



# ACADEMIC SENATE

## MINUTES

May 9, 2022

Meeting via Zoom

3:00pm – 5:00pm

### 1. Call to Order/Land Acknowledgement

Academic Senate President LaNae Jaimez called the meeting to order at 3:03pm.

Senator Alums read the Land Acknowledgement Statement.

### 2. Roll Call

#### **Academic Senate Officers:**

LaNae Jaimez (President)

Josh Scott (Vice President)

Erin Duane (Secretary/Treasurer, At-Large)

Michael Wyly (Past President/Ex-Officio)

#### **Academic Senate**

##### Mathematics & Sciences

Jim Long

Randy Robertson

##### Liberal Arts

Michael Reilly

Jose Cortes

##### Applied Technology & Business

Erica Beam

Paul Hidy

##### Counseling

Rebecca LaCount

##### Social & Behavioral Sciences

Lauren Taylor-Hill

Anthony Ayala

##### Full-Time Senator At-Large

Erin Duane

##### Health Sciences

Robin Sytsma

##### Adjunct Senator At-Large

Rhuenette Alums

Andrew Wesley

#### **Ex Officio:**

Andrew Wesley (Assessment Chair)

John Perez (Distance Education Chair)

Sarah Barsness (Curriculum/Tech Review Chair)

Heather Watson-Perez (Student Success and Equity Chair)

Michelle Smith (Professional Development/Flex Cal Chair)

Christina Taliaferro (Administrative Assistant)

	<p><b>Guests:</b> David Williams (Vice President of Academic Affairs) Isabel Anderson</p> <p><b>Absent:</b> Rachel Purdie (Senator At-Large/Academic Program Review Chair) Vitalis Enemmuo (Health Sciences)</p> <p><b>3. Agenda Approval</b></p> <p>Senator Duane motioned to add an Action Item to the agenda (<a href="#">Resolution 5.9.2022-1: Honoring LaNae Jaimez</a>); Senator Scott seconded the motion.</p> <p>Senator Scott motioned to approve the May 9, 2022 agenda as amended; Senator Duane seconded the motion; motion carried.</p> <p><b>4. Approval of Minutes</b></p> <p>Senator Ayala motioned to approve the April 25, 2022 minutes; Senator Scott seconded the motion; motion carried.</p> <p><b>5. Comments from the Public</b></p> <p>Senator Taylor-Hill brought up the concern of traffic near the 300 building. The pickup and drop-off of high school and preschool children is creating potentially dangerous traffic issues. Parents should be made aware of the proper pickup and drop-off areas, especially as more people are expected to be on campus in the fall semester.</p> <p><b>6. AS President Update</b></p> <p><b><i>AS President LaNae Jaimez</i></b></p> <p><b><i>6.1 Graduation</i></b> <a href="#">Graduation 2022 Task List.xlsx (sharepoint.com)</a> Everyone is reminded to sign up to help at graduation.</p> <p><b><i>6.2 Asian/Pacific American Heritage Month - <a href="#">See Attachment</a></i></b> Everyone is encouraged to participate in the Asian/Pacific American Heritage Month activities.</p> <p><b><i>6.2 "The Center"</i></b> There will be a meeting on Wednesday, May 11<sup>th</sup> at 9:00am to discuss what faculty would like to see in the center. The Zoom link can be sent to anyone who is interested in attending.</p> <p><b><i>6.3 Evaluation of the Hiring Prioritization</i></b> There will be a meeting on Wednesday, May 11<sup>th</sup> at 11:00am. The goal is to discuss the timeline and other procedures related to hiring prioritization. The Zoom link can be sent to anyone who is interested in attending.</p>
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#### *6.4 Math & English Forum*

The decision was made to move this forum to the fall. The change in curriculum has already been completed, but there are other curriculum changes in math that are designed to address concerns regarding pre-transfer level courses. There was further discussion about how to support students that are affected by these changes, especially potential STEM students, students with a low high school GPA, and AS (non-transfer) degree students.

#### *6.5 Review of SEA Plan*

Heather Watson-Perez contributed to this report by explaining that the SEA plan may solve the issue of having a clear plan/goal for SESC. She has offered to help write the SEA plan in the fall along with several people who will be needed to provide input. It will be important to create specific, measurable, and actionable goals.

#### *6.6 Student Participation in Hiring Process*

22 students volunteered to participate. 20 students went through the HR training, and 17 were assigned to faculty interviews. They will be participating in a meeting this week to provide feedback about the process.

#### *6.8 Senate Positions (Unfilled Positions; ATB Senators; Senators and Representatives for Rising Scholars and other programs)*

- Unfilled Positions: Health Sciences Senator; Counseling Senator; At-Large Senator
- ATB Senators: Erica Beam confirmed that she will continue to serve on the Academic Senate; Andrew McGee will replace Paul Hidy
- Senator Wesley has agreed to be the representative for the Rising Scholars program; Senator Alums has agreed to support him. There will continue to be discussions regarding a plan to assign at-large senators to programs and centers.

#### *6.9 Peer Review*

This has not been completed.

#### *6.10 VPSS Hiring Update*

Jose Cortes (faculty) and the student assigned to the VPSS hiring committee were not able to participate in the initial interviews due to schedule changes. However, they will both be included in the second-level interviews.

#### *6.11 Tenure Tea*

Tenure Tea will take place in the fall. This year, there is only one tenured faculty member, Debbie Dorrough. Also included in Tenure Tea are Distinguished Faculty members, and AS President Jaimez is

<p><b>7. Superintendent- President Report</b></p>	<p>recommending to also include newly hired faculty members.</p> <p><i>6.12 Other</i> A Doodle poll to set a day/time for “Senate after Dark” will be sent out.</p> <p><b><i>Celia Esposito-Noy</i></b> S/P Esposito-Noy was not able to attend this meeting.</p>
<p><b>8. VP of Academic Affairs Report</b></p>	<p><b><i>David Williams</i></b> VP Williams did not have a report.</p>
<p><b>9. VP of Student Services Report</b></p>	<p><b><i>Shannon Cooper</i></b> VP Cooper was not able to attend this meeting.</p>
<p><b>10. Consent Agenda – Action Item</b></p>	<p><i>10.1 Peer Reviewers for the School of Health Sciences</i> <i>Debbie Dorrough</i> <i>Deborah Davis (adjunct)</i> <i>Scott Parrish</i> <i>Mary Gabbard (adjunct)</i> <i>Myra Kargbo</i> <i>Jeff Cardinal</i></p> <p>Senator Scott motioned to approve item 10.1; Senator Duane seconded the motion; motion carried.</p>
<p><b>11. Action Items, Including Items Removed from Consent</b></p>	<p><i>11.1 Updates to Senate <a href="#">Constitution</a> and <a href="#">By-Laws</a></i> <i>LaNae Jaimez</i> Senator Duane motioned to approve item 11.1; Senator Scott seconded the motion.</p> <p>AS President Jaimez reviewed some final suggested edits which will be incorporated after approval.</p> <p>Motion carried.</p> <p><i>11.2 Academic Senate Calendar for 2022-2023 - <a href="#">See Attachment</a></i> <i>Josh Scott</i> Senator Duane motioned to approve item 11.2; Senator Ayala seconded the motion; motion carried.</p> <p><i>11.3 Distinguished Faculty Monetary Award</i> <i>Rebecca LaCount</i> Senator Wesley motioned to approve item 11.3; Senator Alums seconded the motion;</p>

Senator LaCount asked for an amount of \$750 to be released from the budget to award a total of 3 distinguished faculty members.

Motion carried.

#### *11.4 May 16<sup>th</sup> Tentative Meeting*

*LaNae Jaimez*

Senator Beam motioned to approve not holding the Senate meeting tentatively scheduled for May 16<sup>th</sup> (item 11.4);

Senator Cortes seconded the motion; motion carried.

#### **Added Action Item:**

#### 11.5 Resolution 5.9.2022-1: Honoring LaNae Jaimez

Senator Duane motioned to approve item 11.5;

Senator Cortes seconded the motion; motion carried by applause.

## **12. Information/Discussion Items**

#### *12.1 Update on Journalism*

*Michael Wyly & Isabel Anderson – [See Attachment](#)*

Isabel Anderson shared information about the Journalism Program which is estimated to start in Spring 2023. The goal is to smoothly transition students to transfer institutions with a bachelor's degree in Journalism. Senator Ayala pointed out that Journalism is considered a CTE Program which makes it eligible for Perkins funding.

#### *12.2 Distinguished Faculty Awards*

*Rebecca LaCount*

There were many qualified nominees, and the committee selected the following Distinguished Faculty Award winners:

- Commodore St. Germain (part-time)
- Erin Farmer (full-time)
- LaNae Jaimez (full-time)

The committee is interested in expanding the awards to honor others, i.e. an Excellence in Teaching Award or a student-led award. The committee would like to form a taskforce to work out details.

#### *12.3 Taskforce: Updated Terminology for Academic Standing*

*LaNae Jaimez*

Anyone interested in participating should inform AS President Jaimez. Josh Scott will be taking this over in the fall. The taskforce would like to include a counselor.

#### *12.4 Accreditation Steering Committee*

*David Williams*

There have not been any volunteers to lead different sections of the self-evaluation report. If no volunteers come forward, people will be invited to participate. The plan is to give Flex time for this accreditation work in August.

### 12.5 Gratitude Practice

*LaNae Jaimez & David Williams*

- [See Attachment](#)

1. Taylor gratitude to the individual. Try to address specific people when sharing gratitude vs. giving general gratitude. Also, accept all sincere gratitude. It's important to thank others when they give gratitude. Finally, recognize what motivates others and express your gratitude based on their motivators.
2. Reinforce Core Values. Gratitude is an opportunity to thank people for their contribution to the core values of the institution.
3. Make it peer-to-peer. Gratitude should come from everyone in the institution. Gratitude should be shared with colleagues, students, etc.

## 13. Reports

### 13.1 Senate and Sub-Committee End-of-Year Self-Assessments

- [Academic Senate](#) – *LaNae Jaimez*

- *Academic Program Review* – *Rachel Purdie*

- *Assessment Committee* – *Andrew Wesley*

The committee had their last meeting. Three members agreed to create a single handbook that deals with eLumen tasks. A. Wesley will be scheduling optional assessments geared towards departments that will be going into program review next year.

- [Curriculum/Tech Review](#) – *Sarah Barsness*

The committee is proud of their accomplishment of embedding equity components in curriculum. In addition, they were able to update the GE. Finally, the curriculum process could be simplified which will be the focus in the following year.

- *Distance Education* – *John Perez*

- [Professional Development/Flex Cal](#) – *Michelle Smith*

- [Student Equity and Success Council](#) – *Heather Watson-Perez*

## 14. Other Committees

There were no items in this section.

<p><b>15. Upcoming Items and/or Action Reminder</b></p>	<p><u>15.1 1<sup>st</sup> Meeting of the Month:</u>          Academic Program Review – Rachel Purdie          Student Equity and Success Council – Heather Watson-Perez          Curriculum/Tech Review – Sarah Barsness          Guided Pathways Steering Committee – Melissa Reeve</p> <p><u>15.2 2<sup>nd</sup> Meeting of the Month:</u>          Assessment Committee – Andrew Wesley          Distance Education – John Perez          Professional Development/Flex Cal – Michelle Smith</p> <p><u>15.3 Other</u>  <u>Fall Meetings</u></p> <ul style="list-style-type: none"> <li>• Forms Taskforce</li> </ul>
<p><b>16. Adjournment</b></p>	<p>Senator Duane motioned to adjourn the meeting;          Senator Cortes seconded the motion; motion carried.</p> <p>AS President Jaimez adjourned the meeting at 4:56pm.</p>

**ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM VIA ZOOM UNLESS OTHERWISE NOTED.**  
 May 16, 2022 (Tentative)