



Academic Senate & Subcommittee

Committee Goals and Self-Assessment for Academic Year 2021-2022

Committee Name: Assessment Committee

Committee Roles and Responsibilities: To provide institutional support and guidance on academic outcomes assessment including student learning outcomes (SLOs), program learning outcomes (PLOs), general education learning outcomes (GELOs), and institutional learning outcomes (ILOs). The committee helps shape institutional policy regarding assessment; supports faculty in the completion of timely, quality assessments; helps faculty create quality outcomes and tools for measuring them; disseminates information about outcomes assessment to support student success and the College’s integrated planning process.

ACCJC Standard(s) Addressed:

- Standard I: Mission, Academic Quality and Institutional Effectiveness, and Integrity
- Standard II: Student Learning Programs and Support Services
- Standard III: Resources (Human, Physical, Technology, Financial)
- Standard IV: Leadership and Governance

Committee Members:

Identify the initiatives/goals this committee will undertake.

Committee chairs are responsible for completing reports after dialog with committee members. Assessment of committee progress is integral to SCC’s continuous improvement process.

#	Initiative / Goal	Description for this Initiative / Goal
1	Close to 100% compliance on end-of-term assessment submissions	Although it is written into faculty contracts, submission compliance is “less than desired”. Working with management, we hope to achieve full compliance.
2	Continuation of e-mail announcements.	Although we deviated from the “newsletter” format, I do think the email blasts are achieving the same goal and we will continue sending those out.
3	Handbook	A draft version of an updated handbook is ready for AC editing and approval.
4	Training	We will continue to hold flex events on filling out assessments. Additional training in how to receive compensation, and more advanced trainings will also be scheduled
5	PLO mapping	Still ongoing
6	Canvas integration	It has been suggested that SCC should integrate eLumen with Canvas to better facilitate assessments.
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Mid-Year Committee Evaluation Report for Academic Year: December 2021/January 2022

Accomplished and In Progress Initiatives:

Identify the initiatives this Committee has accomplished and whether the initiative has been completed (C) or is in progress (IP) in the status column. Identify additional initiatives if applicable.

#	Initiative Undertaken, Achieved or In Progress	Status C or IP	Accomplishments/challenges for this initiative
1	PT Compensation Form and Implementation (an addition)	IP	It came to light that there was not a collective process for PTers to get their 7 hours compensation for “eLumen” work (SLO assessments, Program Review, Curriculum) which the union had negotiated a few years ago. With the aid of Michelle Smith (PDFC), a new form and process was created. A.Wesley implemented the process in Fall 21. The process of submitting the form went very well on the part of the PT faculty. However, hours were not submitted for Dec paychecks as intended. After some post-Christmas discussions, the issue was mostly resolved. Most division administrative assistants submitted PT hours which have been included on January paychecks. Unfortunately there is still a division that has not submitted hours.
2	Close to 100% compliance on end-of-term assessment submissions	IP	There has become an issue with eLumen. As a result, the method by which we were having faculty assess SLOs is no longer a good solution. As a result, Fall 21 assessments were postponed. There will have to be new training for faculty to begin assessing SLOs using a different method. We are also switching back to the original alternating schedule for assessment but will encourage those depts. Going into full program review to assess as many courses as possible.
3	Continuation of e-mail announcements.	IP	This continues. There have been many email communications especially with PTers in regard to the new compensation process.
4	Handbook	IP	New sections have to be added in order to deal with changes to the assessment process.
5	Training	IP	Faculty had been trained extensively on the default method of SLO assessment. Now, they will have to



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			be “retrained” using the more faculty-focused method.
6	PLO mapping	IP	There were discussions and meetings with APR and VP Williams to determine the best course of action for mapping. It was determined that the best courses of action is to have faculty map as they go through program and or curriculum review.
7	Canvas integration	IP	Due to the changes in how faculty will assess SLOs moving forward, and dealing with the new PT compensation process, Canvas integration was put on the “back burner”. It may not be implemented as quickly as we had hoped given the change of DE Coordinators and that situation.
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Year End Committee Evaluation Report for Academic Year: April 2022

Part 1 Accomplished and In Progress Initiatives:

Update the initiatives this Committee has accomplished in the corresponding academic year. For Status, please indicate **C** (completed) or **IP** (in progress). Make recommendations for the upcoming academic year where appropriate, or referrals to other committees, as applicable.

Committee chairs are responsible for completing reports after dialog with committee members. Assessment of committee progress is integral to SCC’s continuous improvement process.

#	Initiative Undertaken, Achieved or In Progress	Status C or IP	Accomplishments/challenges/recommendations for this initiative
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Part 2 Unaccomplished Initiatives:

Identify the initiatives this Committee has undertaken in the Fall 2020 semester that were not accomplished, please state why, what the barrier(s) were along with any recommendations to overcome the barriers.

See details in the chart above

#	Unaccomplished Initiative /Goal	Why/what were the barriers?	Recommendations
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Part 3: Complete Self-Assessment Narrative:

Self-Assessment

- To what degree has the committee met its roles and responsibilities?
- How can the committee improve its effectiveness in meeting these roles and responsibilities?
- How effective was the committee in completing its initiatives?
- How might the committee improve its effectiveness in regard to completing initiatives?
- How effective was the committee in impacting student success?
- How might the committee improve its effectiveness in regard to impacting student success?
- What resources are needed to assist the committee in meeting its initiatives?

Recommendations

- Provide recommendations for changing the description or composition of the committee to achieve its initiatives addressed for next year.
- What topics should be addressed by the committee next year?
- Are there additional roles or responsibilities this committee should be addressing?
- What issues, initiatives, or work has the committee identified that other committees, service areas, and/or disciplines or Schools should address next year?