



ACADEMIC SENATE

Approved Minutes

December 7, 2020

Meeting via Zoom

3:00 pm – 5:00 pm

1. Call to Order	Academic Senate President LaNae Jaimez called the meeting to order at 3:01 pm.
2. Roll Call	<p>Academic Senate Officers: LaNae Jaimez (President), Josh Scott (Vice President), Erin Duane (Secretary/Treasurer, At-Large), and Michael Wyly (Past President/Ex-Officio)</p> <p>Academic Senate: Andrew Wesley, Anthony Ayala, Erica Beam, Jim Long, Jose Cortes, Michael Reilly, Michelle Arce, Paul Hidy, Rachel Purdie, Randy Robertson, Rebecca LaCount, Robin Sytsma, Teri Brunner, and Vitalis Enemmuo</p> <p>Sheila Gorospe-Kaushal (Administrative Assistant)</p> <p>Ex Officio: Andrew Wesley (Assessment Chair), Erica Beam (Distance Education Chair), Ferdinanda Florence (Academic Program Review Chair), Sarah Barsness (Curriculum/Tech Review Chair), Josh Scott (Student Success and Equity Chair), and Michelle Smith (Professional Development/Flex Cal Chair)</p> <p>Guests: Celia Esposito-Noy (Superintendent-President), David Williams (Vice President of Academic Affairs), Shannon Cooper (Vice President of Student Services), Dean Maire Morinec, and Lauren Taylor-Hill</p>
3. Agenda Approval	AS Vice President Josh Scott motioned to approve the agenda of December 7, 2020 as presented. It was seconded by Senator Wesley. Senator Cortes abstained. The agenda was approved by majority of the vote.
4. Approval of Minutes	<p>Senator Purdie motioned to approve the minutes of November 16, 2020 as presented. It was seconded by AS Vice President Scott. The minutes was approved unanimously.</p> <p>AS Vice President Scott motioned to approve the minutes of November 23, 2020 as presented. It was seconded by Senator Reilly. Senator Brunner and Senator Enemmuo abstained. The motion was approved by majority of the vote.</p>

5. Comments from the Public

There were no comments from the public.

Members of the public may address the Senate on any item within the Senate's purview that is not on the agenda. The Senate will not take action on any issue raised during this section of the agenda since Senate action is limited to posted agenda items. At the Senate President's discretion, these matters may be referred to Senate Executive Board and/or placed on a future agenda. Speakers are asked to limit their comments to a maximum of three minutes.

6. AS President Update

6.1 Acknowledgement: Ferd Florence as APR Chair

Ferd Florence's term as Academic Program Review Chair will end December 18, 2020. AS President Jaimez acknowledged and expressed her appreciation of Ferd Florence's thoughtfulness, sense of humor, collegiality, and contributions to SCC Academic Senate.

6.2 New APR Chair Announcement

The new APR Chair will be announced once the hiring process is finalized. This information will be communicated to Senators next week via email.

6.3 SCC Hayward Award

AS President Jaimez announced that AS Past President Michael Wylly and 2020 Distinguished Faculty (part-time) winner Peter "Tony" Zitko will be applying for this award.

6.4 Stanback-Stroud Diversity Award deadline February 8, 2021

Senator Wesley, Distinguished Faculty Committee Coordinator, will send out an email to faculty regarding Stanback-Stroud Diversity Award (see attached document). ASCCC will be accepting applications until February 8, 2021. There were discussions why this committee should be added under "Standing Senate Subcommittees." Once information such as committee name, charge, and membership are finalized, this item will be added on the agenda for review and discussion to be included on the Senate By-Laws.

6.5 Senate After Dark Get Together

This informal gathering was cancelled due to conflicting schedules.

6.6 Waitlist and Add Code Concerns

AS President Jaimez and VP Williams are working on resolving waitlist and add code concerns. In the past, Admissions and Records department expressed concerns about providing add codes before the beginning of semester. Senator Long explained that some faculties prefer to provide add codes earlier to reduce uncertainty on the students' side. AS President Jaimez clarified that providing add codes early will allow students on the waitlist to prepare for class (i.e. Canvas access, buy books, etc.). Senator Robertson recommended that students be provided with this information at least a few days before the beginning of the semester in order to have easier transition and minimize stress.

6.7 Academic Senate Meeting with Administrators

This meeting will focus on SCC's commitment to diversity, equity and inclusion. SCC Senate, SESC, the minority coalition and administrators will attend. ASCC (Associate Students Solano College) President Abigail Olvera and other students will be invited to attend this forum.

**7. Superintendent-
President Report**

S/P Celia Esposito-Noy confirmed that Administrators had been informed of add codes issues and would review possible solutions as soon as possible.

She agreed with the 2021-2022 Hiring Prioritization Rankings submitted by the Senate. She will also provide a written response to the Senate's request to prioritize faculty hiring in the following departments due to special circumstances (i.e. tenured track, position did not get filled last academic year): (a) Accounting, (b) Librarian, and (c) ASL.

S/P Celia Esposito-Noy announced that the state of California was moved to stay-at-home order and Solano County was now part of Bay Area region. She will be meeting with VP Williams, VP Cooper, and VP Diamond to discuss different scenarios in preparation of shelter-at-home status and possible reduction of the number of students that will be allowed in class or campus. SCC employees will receive updates regarding this situation from S/P Esposito-Noy via email.

8. VP of Academic Affairs Report

VP David Williams did not provide an update but addressed inquiries presented to him during this meeting.

**9. Consent Agenda –
Action Item**

There were no items in this section.

**10. Action Items, Including
Items Removed from
Consent**

There were no items in this section.

**11. Information/Discussion
Items**

**11.1 2021-2022 Hiring
Prioritization Result**

AS President Jaimez presented the result of 2021-2022 Hiring Prioritization. She stated that there was a request for an Astronomy/Physics Instructor that was not included on the packet reviewed two weeks ago. This occurred due to miscommunication between the parties involved. Senator Ayala recommended to include a check box that could be selected if the position was submitted the previous academic year. The Senators discussed the following: (a) inclusion of the Senator representing the school when submitting an application (via email), (b) clear communication between the Dean and department requesting a position, (c) long term need versus immediate need, and (d) creating a new metric for new/small programs.

11.2 2021 Hiring
Prioritization Process Task
Force

The Hiring Task Force (AS President Jaimez, AS Vice President Scott, AS Secretary/Treasurer Duane, and Senator Ayala) will work diligently in addressing the following concerns: (a) who will present the request to the Senators, (b) how to address previously approved positions that were not hired, (c) usage of EEO data to create hiring goals, and (d) Dean's involvement.

AS President Jaimez will be working collaboratively with Senator Arce, Curriculum Chair Sarah Barsness, Senator Hidy, and Past President Wylly as they continue to review the Faculty Hiring Manual this Thursday, December 11, 2020.

11.3 Net Tutor Survey
Update

ASTC Coordinator Lauren Taylor-Hill presented, "Net Tutor Survey Results" (see attached document). This survey was published on October 23, 2020. There were 744 entries, which included 76 extra submissions. The three winners selected received a \$25 Amazon gift card each. She shared the following information: (a) 665 students had not used NetTutor during 2020 academic year, (b) 370 preferred in-person tutoring, (c) 370 were not aware of this free service, and (d) 674 students had not used Math NetTutor. The Senators discussed: (a) the benefits/disadvantages of recruiting tutors from different school/state, (b) recommendation that online NetTutor should not be the new normal, (c) the possibility of automatically enrolling students on NetTutor, (d) collecting data to understand how to serve various student population, (e) NetTutor tab available on navigation bar, and (f) peer tutoring option will require a full-time ASTC Director.

11.4 Canvas Day Update

Senator Beam, Distance Education Chair, provided the following updates: (a) an estimated 110 faculties attended this event from both SCC and NCC, (b) Kelly Nichols (Canvas) provided information about new content editor, which will be launched in January 2021, (c) she hosted a session regarding Mastery Path, (d) experienced great conversations with peers, and (e) expressed her appreciation to faculties who volunteered to be part of this event.

11.5 PD/Flex Cal Committee
Update

PD/Flex Cal Chair Michelle Smith announced that the committee is looking for people to host online games during the upcoming Flex Cal event on January 15, 2021. If interested, please send an email to pdfc@solano.edu. Also, she stated that the committee has started completing a Readiness Form for Vision Resource Center/Cornerstone integration. Lastly, she shared how to access Vision Resource Center online (see attached document).

11.6 2020 Annual Report
Stretch Goals

It was announced that all college will be required to complete this report by March 2021. The SCC Accreditation team will reconvene to discuss this topic. This will be presented to Senators for input and feedback.

11.7 Commitment to Anti-Racist Practices and Equity in Education

The Hiring Practices Task Force scheduled a meeting on December 11, 2020 from 2:30 pm to 4:30 pm and will review the Hiring Faculty Manual with the goal of including statements that will help with faculty diversify in SCC.

12. Reports

12.1 Academic Program Review

APR Chair Ferd Florence recommended that one of the priorities of the new committee coordinator should be to focus on CTE program on eLumen and to finalize the master schedule.

12.2 Student Equity and Success Council

SESC is scheduled to have a meeting on December 11, 2020. They will focus on ASTC (i.e. how to support students during Spring 2021, library grand opening next year). The afternoon Senate meeting with Administrators and SESC will focus on how support students.

12.3 Curriculum/Tech Review

Curriculum Chair Sarah Barsness announced that the task force had a meeting where they discussed General Education Option A (non-transferrable courses). They will conduct a research how other colleges had addressed this situation and to ensure that this will not be a “locked door” option for students. Also, Option A will be complicated by the new Ethnic Studies requirement by the state. Articulation Officer Ashley Lawson and Curriculum Analyst Lisa Abbott will be reviewing the documents involved to ensure Title V compliance. The task force will be scheduled to meet in January 2021. AS Past President Wyly recommended to contact Leslie Rhoda for assistance. Also, she shared that the committee approved a total of 555 DE addenda. She will be presenting, “Anti-Racist Strategies in Curriculum,” during the March 2021 SCC Flex Cal.

13. Other Committees

13.1 Guided Pathways Steering Committee

The Senators received Guided Pathways Committee update via email (see attached document).

AS President Jaimez expressed her deep gratitude to the Senators for their commitment in attending meetings despite different challenges in their lives and for voicing their concerns on different academic issues this semester.

14. Upcoming Items and/or Action Reminder

14.01 Academic Program Review – Ferdinanda Florence (1st meeting of the month)

14.02 Student Equity and Success Council – Joshua Scott (1st meeting of the month)

14.03 Curriculum/Tech Review – Sarah Barsness (1st meeting of the month)

14.04 Assessment Committee – Andrew Wesley (2nd meeting of the month)

14.05 Distance Education – Erica Beam (2nd meeting of the month)

- 14.06 Professional Development/Flex Cal – Michelle Smith (2nd meeting of the month)
- 14.07 Guided Pathways Steering Committee – Michael Wyly (1st meeting of the month)
- 14.08 ASTC Update
- 14.09 Faculty Hiring Prioritization Task Force
- 14.10 Local GE Task Force

15. Adjournment

Senator Reilly motioned to adjourn the meeting. It was seconded by Senator Hidy. The meeting adjourned at 4:45 pm.

ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN THE HONEYCHURCH BOARD ROOM OR VIA ZOOM UNLESS OTHERWISE NOTED.

January 14, 2021 (9:00 AM – 12 PM)

January 25, 2021

February 1, 2021

February 22, 2021

March 1, 2021

March 15, 2021

April 12, 2021

April 19, 2021

May 3, 2021

May 10, 2021 (Tentative)

Documents Reviewed:

1. Stanback-Stroud Award Application
2. 2021-2022 Hiring Prioritization
3. Net Tutor Survey Result
4. How to Access Vision Resource Center?
5. PD/Flex Cal Committee Update
6. Guided Pathways Update