silva Curriculum/Tech Review – Sarah Barsness Guided Pathways Steering Committee – Melissa Reeve</p> <p><u>15.2 2nd Meeting of the Month:</u> Assessment Committee – Andrew Wesley Distance Education – John Perez Professional Development/Flex Cal – Michelle Smith</p>
<p>16. Adjournment</p>	<p>Senator Cortes motioned to adjourn the meeting; Senator Reilly seconded the motion.</p> <p>AS President Scott adjourned the meeting at 5:04pm.</p>

ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN HYBRID FORMAT UNLESS OTHERWISE NOTED.

Meeting Dates	Meeting Topics & Themes
<i>Spring Semester:</i>	
February 13, 2023	<ul style="list-style-type: none"> • Meeting at Vacaville Center
February 27, 2023	<ul style="list-style-type: none"> • Best Practices for Grading (Possible Prep Session for Flex)
March 13, 2023	
March 27, 2023	<ul style="list-style-type: none"> • Meeting at Vallejo Center • Exemplary Program Award (ATEC)
April 3, 2023	
April 24, 2023	
May 8, 2023	
May 15, 2023	[Tentative Meeting]