



ACADEMIC SENATE

MINUTES

Monday, November 7, 2022

Hybrid Meeting

(Denis Honeychurch Boardroom, Room 626 & [Zoom](#))

3:00 – 5:00pm

1. Call to Order/Land Acknowledgement

AS President Scott called the meeting to order at 3:02pm.

L. Jaimez read the Land Acknowledgement statement.

2. Roll Call

Academic Senate Officers:

President

Josh Scott (2022-2024)

Vice President

Rebecca LaCount (2022-2024)

Secretary/Treasurer

Erin Duane (2021-2023)

Past President/Ex-Officio

LaNae Jaimez (2022-2024)

Academic Senate

Mathematics & Sciences

Kristina Ferrebee (2021-2023)

Randy Robertson (2022-2024)

Liberal Arts

Jose Cortes (2022-2024)

Counseling

Kelvin Cheah (2022-2024)

Social & Behavioral Sciences

Lauren Taylor-Hill (2021-2023)

Anthony Ayala (2022-2024)

Full-Time Senator At-Large

Erin Duane (2021-2023)

Cristina Young (2022-2024)

Health Sciences

Vitalis Enemmuo (2021-2023)

Robin Sytsma (2022-2024)

Adjunct Senator At-Large

Rhuenette Alums (2021-2023)

Andrew Wesley (2022-2024)

Ex Officio:

Academic Program Review Chair

LaNae Jaimez (Fall 2022-Fall 2024)

Assessment Chair

Andrew Wesley (2022-2025)

Curriculum/Tech Review Chair

Sarah Barsness (2020-2023)

Distance Education Chair

John Perez (2020-2023)

Professional Development/Flex Chair

Michelle Smith (2021-2024)

Christina Taliaferro (Administrative Assistant)

	<p>Guests: Celia Esposito-Noy (Superintendent-President) David Williams (Vice President of Academic Affairs) Lisa Neeley (Vice President of Student Services) Melissa Reeve (Interim Dean of Research & Planning)</p> <p>Absent: Michael Reilly (Liberal Arts) Erica Beam (Applied Technology & Business) Michael Silva (Student Equity & Success Chair)</p> <p>3. Agenda Approval AS VP LaCount motioned to approve the November 7, 2022 agenda; Senator Duane seconded the motion; motion carried.</p> <p>4. Approval of Minutes Senator Robertson motioned the approve the October 24, 2022 minutes; AS VP LaCount seconded the motion; motion carried.</p> <p>5. Comments from the Public There were no comments from the public.</p> <p>6. AS President Update AS President Josh Scott 6.1 <i>Vacant Positions:</i></p> <ul style="list-style-type: none"> • <i>Applied Technology & Business: Senator</i> <p>6.2 <i>Recap of Fall Plenary</i> Josh Scott, LaNae Jaimez, Rebecca LaCount and Ashley Lawson attended plenary. The following are some of the topics that were covered:</p> <ul style="list-style-type: none"> • Academic Freedom and how to integrate language about this into Bylaws, Board Policy, etc. This may be a good topic for an upcoming Flex day. • Alignment of general education pathways/CalGETC • How does CTE fit into the CA community college mission? • Ethnic Studies curriculum at the state level • Inclusion of Lifelong Learning in CalGETC. <p>All plenary PowerPoint presentations can be found on the ASCCC website: https://www.asccc.org/events/2022-fall-plenary-session-hybrid-event</p> <p>6.3 <i>Other</i></p> <ul style="list-style-type: none"> • The job description for a Zero Textbook Cost coordinator is in progress. • Senators are encouraged to attend a meeting with members of the new student government on Friday, December 9th at 3pm. • Exemplary Program Award – One application has been received
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**7. Superintendent-
President Report**

from ATEC.

Celia Esposito-Noy

S/P Esposito-Noy thanked everyone for their work on the hiring prioritization process. The Fall, 2022 FON numbers are 134 and the state requirement is 126.8. This provides us with a buffer.

At this point, there are no plans to move forward with hiring. The only position that may be considered is one for Automotive. This is essentially a replacement position.

S/P Esposito-Noy provided a list of emerging industry needs for Solano County from the Workforce Development Board and the Solano County Economic Development Corporation.

The list of priority industries is:

- Healthcare and Social Assistance – key occupations in need or anticipated include public health related careers, behavioral health, and childcare
- Advanced Manufacturing with a focus on biomanufacturing – CNC machining has been a growing occupational skill
- Transportation – drivers of all levels have been a consistent job opening need
- Construction

Additional industries that are having hiring challenges include:

- Hospitality – particularly food service and hotels
- Government, government, government
- Fiscal occupations

From the Bay Area Post-Pandemic Report conducted by Dr Rob Eyler (and found on the WDB website [here](#)):

**Post-Pandemic Occupational Categories Forecasted to Have the Most Demand
by NBEC County, 2022-2025**

Lake	Marin	Mendocino	Napa	Solano	Sonoma
Healthcare Support	Healthcare Support	Healthcare Support	Community and Social Service	Healthcare Support	Healthcare Support
Healthcare Practitioners and Technical	Life, Physical, and Social Science	Transportation and Material Moving	Arts, Design, Entertainment, Sports, and Media	Community and Social Service	Construction and Extraction
Transportation and Material Moving	Farming, Fishing, and Forestry	Business and Financial Operations	Computer and Mathematical	Management	Healthcare Practitioners and Technical
Sales and Related	Building and Grounds Cleaning and Maintenance	Architecture and Engineering	Healthcare Support	Business and Financial Operations	Protective Service
Business and Financial Operations	Production	Legal	Business and Financial Operations	Transportation and Material Moving	Community and Social Service

8. VP of Academic Affairs Report

David Williams

VP Williams had no report.

9. VP of Student Services Report

Lisa Neeley

VP Neeley had no report.

10. Consent Agenda – Action Item

10.1 Appointed to Interview Committee for Public Safety Sergeant Position
John Perez

10.2 Appointed to Hiring Committee for Dean of Research & Planning
Rhuenette Alums
Ruth Fuller
Andrew Wesley
Sarah Wasley-Smith

Senator Robertson motioned to approve items 10.1 and 10.2;
Senator Cortes seconded the motion; motion carried.

11. Action Items, Including Items Removed from Consent

11.1 Resolution 11.07.2022: State of Emergency – [See Attachment](#)
Josh Scott

Senator Robertson motioned approve item 11.1;
Senator Young seconded the motion.

Discussion:

The senate discussed options, restrictions and guidelines moving forward with hybrid senate meetings. The topic of remote attendance at Academic Senate meetings in the spring semester will be addressed in more detail at the December 5th meeting.

Motion carried with the majority voting “aye” and 1 “nay”.

11.2 Academic Calendar 2024-2025 – [See Attachment](#)
Josh Scott

Senator Cheah motioned to approve item 11.2;
Senator LaCount seconded the motion.

Discussion:

The draft calendar for 2024-2025 was presented. Juneteenth (June 19th) is now an official holiday and there are 7 Flex days as before. The committee also discussed the option of moving to a compressed calendar. A survey is planned in the spring semester, and the whole process to implement a compressed calendar could take 2-3 years.

Counselors have a conflict due to their union contract. They are required to work 5 days before the start of the semester, not including the 2 Flex days. The spring 2025 semester is scheduled to start on January 9th which only allows for 4 working days.

Another concern is the fact that graduation takes place on the last day of finals. This may limit the number of faculty members who are able to be involved with graduation.

Motion carried with the understanding that there is a start date conflict for counseling due to their contract. This will be investigated further with the calendar committee and the union.

11.3 Approval of Student Equity and Achievement (SEA) Plan

– [See Attachment](#)

Lisa Neeley & Melissa Reeve

AS Scott gave an overview of process and explained the options for approval. They are as follows:

1. Approve and send to board for signatures
2. Approve with the request of certain changes
3. Request more time, work out issues, and bring back for approval on November 21st.

M. Reeve gave an overview of the plan and explained that the focus of the plan is on structural changes at the institutional level. A cleaned-up version of this draft needs to be ready for the board agenda on November 10th. The document needs to be completed by November 30th.

Senator Young motioned to move forward with one of the approval options for item 11.3; Senator Cortes seconded the motion.

Discussion:

The importance of hearing from current Black/African American student to determine how they feel about the past and current situation was addressed and discussed. This should be an on-going process.

There were concerns from the Math & Science division about some of the items and goals mentioned in the plan. It was confirmed that there is still time to fine-tune and modify sections of the plan as needed.

Senator Robertson motioned to approve item 11.3 with the condition that the Math department has the opportunity to provide amendments/input; Senator Ferree seconded the motion; motion carried.

11.4 Resolution in Support of Adjunct Faculty – [See Attachment](#)

Andrew Wesley & Rhuenette Alums

This item was postponed to a future meeting.

**12. Information/Discussion
Items**

12.1 Results of Hiring Prioritization – [See Attachment](#)

Josh Scott & David Williams

	<p>This item was addressed during S/P Esposito-Noy's report (item 7).</p> <p><i>12.2 Hiring Prioritization Process: Debriefing (What went well? What are suggested improvements?) Josh Scott & David Williams</i></p> <p>This item was postponed to a future meeting.</p>
<p>13. Sub-Committee Reports</p>	<p><i>13.1 Academic Program Review LaNae Jaimez</i></p> <p>Brian Weathersby joined the APR committee. Sports Medicine was approved by the committee to move forward. There is a total of 5 programs from Health Sciences that are ready to be reviewed by the dean. The committee is developing a process to help the programs move through the feedback chain of program review faster. Math & Science faculty received data from Research & Planning as well as the SLO reflection summary report. The next meeting has been moved to November 16th.</p> <p><i>13.2 Student Equity and Success Council Michael Silva</i></p> <p>M. Silva did not give a report at this meeting.</p> <p><i>13.3 Curriculum/Tech Review Sarah Barsness</i></p> <p>The deadline for curriculum proposals has passed for the semester. The committee has new members. Curriculum review is happening this semester for Social & Behavioral Sciences. The committee has several goals that will most likely need to be postponed until spring 2023. However, priorities are to update the handbook, create eLumen videos, and establish an official equity process.</p>
<p>14. Other Reports</p>	<p><i>14.1 Guided Pathways Steering Committee Melissa Reeve</i></p> <p>M. Reeve did not give a report at this meeting.</p>
<p>15. Upcoming Monthly Reports</p>	<p><u>15.1 1st Meeting of the Month:</u> Academic Program Review - LaNae Jaimez Student Equity and Success Council – Michael Silva Curriculum/Tech Review – Sarah Barsness Guided Pathways Steering Committee – Melissa Reeve</p> <p><u>15.2 2nd Meeting of the Month:</u> Assessment Committee – Andrew Wesley Distance Education – John Perez Professional Development/Flex Cal – Michelle Smith</p>
<p>16. Adjournment</p>	<p>Senator Cortes motioned to adjourn the meeting; Senator Alums seconded the motion.</p>

AS President Scott adjourned the meeting at 4:59pm.

ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN HYBRID FORMAT UNLESS OTHERWISE NOTED.

Meeting Dates	Meeting Topics & Themes
<i>Fall Semester:</i>	
November 21, 2022	<ul style="list-style-type: none">• Graduation• State of Emergency (In-Person vs. Hybrid Meetings)• Accreditation Report (Saki Cabrera, Isabel Anderson, David Williams) – 15 minutes towards beginning of meeting
December 5, 2022	<ul style="list-style-type: none">• DE Support• Joint meeting with student government – 30-45 minutes (around 3:30 or 3:45)
<i>Spring Semester:</i>	
January 12, 2023	
January 23, 2023	
February 13, 2023	
February 27, 2023	
March 13, 2023	
March 27, 2023	
April 3, 2023	
April 24, 2023	
May 8, 2023	
May 15, 2023	[Tentative Meeting]