



# ACADEMIC SENATE

## MINUTES

Monday, October 24, 2022

Hybrid Meeting

(Denis Honeychurch Boardroom, Room 626 & Zoom)

3:00 – 5:00pm

### 1. Call to Order/Land Acknowledgement

AS President Scott called the meeting to order at 3:05pm.

VP Williams read the Land Acknowledgement statement.

### 2. Roll Call

#### Academic Senate Officers:

##### President

Josh Scott (2022-2024)

##### Vice President

Rebecca LaCount (2022-2024)

##### Secretary/Treasurer

Erin Duane (2021-2023)

##### Past President/Ex-Officio

LaNae Jaimez (2022-2024)

#### Academic Senate

##### Mathematics & Sciences

Kristina Ferreebe (2021-2023)

Randy Robertson (2022-2024)

##### Liberal Arts

Jose Cortes (2022-2024)

##### Applied Technology & Business

Erica Beam (2021-2023)

OPEN (2022-2024)

##### Counseling

Kelvin Cheah (2022-2024)

##### Social & Behavioral Sciences

Lauren Taylor-Hill (2021-2023)

Anthony Ayala (2022-2024)

##### Full-Time Senator At-Large

Erin Duane (2021-2023)

Cristina Young (2022-2024)

##### Health Sciences

Vitalis Enemmuo (2021-2023)

Robin Sytsma (2022-2024)

##### Adjunct Senator At-Large

Andrew Wesley (2022-2024)

#### Ex Officio:

##### Academic Program Review Chair

LaNae Jaimez (Fall 2022-Fall 2024)

##### Assessment Chair

Andrew Wesley (2022-2025)

##### Curriculum/Tech Review Chair

Sarah Barsness (2020-2023)

Christina Taliaferro (Administrative Assistant)

	<p><b>Guests:</b>  David Williams (Vice President of Academic Affairs)  Interim Dean Kevin Anderson (Applied Business &amp; Technology)  Dean Kristin Conner (Counseling)  Dean Tony Zitko (External Programs)  Dean Sheila Hudson (Health Sciences)  Dean Neil Glines (Liberal Arts)  Dean Joe Ryan (Math &amp; Science)  Dean Sandy Lamba (Social &amp; Behavioral Sciences)</p> <p><b>Absent:</b>  John Perez (Distance Education Chair)  Michael Reilly (Liberal Arts)  Michael Silva (Student Equity &amp; Success Chair)  Michelle Smith (Professional Development/Flex Chair)  Rhuenette Alums (Adjunct Senator At-Large)</p> <p><b>3. Agenda Approval</b>  Senator Duane motioned to approve the October 24, 2022 agenda;  Senator Robertson seconded the motion; motion carried.</p> <p><b>4. Approval of Minutes</b>  Senator Duane motioned to approve the October 10, 2022 minutes;  Senator LaCount seconded the motion; motion carried.</p> <p><b>5. Comments from the Public</b></p> <ul style="list-style-type: none"> <li>• Library and Counseling won the scholarship drive.</li> <li>• There was a request for the Health Center to resume TB testing and other services to faculty and students. This is especially relevant for faculty involved with the Rising Scholars program.</li> </ul> <p><b>6. AS President Update</b>  <b><i>AS President Josh Scott</i></b>  <b><i>6.1 Vacant Positions:</i></b></p> <ul style="list-style-type: none"> <li>• <i>Applied Technology &amp; Business: Senator</i></li> </ul> <p><b><i>6.2 Senator Changes: Mathematics &amp; Sciences</i></b>  Kristina Ferrebee is the new Mathematics &amp; Sciences representative on the Academic Senate.</p> <p><b><i>6.3 Graduation Planning Committee – Volunteers</i></b>  There will be a graduation planning committee meeting on Friday, October 28<sup>th</sup>. This topic will also be discussed at an upcoming Academic Senate meeting.</p> <p><b><i>6.4 Other</i></b></p> <p><b>7. Superintendent- President Report</b>  There was no report at this meeting.</p>
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**8. VP of Academic Affairs Report**

There was no report at this meeting.

**9. VP of Student Services Report**

There was no report at this meeting.

**10. Consent Agenda – Action Item**

*10.1 Appointed to Interview Committee for Dean of Financial Aid  
John Perez*

Senator Wesley motioned to approve item 10.1;  
Senator Duane seconded the motion; motion carried.

**11. Action Items, Including Items Removed from Consent**

There were no action items at this meeting.

**12. Information/Discussion Items**

*12.1 Hiring Prioritization – Part 2  
Josh Scott*

[Faculty Staffing Requests for 2023-2024](#)  
[Library – Quantitative Data](#)  
[Faculty Hiring Data - Theatre](#)  
[Rubric: Faculty Staffing Requests for 2023-2024](#)

AS President Scott and VP Williams presented the hiring prioritization process for this meeting:

- Presenters had 3 minutes to share information about each position.
- Clarifying questions could be asked for 2 minutes after each presentation.
- At the end of all presentations, there was a general discussion.
- Senators and Deans were encouraged to utilize the rubric except for the Program Review line item.
- Ranking sheets are due by 9:00am on Wednesday, October 26<sup>th</sup>.

Guidelines for the ranking sheets:

- Each position must receive a ranking.
- There should be no blank lines or ties.
- Positions are ranked from lowest number (highest rank) to highest number (lowest rank).

The following positions were presented:

1. Spanish (Laura Pirott)
2. Auto Technology (Rick Marshall)
3. Nursing (Erin Craig)
4. Theatre (Christine Mani)
5. Athletics/Sports Medicine (Sheila Hudson)
6. Library (Erin Duane)
7. Political Science (Sandy Lamba)
8. Biology (Christine Young)
9. Physical Science/Geography (Melanie Lutz)

10. Chemistry (Kiran Kaur)
11. English (Jose Cortes)
12. Film/TV (Kristen Anderson)
13. Dance/Kinesiology (Robin Sytsma for Ginger Cain)
14. CIS (Kevin Anderson)
15. Music (Andrew Wesley)

After the presentations were completed, AS Scott reviewed the key points from the October 11<sup>th</sup> meeting. These included the following:

- Data-driven priorities, i.e. adjunct overload rates and small departments.
- Connections to workforce and community
- Qualitative data, i.e., considering our mission
- Positions that serve our diverse population
- Support positions such as library and counseling
- Emphasis on Equity
- Consideration of students in the Rising Scholars program

Discussion topics included the following points (comments, questions, etc.):

- Is it possible to consider making some shifts in hiring positions, considering the current budget and continued recession?
- Our FON (Full-time Faculty Obligation Number) needs to be considered. Solano is currently over FON to maintain a buffer, and the president is expected to keep our numbers at a level to remain fiscally responsible.
- Do we have alternative funding? In the past we have partially funded some positions and absorbed them over time.
- The policy regarding retirees is that a position cannot be posted until a letter of retirement has been submitted. Retirement letters may be submitted 6 months or less from the date of retirement. There are no “replacement positions”.
- The question was raised if we are spreading ourselves too thin? Why do we have such a large need for faculty, yet we are over FON? Have we just added too many disciplines over the years?

**13. Sub-Committee Reports**

There were no reports at this meeting.

**14. Other Reports**

**15. Upcoming Monthly Reports**

15.1 1<sup>st</sup> Meeting of the Month:  
 Academic Program Review - LaNae Jaimez  
 Student Equity and Success Council – Michael Silva  
 Curriculum/Tech Review – Sarah Barsness

<b>16. Adjournment</b>	<p>Guided Pathways Steering Committee – Melissa Reeve</p> <p><u>15.2 2<sup>nd</sup> Meeting of the Month:</u>          Assessment Committee – Andrew Wesley          Distance Education – John Perez          Professional Development/Flex Cal – Michelle Smith</p> <p>Senator Duane motioned to adjourn the meeting;          Senator Cortes seconded the motion.</p> <p>AS President Scott adjourned the meeting at 4:47pm.</p>
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**ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN HYBRID FORMAT UNLESS OTHERWISE NOTED.**

Meeting Dates	Meeting Topics & Themes
<b><i>Fall Semester:</i></b>	
November 7, 2022	<ul style="list-style-type: none"> <li>• Accreditation Report – Isabel Anderson, David Williams, Saki Cabrera</li> <li>• Action Item: Approval of Student Equity and Achievement (SEA) plan</li> <li>• Resolution in Support of Adjunct Faculty – Action Item</li> </ul>
November 21, 2022	<ul style="list-style-type: none"> <li>• Joint meeting with student government – TBD</li> <li>• Graduation</li> <li>• State of Emergency (In-Person vs. Hybrid Meetings)</li> </ul>
December 5, 2022	
<b><i>Spring Semester:</i></b>	
January 12, 2023	
January 23, 2023	
February 13, 2023	
February 27, 2023	
March 13, 2023	
March 27, 2023	
April 3, 2023	
April 24, 2023	
May 8, 2023	
May 15, 2023	[Tentative Meeting]