



ACADEMIC SENATE

Minutes

October 11, 2021

Meeting via Zoom

3:00 pm – 5:00 pm

1. Call to Order/Land Acknowledgement

Academic Senate President, LaNae Jaimez called the meeting to order at 3:02pm.

Senator Long read the Land Acknowledgement Statement.

2. Roll Call

Academic Senate Officers:

LaNae Jaimez (President)

Josh Scott (Vice President)

Erin Duane (Secretary/Treasurer, At-Large)

Michael Wyly (Past President/Ex-Officio)

Academic Senate:

Andrew Wesley

Erica Beam

Lauren Taylor-Hill

Paul Hidy

Randy Robertson

Rhuenette Alums

Vitalis Enemmuo

Anthony Ayala

Jim Long

Michael Reilly

Rachel Purdie

Rebecca LaCount

Robin Sytsma

Administrative Assistant: Christina Taliaferro

Ex Officio:

Andrew Wesley (Assessment Chair)

Erica Beam (Distance Education Chair)

Michelle Smith (Professional Development/Flex Cal Chair)

Rachel Purdie (Academic Program Review Chair)

Sarah Barsness (Curriculum/Tech Review Chair)

Guests:

David Williams (Vice President of Academic Affairs)

Shannon Cooper (Vice President of Student Services)

Ashlie Lawson

Melissa Reeve

Robert Diamond

Absent:

Jose Cortes

Heather Watson-Perez (Student Success and Equity Chair)

3. Agenda Approval

Senator Long motioned to approve the October 11, 2021 agenda; Senator Ayala seconded the motion; motion carried.

AS President Jaimez proposed to move items 12.1, 13, and 14 immediately after item 10 in order to be respectful of our guest speakers.

4. Approval of Minutes

Senator LaCount motioned to approve the September 27, 2021 minutes; Senator Long seconded the motion; motion carried.

5. Comments from the Public

There were no comments from the public.

6. AS President Update

Academic Senate President Jaimez gave the following report:

6.1 2021 Fall Plenary Session (Nov. 4 – 6)

Anyone interested to attend should respond by Friday, October 15th so that registration can be completed.

6.2 Meeting with the ASSC update

AS President Jaimez met with ASSC last Tuesday. They agreed to collaborate on 2 projects: Climate Survey and Academic Integrity Project. Also discussed was the possibility of a mixer in spring to bring the faculty senate and the student senate together for a social event.

6.3 Senate admin update - Christina Taliaferro

Introductions were completed during Roll Call.

6.4 Faculty Hiring Prioritization process

Faculty request forms are due on Friday, October 15th. On Monday, October 18th, AS President Jaimez and VP Williams will be sending an email to faculty to explain the order and timing of the presentations. The order will be selected randomly and the allotted time will be based on the number of requests that are received. It is anticipated that 20-30 positions will be requested. Faculty members will present and make the case for a position. Clarification was provided to explain that senators are allowed to make presentations for a position even though they would be participating in the ranking process.

6.5 Area B (ASCCC) meeting is Oct 15 from 9-2pm, virtual.

	<p>Everyone is invited and AS President Jaimez will be sending out the information.</p> <p><i>6.6 Tenure Tea 10/21 @ 4 PM</i> AS President Jaimez will be inviting tenured and distinguished faculty.</p> <p><i>6.7 Other</i> There were no additional AS President updates.</p>
7. Superintendent- President Report	<p>There are no updates in this section. Celia Esposito-Noy was not able to attend this meeting.</p>
8. VP of Academic Affairs Report	<p>VP Williams appreciates the work that everyone is doing, and he would like to encourage everyone to finish the semester strong.</p>
9. VP of Student Services Report	<p>VP Cooper attended the Student Senate meeting last week to invite students to participate in various committees. Students will be paid. She encouraged the senate to consider asking students to help with work on committees. The students were very excited to participate in campus activities. AS President Jaimez mentioned that the senate currently has a student working on the curriculum committee. VP Williams also mentioned that there may be students working on college governance. VP Cooper asked to have names of students sent to her.</p>
10. Consent Agenda – Action Item	<p><i>10.1 Thomas Bundenthal, LaNae Jaimez, Rachel Purdie, Lauren Taylor-Hill and Heather Watson-Perez to serve as peer reviewers for Social & Behavioral Sciences tenure track and part-time faculty.</i></p> <p><i>10.2 Brian Bower, Darla Williams, Erin Craig, Debbie Dorrough, Doreen Adams, Joyce Averett, Vitalis Enemmuo, and Myra Kargbo to serve as peer reviewers for Health Sciences.</i></p> <p><i>10.3 DE Coordinator Interview Committee – Winifred Hunton-Chan, Erin Duane, Michelle Smith, and Robin Sytsma</i></p> <p><i>10.4 Dean of Research & Planning Interview Committee – Sarah Barsness, Saki Cabrera, Christina Gifford, Tonmar Johnson & Heather Watson-Perez</i></p> <p>Senator Long motioned to approve items 10.1, 10.2, 10.3, and 10.4; Senator LaCount seconded the motion; motion carried.</p>

**11. Action Items, Including
Items Removed from
Consent**

11.1 Faculty Mentor Job Description

Senator Ayala motioned to approve item 11.1; Senator LaCount seconded the motion.

Discussion: AS President Jaimez went over some of the corrections in the job description that were previously discussed. This position will focus on mentoring full-time faculty. VP Williams confirmed that there will be an option to have other positions which will focus on mentoring part-time faculty. AS President Jaimez and VP Williams will discuss the process for the part-time faculty mentor position.

** See attached job description.

Motion carried.

11.2 State of Emergency Resolution

AS President Jaimez reviewed the extension of the Brown Act exemptions with the caveat that we are still in a state of emergency. This resolution will be evaluated each month to determine if meetings should continue virtually.

** See attached Resolution 5.1.2021: State of Emergency.

Senator Robertson motioned to approve item 11.2; AS VP Scott seconded the motion.

Discussion: None

Motion carried.

The following item was moved from Information/Discussion Items by a $\frac{2}{3}$ majority vote. Approved motion documented below.

12.2 Ethnic Studies Faculty position

Senator Wesley motioned to approve item 12.2; Secretary/Treasurer Duane seconded the motion.

Discussion: Senator Wesley pointed out that this position is needed because the program is being mandated. AS President Jaimez pointed out that this position will be one of the 7 positions that were already granted by the chancellor's office. Ex-Officio President Wyly and VP Scott both made the case to remove this position from the 7 available positions and elevate the ethnic studies position to one that is created with much faculty involvement by the senate. This way it will also be out of competition with the other 7 positions that are being prioritized. AS President Jaimez pointed out that there could be discussion to have this position be involved with the Teaching and Learning Center. There

is a lot of creativity that could be part of creating this position. AS President Jaimez will advocate to make the ethnic studies position an 8th position beyond the 7 that are already approved.

Motion carried.

12. Information/Discussion Items

12.1 Budget update – Rob Diamond

Retired VP Diamond gave a presentation about the proposed 2021-2022 adopted budget. The presentation was a version of what was presented to the fiscal advisory last week. The budget was proposed to the board in early September and approved at the second meeting in September.

Questions after presentation:

- AS VP Scott asked for a clarification of “reserve ratio”. Retired VP Diamond explained that this is assets minus debts. Assets do not equal cash although they may include cash. Assets consist of anything that you own or have coming to you, including cash, land, buildings, equipment, uncollected student fees, etc. In contrast, liabilities are anything that you owe.
- Senator Long asked for clarification about the grants for zero cost textbooks. Retired VP Diamond explained that he has not seen details, but the expectation is that everything will be zero cost. This might be easier for CTE programs because a certificate will be easier to convert than a degree. Senator Ayala clarified that not every class needs to be in the program, but every student needs an option to take the entire program with a zero-cost textbook.

** See attached presentation.

12.2 Ethnic Studies Faculty position

AS President Jaimez gave a recap about previous discussions and also summarized her conversation with Superintendent-President Esposito-Noy. Assuming that there is faculty support for this position, it is up to the Academic Senate to decide if it should be pulled from the hiring prioritization process and addressed in a more timely manner.

Senator Wesley motioned to move item 12.2 to an Action Item; Senator Taylor-Hill seconded the motion; motion was approved by a $\frac{2}{3}$ majority vote.

12.3 Counseling Faculty position(s)

AS President Jaimez summarized her discussion with Superintendent-President Esposito-Noy regarding the counseling faculty positions. They could be removed from the hiring prioritization process and funded with categorical funds. They would still be tenure track positions and funding would come out of SEA funds. This process would not be permanent and future counseling faculty positions may be part of the hiring prioritization process. Senator LaCount mentioned that counseling has long supported a removal from the hiring prioritization process, also due to the fact that they need to maintain a ratio per their contract. VP Williams pointed out that counseling may still be included in the hiring prioritization process in the future if the college has a need for additional counselors beyond the ratio. Further discussion was about the need to have faculty members present positions that are separately funded and not part of the prioritization process. The general consensus was that funded positions should be presented at the beginning of the hiring prioritization meeting, however they will not need to be debated or prioritized. This year, this would include the ethnic studies position and the two counseling positions.

In the interest of time, discussion of the following items have been postponed.

12.4 Faculty Support discussion (Senate Subcommittee Chairs 20 min)

12.5 Commitment to DEI, Anti-Racist Practices and Equity in Education – LaNae Jaimez (5 minutes)

12.5a SESC

12.5b Curriculum

12.5c Other

13. Reports

13.01 Academic Program Review – Rachel Purdie

Academic Program Review Chair, Rachel Purdie gave an update following the committee meeting last week. She informed the committee of her intention to step down and everyone was supportive. The committee is working on a plan to support health science and counseling faculty. She recently created an eLumen quick start user guide and received confirmation from AS President LaNae Jaimez that this should be approved by the senate. Rachel Purdie also shared that tentative Program Review office hours will be on Fridays from 10:00 to 12:00pm or as-needed. Moving forward, the committee will address various eLumen bugs that are only presenting themselves as the faculty is moving through the process. For example, Liberal Studies classes are not properly generated in the template because it is an interdisciplinary program and eLumen only understands academic departments. Faculty input will be very important to figure out workarounds.

13.02 Student Equity & Success Council – Heather Watson-Perez

There was no report for this item. Heather Watson-Perez was not able to attend.

13.03 Curriculum/Tech Review – Sarah Barsness

Curriculum Committee Chair Sarah Barsness gave a report with the following updates.

- **Ethnic Studies:** Sarah Barsness and Articulation Officer Ashlie Lawson have been meeting with anyone who might have an interest in creating a course for ethnic studies. She strongly encourages faculty to meet with her and Ashlie to determine if they are on the right track with a course idea. Due to the importance of this, the regular curriculum deadline has been suspended with a new November 18th deadline only for ethnic studies.
- **Anti-Racism Committee:** The committee already had a productive meeting with an upcoming pending meeting.
- **GE Update:** They met once with the task force and will be meeting again. A proposal has been created with the goal of finalizing it for the Curriculum Committee and then bringing it to the Senate before the end of the fall semester. They feel that the changes will benefit students in many ways.
- **eLumen Issues:** The committee is aware that not everyone is receiving notifications, and they have been reaching out to people to check the queue.
- **Timeline for Approvals:** The committee is planning to re-evaluate due to a huge amount of curriculum proposals this semester and recent technical issues. The committee will be very busy this semester as they work through all the proposals.

AS President Jaimez asked how likely it is that we will get 5 courses for the ethnic studies requirement. Sarah Barsness feels very confident that this will be achieved. They have already spoken with many faculty that are working on courses.

14. Other Committees

14.01 Guided Pathways Steering Committee – Melissa Reeve

Melissa Reeve gave a report from the Guided Pathways Steering Committee. All degree and certificate pathways in 3 of the 6 metamajors have been created in draft form, with or without faculty input, and work is progressing in mapping the pathways in the remaining three metamajors. PACE Coordinators have met with many faculty leads to review and give confirmation of the pathways, and will continue reaching out to areas where no one has responded. Other changes involve making corrections such as the removal of classes that no longer exist. The committee is

on track to have the mapping done in the fall semester. Melissa Reeve also shared that the committee is offering a work session at the October Professional Development day, and they hope that faculty will attend to go over the pace work, assigned coordination teams, status of programs, and goals for the year. They will also demonstrate the Tassel software.

14.02 Articulation Officer report – Ashlie Lawson

Articulation Officer, Ashlie Lawson gave a presentation entitled “Articulation Updates as of Fall, 2021”.

** See attached presentation.

15. Upcoming Items and/or Action Reminder

15.01 Assessment Committee – Andrew Wesley (2nd meeting of the month)

15.02 Distance Education – Erica Beam (2nd meeting of the month)

15.03 Professional Development/Flex Cal – Michelle Smith (2nd meeting of the month)

15.05 Curriculum Updates: (a) Articulation Check, (b) Local GE requirements, (c) Curriculum Handbook, (d) resolution commitment to anti-racism Curriculum, and (e) course numbering

15.06 Senate By-Laws and Constitution

15.07SCPG Update

15.08 Journalism Update

15.09 AB705 Update

15.10 ASSC Update

16. Adjournment

Senator LaCount motioned to adjourn the meeting;
Senator Ayala seconded the motion; motion carried.

Meeting was adjourned at 4:58pm.

Documents Reviewed:

1. Faculty Mentor Job Description (Draft)
2. Resolution 10.11.2021: State of Emergency
3. Proposed 2021-22 Adopted Budget (Presentation by Retired VP, Rob Diamond)
4. Articulation Officer Report (Presentation by Articulation Officer, Ashlie Lawson)

ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM VIA ZOOM UNLESS OTHERWISE NOTED.

October 25, 2021 (Special Meeting: Hiring Priorities)

November 8, 2021

November 22, 2021

December 6, 2021

January 13, 2022

January 24, 2022

February 14, 2022

February 28, 2022

March 14, 2022

March 28, 2022

April 18, 2022

April 25, 2022

May 9, 2022

May 16, 2022 (Tentative)