



# ACADEMIC SENATE

## MINUTES

April 18, 2022

Meeting via Zoom

3:00pm – 5:00pm

### 1. Call to Order/Land Acknowledgement

Academic Senate President LaNae Jaimez called the meeting to order at 3:05pm.

### 2. Roll Call

LaNae Jaimez read the Land Acknowledgement Statement.

#### **Academic Senate Officers:**

LaNae Jaimez (President)  
Josh Scott (Vice President)  
Erin Duane (Secretary/Treasurer, At-Large)  
Michael Wyly (Past President/Ex-Officio)

#### **Academic Senate**

Erica Beam	Jim Long
Jose Cortes	Lauren Taylor-Hill
Michael Reilly	Randy Robertson
Rebecca LaCount	Rhuenette Alums
Robin Sytsma	Vitalis Enemmuo

Christina Taliaferro (Administrative Assistant)

#### **Ex Officio:**

John Perez (Distance Education Chair)  
Sarah Barsness (Curriculum/Tech Review Chair)  
Heather Watson-Perez (Student Success and Equity Chair)  
Michelle Smith (Professional Development/Flex Cal Chair)

#### **Guests:**

David Williams (Vice President of Academic Affairs)  
Melissa Reeve  
Keia Pile (Timely MD)

#### **Absent:**

Andrew Wesley  
Rachel Purdie  
Anthony Ayala  
Paul Hidy  
Vitalis Enemmuo

### 3. Agenda Approval

Senator Duane motioned to approve the April 18, 2022 agenda; Senator Alums seconded the motion; motion carried.

**4. Approval of Minutes**

Senator Beam motioned to approve the March 28, 2022 minutes; Senator Scott seconded the motion; motion carried.

**5. Comments from the Public**

Michelle Smith voiced a concern about the public class finder. Currently, hybrid courses are listed as online which causes some students to be confused when they find out that these classes include an in-person component. VP Williams acknowledged that this class finder issue has been addressed in the past but was not solved. Additional follow-up with IT is required. In addition, faculty members need to be informed.

**6. AS President Update**

**AS President LaNae Jaimez**

*6.1 Spring Plenary*

The hybrid model of plenary went very smoothly, and there were several good speakers, including the “Equity Avengers”. These are two college presidents that gave an inspirational talk about racial inequity. Another session covered the topic of academic freedom, including related legislation and the K-12 systems. The session about DEI+A (Accessibility) included tools for looking at curriculum and classrooms. Spring plenary had a record number of resolutions. During the Area B meeting, many resolutions were moved to the consent agenda, and many were approved by acclamation. In addition, AS President Jaimez won a free registration to the Curriculum Institute in the summer.

*6.2 Graduation*

*Student Commencement Speaker Nomination (office.com)*

*Graduation 2022 Task List.xlsx (sharepoint.com)*

The commencement speakers have all been nominated and will be chosen soon. Faculty is encouraged to sign up for the graduation and is being asked to wear regalia or the custom tshirt. Concerns were raised regarding the cost of renting regalia.

*6.3 Job Announcements:*

- *Assessment Coordinator*
- *Academic Program Review Coordinator*
- *DE Coordinator*

The following job announcements were made:

Assessment Coordinator - Andrew Wesley (continuing)

Academic Program Review Coordinator - LaNae Jaimez

DE Coordinator - John Perez (continuing)

*6.4 Other*

<p><b>7. Superintendent- President Report</b></p>	<p><b><i>Celia Esposito-Noy</i></b> S/P Esposito-Noy was not able to attend this meeting.</p>
<p><b>8. VP of Academic Affairs Report</b></p>	<p><b><i>David Williams</i></b> 8.1 2022 Annual Report (ACCJC) - <a href="#">See Attachment</a> VP Williams shared the annual report that covers enrollment information such as distance education, correspondence, institution set standards for student achievement, certificates and degrees, licensure examination pass rates, employment rates, and more.</p>
<p><b>9. VP of Student Services Report</b></p>	<p><b><i>Shannon Cooper</i></b> VP Cooper was not able to attend this meeting.</p>
<p><b>10. Consent Agenda – Action Item</b></p>	<p>10.1 <i>Appointed to Interview Committee for DE Technician</i> <i>John Perez</i></p> <p>10.2 <i>Appointed to Interview Committee for VPSS</i> <i>Rebecca LaCount</i> <i>Jose Cortes</i> <i>Isabel Anderson</i> <i>Tony Ayala</i></p> <p>Senator Scott motioned to approve items 10.1 and 10.2; Senator LaCount seconded the motion; motion carried with 8 ayes and 1 nay.</p>
<p><b>11. Action Items, Including Items Removed from Consent</b></p>	<p>11.1 <i>Resolution 04.18.2022: State of Emergency – <a href="#">See Attachment</a></i> <i>LaNae Jaimez</i></p> <p>Senator Duane motioned to approve item 11.1; Senator Long seconded the motion; motion carried.</p> <p>There was discussion regarding the best timing to return to on-campus senate meetings with the flexibility of meeting via Zoom (hybrid). There are concerns about making a change late in the semester, however there is some support for trying it out. Michael Wyly agreed to research details regarding quorum guidelines in the Brown Act for hybrid situations.</p>
<p><b>12. Information/Discussion Items</b></p>	<p>12.1 <i>Timely MD Presentation</i> <i>Keia Pile (TimelyMD)</i> TimelyMD is the on-campus resource for health and well-being. There is no cost for this service, and it is available for all students (not including incarcerated and K-12 students).</p>

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Keia Pile presented the following information:

- How to access the services via URL, App or QR Code
- TalkNow Service: This is the on-demand 24/7 counseling service.
- Scheduled Counseling: This connects students with licensed providers in any state.
- Basic Needs Service: This connects students with community resources such as housing, food, transportation, etc.
- TimelyCare Sessions: These are live or on-demand sessions such as yoga or meditation.
- The Care Navigation team follows up with students after care has been provided.
- Faculty and staff have access to the 24/7 support line (833-4-TIMELY) to help support students if they identify a potential concern.

TimelyMD will have a soft launch at the beginning of May with a hard launch in the fall. A marketing toolkit will be provided which includes videos, templates, stickers, flyers, etc. Keia Pile is available for additional questions at [keia.pile@timely.md](mailto:keia.pile@timely.md)

#### *12.2 Updates to Senate Constitution and By-Laws*

*LaNae Jaimez*

[Academic Senate Constitution](#)

[Academic Senate By-Laws](#)

AS President Jaimez reviewed proposed changes to the constitution and by-laws. Both documents will be moved to the May 9<sup>th</sup> agenda as action items.

#### *12.3 Naming Rights BP*

*LaNae Jaimez – [See Attachment](#)*

AS President Jaimez shared the updated document. A significant update indicates that a naming recognition may be considered for a contribution of time, effort, and service vs. a monetary donation/contribution. A formal procedure for nominating a person or group has not been put in place, so the senate would like to bring this item back to a future agenda as an action item.

#### *12.4 Taskforce Update: Return to Campus – Part 2*

*Josh Scott*

*-[See Attachment \(EW and CW Data\)](#)*

*-[See Attachment \(Fall 2021 Term End Report\)](#)*

AS VP Scott continued to share data that resulted from the pandemic. The taskforce continued to have discussions and expressed concern that the campus post-pandemic

climate needs to be “repaired”, especially for certain impacted groups. Suggested actions were the following:

- School/administrative advocacy for students
- Senate partnership with administration and the campus community
- Role of the senate to support, create surveys, and manage appropriate funding

The senate discussed focus areas to bring back for action, for example collaboration with SESC, a faculty survey, attendance at school meetings, etc. Additional information about this update can be found [here](#).

#### *12.5 School Senator Elections*

*Tony Ayala, Jose Cortes, Paul Hidy, Rachel Purdie, Randy Robertson, Rebecca LaCount, Robin Sytsma*

The following school senators have been confirmed: Tony Ayala, Jose Cortes, Randy Robertson.

Pending confirmation: Scott Parrish

#### *12.8 Gratitude Practice*

*LaNae Jaimez & David Williams*

- [See Attachment](#)

Everyone is encouraged to continue entering their gratitude in the shared journal.

### **13. Reports**

#### *13.1 Academic Program Review*

*Rachel Purdie*

There was no update for this committee.

#### *13.2 Student Equity and Success Council*

*Heather Watson-Perez*

Members of the Academic Senate are invited to come to the SESC meeting on Friday, April 22<sup>nd</sup> to provide input regarding processes and goals.

#### *13.3 Curriculum/Tech Review*

*Sarah Barsness*

Faculty members are voluntarily responding to the suggestion to integrate equity and anti-racism. For example, they are asking for language to be incorporated into their classes. The goal is to have one more meeting for the equity and anti-racism taskforce before the end of the semester.

#### **2021-2022 Committee Goals and Self-Assessments**

[Curriculum/Tech Review](#) - Sarah Barsness

[Professional Development/Flex Cal](#) - Michelle Smith

**14. Other Committees**

[Academic Program Review](#) - Rachel Purdie  
[Assessment Committee](#) - Andrew Wesley  
[Student Equity and Success Council](#) – Heather Watson-Perez  
N/A - Distance Education – John Perez

**14.1 Guided Pathways Steering Committee**

*Melissa Reeve*

- Carlos Esteve joined the Coordination team as STEM pathways coordinator through AY 22-23
- Worked with Math faculty & Dean of Counseling to clarify messaging around gateway math course options
- Coordinators met with Tassel software engineer to discuss standardization of how we represent GE requirements (updated local, CSU & UC) in degree & transfer program pathway maps
- GPS Counselor Nazia Mostafa worked to update the slides used in new student ed plan workshops to use the GPS branding and added a video showing how to use pathway maps
- Goal to partner with “Find a Falcon” in May, to promote GPS & use of pathway maps
- Working with Saki Cabrera in identifying pathways of interest to Adult Ed students; will reach out to discipline faculty to create informal, informational videos about those programs for use with AS audience

**15. Upcoming Items and/or Action Reminder**

**15.1 1<sup>st</sup> Meeting of the Month:**

Academic Program Review – Rachel Purdie  
Student Equity and Success Council – Heather Watson-Perez  
Curriculum/Tech Review – Sarah Barsness  
Guided Pathways Steering Committee – TBD

**15.2 2<sup>nd</sup> Meeting of the Month:**

Assessment Committee – Andrew Wesley  
Distance Education – John Perez  
Professional Development/Flex Cal – Michelle Smith

**15.3 Other**

**Spring Meetings**

- Evaluation of the Hiring Process
- Forms Taskforce
- Peer Review
- Update on Journalism (5 minutes)
- ‘Vision for Future Solano College Athletics Expansion’  
- Men’s Soccer and Women’s Beach Volleyball - Erik

<p><b>16. Adjournment</b></p>	<p>Visser, Athletic Director (30 minutes)</p> <ul style="list-style-type: none"> <li>• Planning for Accreditation</li> <li>• Committee End-of-Year Self-Assessment Reports (May 9<sup>th</sup>)</li> </ul> <p>Senator Scott motioned to adjourn the meeting; Senator Cortes seconded the motion; motion carried.</p> <p>AS President Jaimez adjourned the meeting at 5:03pm</p>
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**ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM VIA ZOOM UNLESS OTHERWISE NOTED.**

April 25, 2022

May 9, 2022

May 16, 2022 (Tentative)