



# ACADEMIC SENATE

## MINUTES

January 13, 2022  
Meeting via Zoom  
9:00am – 12:00pm

### 1. Call to Order/Land Acknowledgement

Academic Senate President, LaNae Jaimez called the meeting to order at 9:01am.

Susanna Gunther read the Land Acknowledgement Statement.

### 2. Roll Call

#### **Academic Senate Officers:**

LaNae Jaimez (President)  
Josh Scott (Vice President)  
Erin Duane (Secretary/Treasurer, At-Large)  
Michael Wyly (Past President/Ex-Officio)

#### **Academic Senate**

Andrew Wesley	Anthony Ayala
Erica Beam	Jim Long
Jose Cortes	Lauren Taylor-Hill
Michael Reilly	Paul Hidy
Rebecca LaCount	Randy Robertson
Robin Sytsma	Rhuenette Alums
	Vitalis Enemmuo

Christina Taliaferro (Administrative Assistant)

#### **Ex Officio:**

Andrew Wesley (Assessment Chair)  
John Perez (Distance Education Chair)  
Sarah Barsness (Curriculum/Tech Review Chair)  
Heather Watson-Perez (Student Success and Equity Chair)  
Michelle Smith (Professional Development/Flex Cal Chair)

#### **Guests:**

David Williams (Vice President of Academic Affairs)  
Shannon Cooper (Vice President of Student Services)  
Emily Burt

#### **Absent:**

Rachel Purdie

<p><b>3. Agenda Approval</b></p>	<p>Senator Scott motioned to approve the January 13, 2022 agenda; Senator LaCount seconded the motion; motion carried.</p> <p>AS President Jaimez proposed to move item 12.1 (Overview of Transfer Center – Emily Burt) to the top of the agenda.</p>
<p><b>4. Approval of Minutes</b></p>	<p>Senator Beam motioned to approve the December 6, 2021 minutes; Senator Long seconded the motion; motion carried.</p>
<p><b>5. Comments from the Public</b></p>	<p>There were no comments from the public.</p>
<p><b>6. AS President Update</b></p>	<p><b><i>AS President LaNae Jaimez</i></b></p> <p><b><i>6.1 DE Coordinator</i></b> AS President Jaimez introduced and welcomed the new Distance Education (DE) Coordinator, John Perez.</p> <p><b><i>6.2 Virtual <a href="#">Part-Time Faculty Institute</a> (February 10-11, 2022)</i></b> Any part-time faculty who would like to attend this virtual event should inform AS President Jaimez and/or Christina Taliaferro.</p> <p><b><i>6.3 Hybrid <a href="#">Spring Plenary</a> (April 7-9, 2022)</i></b> Anyone who would like to attend this hybrid event should inform AS President Jaimez and/or Christina Taliaferro.</p> <p><b><i>6.4 Job Description Statement - <a href="#">See Attachment</a></i></b> The attached document is the final version that was submitted to HR.</p> <p><b><i>6.5 Teaching &amp; Learning Center Update</i></b> The taskforce consisting of AS President Jaimez, Erica Beam, and Michelle Smith will be meeting early this semester. The plan is to survey faculty to find out what they would like to see in a teaching and learning center.</p> <p><b><i>6.6 Survey: In-Person/Hybrid/Remote Academic Senate Meetings</i></b> This survey will be sent out early in the spring to find out what the interest is in returning to campus for meetings and how such a plan could be implemented.</p>
<p><b>7. Superintendent- President Report</b></p>	<p>There was no update in this section. Superintendent/President Celia Esposito-Noy was unable to attend this meeting.</p>

**8. VP of Academic Affairs  
Report**

***David Williams***

***8.1 Updated Faculty Positions for 2022-2023 – [See Attachment](#)***

After 7 positions were prioritized in the fall, the first non-funded position on the list was Chemistry. A FT Chemistry faculty member recently submitted a retirement notification which will further impact the Chemistry department. For these reasons, Superintendent/President Celia Esposito-Noy decided to add Chemistry to the funded list.

Attendees discussed questions and concerns regarding the move to online instruction for the first weeks of the semester.

- Considerations for the college to move classes online include student tendency to choose online options (if an in-person option was also available), an increase in positive cases in a short amount of time, aligning with the decisions of other colleges, and feedback from public health.
- VP Williams reported that the college is committed to resuming in-person instruction after 5 weeks.
- Challenges include changing guidelines from the CDC, Cal/OSHA, and Solano County Public Health. These guidelines are not always aligned with each other. The quarantine period is 5 days, and a return is only allowed with a negative antigen test. Tests are in short supply. Anyone unable to get a test, must quarantine for 10 days.
- There was discussion about the various factors which should be considered moving forward. For example, it was pointed out that there should be continued consideration of students who prefer in-person instruction vs. those that continue to choose online instruction. There was also discussion regarding metrics which will be used to determine if the college could resume in-person instruction after 5 weeks. Finally, there are some ideas being considered regarding contact tracing. For example, the college may implement seating charts in some classrooms.

**9. VP of Student Services  
Report**

There was no update in this section.

VP Shannon Cooper was unable to attend this meeting.

**10. Consent Agenda –  
Action Item**

***10.1 Proposed Interview Committee***

***Chief of the Public Safety Department***

*Edward Goldberg – PT Criminal Justice*

Senator Duane motioned to approve item 10.1; Senator Wesley seconded the motion; motion carried.

**11. Action Items, Including  
Items Removed from Consent**

This interview was completed in December; the committee included one faculty representative. There were two strong candidates who were forwarded to second interviews.

*11.1 Resolution 01.13.2022: State of Emergency – [See Attachment LaNae Jaimez](#)*

Senator Wesley motioned to approve item 11.1; Senator Ayala seconded the motion; motion carried.

*11.2 Revised GE Proposal - [See Attachment \(Proposal\)](#)  
- [See Attachment \(Details\)](#)*

*Sarah Barsness*

Curriculum/Tech Review Chair, Sarah Barsness presented the final GE proposal which was approved by the committee. This will create more efficiency and less confusion. The goal is to implement this in the spring semester. Details are documented in the attachments.

The local option G will remain as-is for now; it will be revisited at a later time after data has been retrieved and evaluated.

Senator LaCount motioned to approve item 11.2; Senator Ayala seconded the motion; motion carried.

**12. Information/Discussion  
Items**

*12.1 Overview of Transfer Center – [See Attachment Emily Burt](#)*

Emily Burt gave a presentation about the Transfer Center, including program standards, services, and statistics.

VP Williams asked that faculty encourage students to take one more class so that they may reach their transfer goal in a timely manner. Many classes still have available spots.

*12.2 Administrative Procedure 6041 - [See Attachment LaNae Jaimez & David Williams \(15 minutes\)](#)*

A policy was already passed last year, but this is the college-level procedure created by a workgroup. Credit for Prior Learning is an umbrella term for things like IB credit, credit by exam, but also includes certain training outside of college. It does not include “life experiences”. The goal is to attract adult learners who may not have finished college, but who have skills, training, or other applicable learning. One item that still needs to be clarified is who will approve prior learning in each department. This is especially important in larger departments to create consistency in the approval process. In addition, certain outside credentials or certificates that qualify for CFPL could be identified up front to streamline the process. A form is still in development.

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### *12.3 Taskforce for Reviewing Hiring Prioritization Process*

*LaNae Jaimez (5 minutes)*

It is important to review this process on an annual basis. If anyone is interested to join this taskforce, please inform AS President Jaimez or Christina Taliaferro.

### *12.4 Taskforce for Student Involvement in Interview Committee*

*LaNae Jaimez (15 minutes)*

These discussions need to happen very soon. If anyone is interested to join this taskforce, please inform AS President Jaimez or Christina Taliaferro.

### *12.5 Taskforce for exploring the impact of distance learning on student success, and support needed for students and faculty returning to campus. - [See Attachment](#)*

*Josh Scott (15 minutes)*

Academic Senate VP Josh Scott explained that there are 2 issues which need to be considered: 1. How to support students who are currently on campus, and 2. How to identify students who would like to be on campus as part of their life path. He shared statewide and national data that show a decrease in enrollment, especially for certain populations. He would like to establish a taskforce to address the following questions:

- How do we empower in-person instruction and support going forward? How can faculty be involved?
- What data regarding the impact of in-person/online/mandate on student do we want to ask from IR? What do we need to know in order to make informed decisions and pull these students back in?

Discussion included the difficulties of collecting data, especially from students that are no longer enrolled. It was also suggested to look at success rates across disciplines. However, the data would need to be examined further by speaking directly with faculty in various disciplines. In addition, the point was brought up regarding the importance of establishing a physical presence on campus vs. waiting for students to ask for this. This may include tutoring, financial aid, and counseling. Several comments focused on the opportunities to re-evaluate and improve the on-campus experience once students and faculty return to in-person learning.

If anyone is interested to join this taskforce, please inform Josh Scott.

### *12.6 Academic Senate Goals & Self-Assessment - [See Attachment](#)*

*LaNae Jaimez (15 minutes)*

AS President LaNae Jaimez presented the mid-year report of the Academic Senate goals.

**13. Reports**

**2021-2022 Committee Goals and Self-Assessment: Mid-Year Reports**

*13.1 Academic Program Review*

*Rachel Purdie (5 minutes)*

The mid-year report for the Academic Program Review committee will be presented at a future meeting.

*13.2 Student Equity and Success Council*

*Heather Watson-Perez (5 minutes)*

The mid-year report for the Student Equity and Success committee will be presented at a future meeting.

*13.3 Curriculum/Tech Review – [See Attachment](#)*

*Sarah Barsness (5 minutes)*

Sarah Barsness presented the mid-year report of the Curriculum/Tech Review committee goals.

*13.4 Assessment Committee*

*Andrew Wesley (5 minutes)*

The mid-year report for the Assessment committee will be presented at a future meeting.

*13.5 Distance Education*

*John Perez (5 minutes)*

The mid-year report for the Distance Education committee will be presented at a future meeting.

*13.6 Professional Development/Flex Cal - [See Attachment](#)*

*Michelle Smith (5 minutes)*

Michelle Smith presented the mid-year report of the Professional Development/Flex Cal committee goals.

**14. Other Committees**

There are no items in this section.

**15. Upcoming Items  
and/or Action  
Reminder**

1<sup>st</sup> Meeting of the Month:

- 15.1 Academic Program Review – Rachel Purdie
- 15.2 Student Equity and Success Council – Heather Watson-Perez
- 15.3 Curriculum/Tech Review – Sarah Barsness
- 15.4 Guided Pathways Steering Committee – TBD

2<sup>nd</sup> Meeting of the Month:

- 15.5 Assessment Committee – Andrew Wesley
- 15.6 Distance Education – John Perez
- 15.7 Professional Development/Flex Cal – Michelle Smith

<p><b>16. Adjournment</b></p>	<p><u>Other</u></p> <p>15.8 Evaluation of the Hiring Process</p> <p>15.9 Updates from the SCC OER Liaison</p> <ul style="list-style-type: none"> <li>- Atticus Frey (Librarian and Campus OER Liaison)</li> </ul> <p>15.10 Addition of Men’s Soccer as Intercollegiate Sport-Fall, 2022</p> <ul style="list-style-type: none"> <li>- Alison Aubert (Interim Athletic Director)</li> </ul> <p>15.11 Credit for Prior Learning Administrative Procedure</p> <ul style="list-style-type: none"> <li>- January 24<sup>th</sup> (attachment sent)</li> </ul> <p>15.12 Welcome Back Tables (Volunteers Needed)</p> <p>15.13 Matching Funding Amount for Student Scholarship</p> <ul style="list-style-type: none"> <li>- LaNae Jaimez</li> </ul> <p>15.14 Taskforce for Fundraising Campaign (Student Scholarship)</p> <ul style="list-style-type: none"> <li>- LaNae Jaimez</li> </ul> <p>15.15 Faculty Equivalency</p> <ul style="list-style-type: none"> <li>- LaNae Jaimez (January 24<sup>th</sup>)</li> </ul> <p>15.16 Revisiting ASCCC Call for DEI Action</p> <ul style="list-style-type: none"> <li>- LaNae Jaimez</li> </ul> <p>Senator Ayala motioned to adjourn the meeting; Senator Scott seconded the motion; motion carried.</p> <p>AS President Jaimez adjourned the meeting at 11:54am.</p>
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**ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM VIA ZOOM UNLESS OTHERWISE NOTED.**

- January 24, 2022
- February 14, 2022
- February 28, 2022
- March 14, 2022
- March 28, 2022
- April 18, 2022
- April 25, 2022
- May 9, 2022
- May 16, 2022 (Tentative)