



# ACADEMIC SENATE

## MINUTES

August 11, 2022

Hybrid Meeting

(Denis Honeychurch Board Room 626 & Zoom)

9:00am – 12:00pm

### 1. Call to Order/Land Acknowledgement

Academic Senate President Josh Scott called the meeting to order at 9:03am.

VP Williams read the Land Acknowledgement Statement.

### 2. Roll Call

#### **Academic Senate Officers:**

##### President

Josh Scott (2022-2024)

##### Vice President

Rebecca LaCount (2022-2024)

##### Secretary/Treasurer

Erin Duane (2021-2023)

##### Past President/Ex-Officio

LaNae Jaimez (2022-2024)

#### **Academic Senate**

##### Mathematics & Sciences

Jim Long (2021-2023)

Randy Robertson (2022-2024)

##### Liberal Arts

Michael Reilly (2021-2023)

Jose Cortes (2022-2024)

##### Applied Technology & Business

Erica Beam (2021-2023)

##### Counseling

Kelvin Cheah (2022-2024)

##### Social & Behavioral Sciences

Lauren Taylor-Hill (2021-2023)

Anthony Ayala (2022-2024)

##### Full-Time Senator At-Large

Erin Duane (2021-2023)

Cristina Young (2022-2024)

##### Health Sciences

Vitalis Enemmuo (2021-2023)

##### Adjunct Senator At-Large

Rhuenette Alums (2021-2023)

Andrew Wesley (2022-2024)

	<p><b>Ex Officio:</b></p> <p><u>Academic Program Review Chair</u> LaNae Jaimez (Fall 2022-Fall 2024)</p> <p><u>Assessment Chair</u> Andrew Wesley (2022-2025)</p> <p><u>Curriculum/Tech Review Chair</u> Sarah Barsness (2020-2023)</p> <p>Christina Taliaferro (Administrative Assistant)</p> <p><b>Guests:</b> Celia Esposito-Noy (Superintendent-President) David Williams (Vice President of Academic Affairs) Lisa Neeley (Vice President of Student Services)</p> <p><b>Absent:</b> Andrew McGee – Applied Technology &amp; Business John Perez – Distance Education Chair Michelle Smith – Professional Development/Flex Chair</p> <p><b>3. Agenda Approval</b> Senator Robertson motioned to approve the August 11, 2022 agenda; Senator Cheah seconded the motion; motion carried.</p> <p><b>4. Approval of Minutes</b> Senator Robertson motioned to approve the May 9, 2022 minutes; Senator Ayala seconded the motion; motion carried.</p> <p><b>5. Comments from the Public</b> There were no comments from the public.</p> <p><b>6. AS President Update</b> <b><i>AS President Josh Scott</i></b></p> <p><b><i>6.1 Hybrid Meeting format for fall semester</i></b> Everyone is encouraged to give feedback about the new hybrid format. The goal is to make sure that all attendees feel included regardless of their location (in-person or via Zoom).</p> <p><b><i>6.2 Format of Academic Senate Meeting Minutes (Zoom Recordings vs. Written Minutes)</i></b> After some discussion, the decision was made to keep the same format of writing and posting minutes, however high-level minutes are acceptable and final decisions should continue to be documented. Zoom recordings will not be posted.</p> <p><b><i>6.3 Update on orientation and support for new faculty hires, including development of pilot mentoring program</i></b> Interviews for faculty mentors have been completed, and mentors will</p>
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soon be matched up with newly hired adjunct and full-time faculty members. In general, the goal is to match mentors with faculty members from a different school, unless there is a specific request. Senators are also encouraged to reach out to new faculty members in their schools. Mentors will be given a stipend of approximately \$300 for each mentee per semester. 11 mentors have been hired, but this number may increase to fill certain needs.

#### *6.4 Update to Student Equity & Success Council and Open Committee Position*

Heather Watson-Perez resigned from her position as chair for the Student Equity & Success Council. The future of this committee is being evaluated, especially how it aligns with the SEA Taskforce. More information about the position, including a job description will be communicated soon.

#### *6.5 Update to SEA Plan Taskforce*

*Taskforce Members: Lauren Taylor-Hill, Jose Cortes, Commodore St. Germain, Michelle Smith, Josh Scott*

The taskforce has faculty representatives as well as students and others. They are meeting weekly or bi-weekly. The SEA Plan will be a major topic at the August 22<sup>nd</sup> Academic Senate meeting. The 3-year plan includes development in the first year, implementation in the second year, and evaluation in the 3<sup>rd</sup> year.

#### *6.6 Report from Academic Senate Leadership Academy, including proposed additions to regular reports and addition of two ex-officio members (Faculty Union and Student Government)*

AS President Scott attended the Academic Senate Leadership Academy in June. He was very impressed with the collaboration between the Statewide Academic Senate and the Statewide Student Senate, and he suggested that Solano should follow this model by supporting and encouraging our student senate. In addition, he would like the senate to consider having regular reports from student government.

#### *6.7 Call to support ASSCC government elections*

Faculty are encouraged to support and motivate students to participate in the ASSCC.

#### *6.8 ESL, English, and Math support and the impact of AB1705*

There are many different opinions about this, but it will affect everyone. There is talk of organizing a forum to present information and gather feedback. One option is to cover this at an Academic Senate meeting, or the senate could host a larger forum, or it might even be an option to have such a forum as part of a Flex day. Regardless, it is important to have this topic brought back to the individual schools and make it known that the senate is aware of issues and concerns. It may also be helpful to implement a survey about this topic.

**7. Superintendent-  
President Report**

*6.9 ASCCC CTE Liaison – need volunteer (previously Tony Ayala)*  
Sarah Barsness indicated that she may be interested.

*6.10 Other*

**Celia Esposito-Noy**

- Convocation will be livestreamed, but a large crowd is expected to attend in-person.
- The SolanoCARES newsletter will resume distribution during the week of August 15<sup>th</sup>.
- Students will not be charged for parking this semester. New parking permits will be issued to employees.
- Employees are encouraged to get an ID card and wear it on campus.
- The option to provide food service on campus has been challenging. The college has reached out to small businesses who need a commercial kitchen. In exchange for this kitchen, these companies would provide on-campus food service. In addition, the college will be collaborating with FSUSD to provide lunches for \$4. A food service option for the outreach centers may be food trucks.
- The college will continue to provide free Covid testing.
- There is no longer a mask mandate. Faculty are asked not to require students to wear masks, however they are asked to encourage students to do what makes them feel safe. Masks will be available on campus.
- Landscaping plans in the center of campus originally included grass, however this is no longer a preferred option. There will be opportunities to make proposals.

**8. VP of Academic Affairs  
Report**

**David Williams**

- The August 11<sup>th</sup> accreditation taskforce has been postponed. People are encouraged to attend an upcoming re-scheduled meeting if they are interested. The visit is coming up in 2025 and the self-evaluation report will be started soon.
- The Mentoring Program received positive feedback from faculty applicants. It is important that we reach out and support new faculty members.

**9. VP of Student  
Services Report**

**Lisa Neeley**

- VP Neeley has been in her new position for 5 weeks and she appreciates everyone's patience as she becomes familiar with her new role.

**10. Consent Agenda –  
Action Item**

- Retention is an important framework for many of the goals this year.
- TimelyCare was launched in spring for students, but there will also be professional support for staff. It is working well on the mobile app, but students are getting an error message on the computer. This problem will be investigated.
- A new Director of Outreach will be hired soon.
- A workgroup for the new student equity plan is being rolled out and will be due on November 30<sup>th</sup>. The goal for this plan is to create larger institutional changes than previous plans.
- There will be a refresh of the 400 building to liven it up and make it user-friendly for students.
- There is a plan to increase the basic needs infrastructure which includes daily necessities such as food service, housing, technology, etc.
- There is a plan to equitize the language of policies and procedures which will make them more welcoming for students.
- There is also a goal to enhance student partnership.
- Two new supervisors have been hired for the centers.
- Research & Planning has increased their staff and is currently getting up to speed.

*10.1 Appointed to Interview Committee for adjunct DSP Counselors  
Candace Roe (FT DSP Counselor)  
Gail Rulloda (PT DSP Counselor)*

*10.2 Appointed to Interview Committee for Early Learning Center  
Supervisor  
Tony Ayala*

*10.3 Appointed to Interview Committee for Director of the Early  
Learning Center  
Amy Obegi  
Lauren Taylor-Hill*

*10.4 Appointed to Interview Committee for A&R Supervisor  
Kelley Graham*

*10.5 Appointed to Interview Committee for Vallejo Center Supervisor  
Danielle Widemann*

	<p><i>10.6 Appointed to Interview Committee for Vacaville Center Supervisor Genele Rhoads</i></p> <p><i>10.7 Appointed to Interview Committee for Public Safety Officers Heather Watson-Perez</i></p> <p><i>10.8 Appointed to Interview Committee for Director of Outreach and Recruitment Doug Green Christine Mani</i></p> <p><i>10.9 Appointed to Interview Committee for Vice President of Technology Atticus Frey Michelle Smith Erica Beam John Perez</i></p> <p>Senator Robertson motioned to approve items 10.1, 10.2, 10.3, 10.4, 10.5, 10.6, 10.7, 10.8, and 10.9; AS VP LaCount seconded the motion; motion carried.</p>
<p><b>11. Action Items, Including Items Removed from Consent</b></p>	<p>There were no Action Items.</p>
<p><b>12. Information/Discussion Items</b></p>	<p><i>12.1 Icebreaker Josh Scott &amp; Rebecca LaCount</i> In the interest of time, this item was postponed.</p> <p><i>12.2 Proposal: 2-Stage Prioritization Process and other reforms to hiring process - <a href="#">See Attachment</a> Josh Scott</i> On May 11, 2022, a taskforce met to discuss the existing hiring prioritization process. They first identified the problems with the current process, and then discussed possible solutions. The existing process has been considered reactionary, discouraging, and confusing to many departments and faculty members. AS President Scott shared details about the possible solutions. The discussion transitioned to the possibility of thematic Academic Senate meetings. The goal of this is for members of the senate to be continually aware of issues, needs, and concerns of different schools or areas of focus. The concern was voiced about the high volume of topics that are necessary to address at Academic Senate meetings. Is it realistic to add much more to these meetings without removing something? Suggested solutions are to invite people for specific topics, dedicate a portion of the meetings, and put more ownership on the senators to go back to their schools for discussions. In summary, the agreement for the short-term was to</p>

hold off on thematic meetings, but to move up the timeline for the hiring prioritization and start to focus on the option of a two-tiered process.

*12.3 Activity:*

*Consider Senate Goals and needs of college to Develop Thematic Meeting Schedule for AY 2022-2023 - [See Attachment](#)*

*Josh Scott*

Everyone reviewed the goals and had the opportunity to address specific questions or areas of concern.

- Item 13 is being worked on via a website
- Item 6 was proposed to bring to a future senate meeting.
- It was suggested to keep equity in the forefront for many of these goals

Senators are encouraged to email any suggestions for items that may be missing on the list of goals.

*12.4 Scholarship/Financial Support for Students*

*Rebecca LaCount - [See Attachment](#)*

AS VP LaCount gave an overview of Solano College [scholarships](#) and then gave more information about the Academic Senate scholarship. In addition to the attachment, information can be found on the Academic Senate [website](#). Unlike some of the other SCC scholarship, this one is unique because it is available to new students. The goal is to increase the funds so that more scholarships can be awarded. Every senator is encouraged to donate and participate in a contest: The division with the largest percentage increase in donations by September 3<sup>rd</sup> will win treats from the Academic Senate. Three scholarship recipients shared their stories, including their background, goals, and the impact that scholarships have made on their lives.

**13. Reports**

There were no reports on the agenda.

**14. Other Committees**

**15. Upcoming Items and/or Action Reminder**

15.1 1<sup>st</sup> Meeting of the Month:

Academic Program Review - LaNae Jaimez

Student Equity and Success Council - OPEN

Curriculum/Tech Review – Sarah Barsness

Guided Pathways Steering Committee – Melissa Reeve

15.2 2<sup>nd</sup> Meeting of the Month:

Assessment Committee – Andrew Wesley

<b>16. Adjournment</b>	<p>Distance Education – John Perez Professional Development/Flex Cal – Michelle Smith</p> <p>Senator LaCount motioned to adjourn the meeting; Senator Cheah seconded the motion.</p> <p>AS President Scott adjourned the meeting at 11:56am.</p>
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**ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN HYBRID FORMAT UNLESS OTHERWISE NOTED.**

Date	Meeting Theme/Focus
<b><i>Fall Semester:</i></b>	
August 22, 2022	SEA Plan
September 12, 2022	Low-Cost Textbook Designation (XB 12) - David Williams
September 26, 2022	Adjunct Faculty Support
October 10, 2022	Hiring Prioritization
October 24, 2022	
November 7, 2022	
November 21, 2022	
December 5, 2022	
<b><i>Spring Semester:</i></b>	
January 12, 2023	
January 23, 2023	
February 13, 2023	
February 27, 2023	
March 13, 2023	
March 27, 2023	
April 3, 2023	
April 24, 2023	
May 8, 2023	
May 15, 2023	Tentative Meeting