



ACADEMIC SENATE

Approved Minutes

October 19, 2020

Meeting via Zoom

3:00 pm – 5:00 pm

1. Call to Order	Academic Senate President LaNae Jaimez called the meeting to order at 3:02 pm.
2. Roll Call	<p>Academic Senate Officers: LaNae Jaimez (President), Josh Scott (Vice President), Erin Duane (Secretary/Treasurer, At-Large), and Michael Wyly (Past President/Ex-Officio)</p> <p>Academic Senate: Andrew Wesley, Anthony Ayala, Erica Beam, Jim Long, Michael Reilly, Paul Hidy, Rachel Purdie, Randy Robertson, Rebecca LaCount, Robin Sytsma, Teri Brunner, and Vitalis Enemmuo</p> <p>Sheila Gorospe-Kaushal (Administrative Assistant)</p> <p>Ex Officio: Andrew Wesley (Assessment Chair), Erica Beam (Distance Education Chair), Ferdinanda Florence (Academic Program Review Chair), Sarah Barsness (Curriculum/Tech Review Chair), Josh Scott (Student Success and Equity Chair), and Michelle Smith (Professional Development/Flex Cal Chair)</p> <p>Guests: Celia Esposito-Noy (Superintendent-President), David Williams (Vice President of Academic Affairs), Shannon Cooper (Vice President of Student Services), and Tasha Smith.</p> <p>Absent: Jose Cortes and Michelle Arce</p>
3. Agenda Approval	Senator Wesley motioned to approve the agenda of October 19, 2020 as presented. It was seconded by Senator Beam. The agenda was approved unanimously.
4. Approval of Minutes	Senator Beam motioned to approve the minutes of October 5, 2020 as presented. It was seconded by Senator Long. Senator Wesley and Senator Purdie abstained. The motion was approved by majority of the vote.
5. Comments from the Public	Dance, Kinesiology, and Health Education faculty Ginger Cain shared student testimonials (Antoinette Campbell, Kristina Banks, and Zachary Wilde) and Candace Roe (Counseling) where they specified the importance and positive effect of Dance classes in students' lives and their interest in the AA Dance Degree. They all mentioned the

importance and opportunity to get the degree to move into their career goals and the value of marketing and promotion of the new degree. She would like to include Dance degree under Health Science on the SCC website to support and legitimize the dance program and to also include the degree under certificate/degrees. Also, she is a member of NDEO (National Dance Education Organization) and included the impact of dance education for our students. Lastly, she thanked the committee for their time and creating a resolution to help support the Arts and Kinesiology programs (see attached document to access pictures and Ginger Cain's letter).

Members of the public may address the Senate on any item within the Senate's purview that is not on the agenda. The Senate will not take action on any issue raised during this section of the agenda since Senate action is limited to posted agenda items. At the Senate President's discretion, these matters may be referred to Senate Executive Board and/or placed on a future agenda. Speakers are asked to limit their comments to a maximum of three minutes.

6. AS President Update

6.1 Area B Meeting Update

Chancellor Oakley attended Area B meeting and expressed his appreciations to faculty, staff, and administrations for all their work since going online last March 2020. Chancellor Oakley provided the following updates: (a) low enrollment rate in California/US, (b) an anonymous donor will be contributing the largest monetary funds to California Community College this week, (c) he expressed his personal continued support of Calbright, and (d) he acknowledged that the State budget has negatively impacted community colleges.

AS President Jaimez informed the Senators that ASCCC President Dolores Davidson discussed resolutions for 2020 Fall Plenary and the voting process. She confirmed that ASCCC is in communication with FACCC and faculty unions discussing the faculty workload including loads/caps.

6.2 Update Senate Bank Account

AS President Jaimez and Past AS President Wyly closed the account at Wells Fargo. However, due to complicated process (i.e. nonprofit affiliated status, keep funds under SCC, creating a foundation account), an account was not opened at First Northern Bank. She will have a meeting with VP Diamond this week to discuss options. The Senators will be informed of these options for discussion and determination of week to house Senate funds during the next meeting.

6.3 Academic Program Review Coordinator Update

The meeting to discuss this topic was delayed. Senators will be provided with an update during the next meeting.

6.4 ASTC TF Update

Senator Robertson will be part of ASTC task force.

6.5 October 13, 2020 SCC
Flex Day

AS President Jaimez announced that majority of the October 2020 SCC Flex Cal sessions were recorded and will be available to faculty once item 10.2 was discussed and approved. She shared the number of participants that attended the sessions (see attached document).

**7. Superintendent-
President Report**

S-P Celia Esposito-Noy provided the Senators information regarding potential power outages and that the colleges are notifying employees in advance of options if they lose power at their homes. She discussed the Facilities Master Plan (see attached document) for Fairfield, Vallejo and Vacaville campuses. She requested that any inquiries regarding this plan be sent to her via email/chat by Wednesday, October 21, 2020.

Equity and Diversity Advisory committee had a meeting on October 2, 2020 facilitated by Dr. Regina Stanback-Stroud. Their next meeting is scheduled on November 6, 2020. Notes from these meetings will be posted on the S-P Office website. The committee will discuss how to have a safe, inclusive, and anti-racist institution that's focused on achieving equity and diversity. Also, she shared some feedback from a student forum facilitated by Dr. Stanback-Stroud and noted that for over thirty-years, students have expressed the same frustrations/concerns. Shannon Cooper, Vice President of Student Services, will reach out to these students to address their concerns. She recommended that a review of the hiring process take place to ensure equity and diversity. Lastly, she provided the Senators the reasons why Dr. Stanback-Stroud is enlisted by SCC. The agenda item that includes Dr. Stanback-Stroud's PSA will be provided to the Senate Office and this information will be shared with the Senators.

Ann Leber had a session, "The Art of Mental Tinkering," during October 13, 2020 SCC Flex Cal. She could be requested to present during division, school, or/and Senate meetings to provide emotional support to SCC employees.

AS President Jaimez stated that she may, if the task force agrees, contact Dr. Standback-Stroud for consultation on the faculty hiring process.

**8. VP of Academic Affairs
Report**

VP David Williams informed the Senators that SCC 2021 Spring schedule will be finalized soon. He advised faculties to contact their Dean if they will not be able to complete the two online training courses/course shells. Lastly, he informed the Senators that SCC Board of Trustee passed an MOU during their last meeting regarding a guaranteed admission agreement between our BS in Biomanufacturing program and the MS in Biopharmaceutical Process Engineering at Thomas Jefferson University in Philadelphia.

**9. Consent Agenda –
Action Item**

9.1 School of Health
Sciences Peer Reviewers:
Darla Williams, Scott
Stover, and Teri Pearson-
Bloom

9.2 Student Services
Redesign Work Group: Amy
Dauffenbach, Kimberly
Coulter, Jocelyn Mouton,
Josh Scott, Lauren Taylor-
Hill, Marcie McDaniels,
Michael Wyly, Nicholas
Cittadino, and Rebecca
LaCount

9.3 Associate Dean of
Special Projects Interview
Committee: Andrew
Wesley, Christina Gifford,
Erin Duane, and Doug
Mungin

Senator Wesley motioned to combine and approve items 9.1, 9.2 and 9.3. It was seconded by Senator LaCount. The motion was approved unanimously.

**10. Action Items, Including
Items Removed from
Consent**

10.1 Change to the Process
for Nominating Faculty for
the Hayward Award

AS Vice President Scott motioned that current winners of Distinguished Faculty award (full time and part-time) will be the first group to have an opportunity to apply for Hayward Award followed by previous DF winners before this is offered to all SCC faculty. This was seconded by Senator Ayala. The motion passed unanimously. A more detailed process will be discussed by Senate’s Award Committee Coordinator/Senator Wesley and will be presented to Senators for review and approval.

10.2 Faculty May Earn Flex
Credit for Viewing
Recorded Zoom Sessions

AS Secretary/Treasurer Duane motioned to approve item 10.2. It was seconded by Senator LaCount. The motion was approved unanimously.

**11. Information/Discussion
Items**

11.1 Academic Academy:
Open Pedagogy, Achieving
Equity Through Online

AS President Jaimez, Senator Barsness, Senator Beam, and Senator Purdie attended Academic Academy and shared their input regarding sessions they attended.

Teaching, Equitable Grading Practices, Crises and the Commons ACE (Adaptability Connection, and Equity)

11.2 Liquid Syllabus

AS Secretary/Treasurer Duane shared her online liquid syllabus. Per Senator Beam, this will also be offered to SCC Canvas shell soon. This syllabus could be customized by layout and themes. Students could view their schedule, course objectives, textbooks, welcome letter, and etc. using their cellphones.

11.3 ASCCC Fall 2020 Resolutions

The Senate reviewed ASCCC Fall 2020 Resolutions (see attached document) items 1.01, 1.02, 3.01, 3.02, 3.03, 4.01 and 6.01. The remaining resolutions will be reviewed and discussed during the next Senate meeting.

11.4 October 26, 2020 Tentative Senate Meeting

The Senators voted to cancel the next scheduled/tentative meeting on October 26, 2020.

11.5 Commitment to Anti-Racist Practices and Equity in Education

SESC Coordinator Josh Scott informed the Senators that the committee hosted three workshops scheduled October 2020 Flex Cal: (a) Zoom/Exam Workshop: What are Best Zoom and Online Exam Policies presented by VP Williams and Josh Scott, (b) Equity Workshop: What Does it Mean to be Equity Minded presented by Shanan Danley and Dean Lisa Neeley, and (c) Humanizing and Equitizing Your Syllabus presented by T4E.

Coordinator Josh Scott stated that the committee will discuss policies and best practices during their next meeting. It will be presented to Senators for review and endorsement.

Hiring Practices task force will meet in a week and information discussed will be shared with Senators next month.

12. Reports

12.1 Assessment Committee

Assessment Coordinator Andrew Wesley stated that the committee will schedule two meetings this semester. Also, a newsletter will be sent out to faculty to communicate that Assessment in eLumen will be mandatory. The committee will vote on the number of courses (one course versus three courses) full time and part-time faculty will need to assess.

12.2 Distance Education

DE Coordinator Erica Beam informed Senators that she has been invited by Napa College to co-host a joint event - Canvas Day on December 4, 2020. This event qualifies for FLEX credit at both institutions. She will need moderators for conversation sessions and request interested faculty to contact her. She announced that the last of the training sessions for this semester are more than half way completed. She's anticipating an additional 90 more course shells from faculty by the

	<p>November 1, 2020. Mentors in the DE committee are contacting faculty to complete the mentoring stage. The committee needs the Senate’s recommendations regarding course accessibility/work load involved and live captioning for synchronized courses for accessibility requirement. The committee also discussed an emergency approval process. This item will be included in the Senate agenda in November.</p> <p>AS President Jaimez and VP Williams will discuss possible options/resources on how to assist DE committee with alternative text option.</p>
12.3 Professional Development/Flex Cal	<p>PD/Flex Cal Coordinator Michelle Smith was not able to present her update. AS President Jaimez shared information regarding the upcoming Spring 2021 Flex Cal (see attached document).</p>
13. Other Committees	<p>There were no items in this section.</p>
14. Upcoming Items and/or Action Reminder	<p>14.1 Academic Program Review – Ferdinanda Florence (1st meeting of the month) 14.2 Student Equity and Success Council – Joshua Scott (1st meeting of the month) 14.3 Curriculum/Tech Review – Sarah Barsness (1st meeting of the month) 14.4 Assessment Committee – Andrew Wesley (2nd meeting of the month) 14.5 Distance Education – Erica Beam (2nd meeting of the month) 14.6 Professional Development/Flex Cal – Michelle Smith (2nd meeting of the month) 14.7 Guided Pathways Steering Committee – Michael Wyly (1st meeting of the month) 14.08 ASTC Update 14.09 Resolution in Support of Music, Art, Theater, Other Programs Severely Impacted by COVID-19 14.10 Faculty Hiring Prioritization Task Force 14.11 Work Group Assigned to Review Severely Impacted Programs by COVID19 14.12 Local GE Task Force</p>
15. Adjournment	<p>Senator Wesley motioned to adjourned the meeting. It was seconded by AS Vice President Josh Scott. The meeting adjourned at 4:51 pm.</p>

ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN THE HONEYCHURCH BOARD ROOM OR VIA ZOOM UNLESS OTHERWISE NOTED.

October 26, 2020 (Tentative)

November 2, 2020

November 16, 2020

November 23, 2020 (Special Meeting: Hiring Priorities)

December 7, 2020
December 14, 2020 (Tentative)
January 14, 2021 (9:00 AM – 12 PM)
January 25, 2021
February 1, 2021
February 22, 2021
March 1, 2021
March 15, 2021
April 12, 2021
April 19, 2021
May 3, 2021
May 10, 2021 (Tentative)

Documents Reviewed:

1. October 13, 2020 Flex Cal
2. Facilities Master Plan
3. ASCCC Fall 2020 Resolutions
4. PD/Flex Cal Committee Update