



ACADEMIC SENATE

Approved Minutes

September 21, 2020

Meeting via Zoom

3:00 pm – 5:00 pm

1. Call to Order	Academic Senate President LaNae Jaimez called the meeting to order at 3:01 pm.
2. Roll Call	<p>Academic Senate Officers: LaNae Jaimez (President), Josh Scott (Vice President), Erin Duane (Secretary/Treasurer, At-Large), and Michael Wyly (Past President/Ex-Officio)</p> <p>Academic Senate: Andrew Wesley, Anthony Ayala, Erica Beam, Jim Long, Jose Cortes, Michael Reilly, Michelle Arce, Paul Hidy, Rachel Purdie, Randy Robertson, Rebecca LaCount, Robin Sytsma, and Teri Brunner</p> <p>Sheila Gorospe-Kaushal (Administrative Assistant)</p> <p>Ex Officio: Andrew Wesley (Assessment Chair), Erica Beam (Distance Education Chair), Ferdinanda Florence (Academic Program Review Chair), Sarah Barsness (Curriculum/Tech Review Chair), and Josh Scott (Student Success and Equity Chair)</p> <p>Guests: David Williams (Vice President of Academic Affairs), Shannon Cooper (Vice President of Student Affairs), Rob Diamond (Vice President of Finance and Administration), Christine Mani, Cristina Young, Janlee Marshall, and Teri Yumae</p> <p>Absent: Celia Esposito-Noy (Superintendent-President), Vitalis Enemmuo, and Michelle Smith</p>
3. Agenda Approval	Senator Ayala motioned to approve the agenda of September 21, 2020 as presented. It was seconded by Senator Sytsma. The agenda was approved unanimously.
4. Approval of Minutes	Senator Wesley motioned to approve the minutes of September 14, 2020 as presented. It was seconded by Senator Cortes. Senator Brunner abstained. The motion was approved by majority of the vote.
5. Comments from the Public	Cristina Young, Biological Sciences faculty, provided the Senate her input regarding the possibility of faculty teaching courses that were never meant

to be taught online and requirements involve in this process ([see attached document](#)).

Theater Arts faculty Christine Mani shared following information to Senators: (a) Administrations' reduction of classes offered to students were based on efficiency and monetary terms, (b) effects of 3% cut on the program, (c) low enrollment rate as students prefer face-to-face class when it comes to Theater, (d) cancellation of classes, (e) benefits of Theater courses to students' career success, (f) what students are learning when taking these courses (i.e. how to work under pressure, problem solving, communication, empathy, etc.) and the school value in all of these.

Marc Lancet was not able to attend this meeting but provided his comment ([see attached document](#)).

Teri Yumae, Music faculty, emphasized the importance and benefits of students working collaboratively in an in-person class setting. Senator Reilly stated that they've been reviewing their curriculum in preparation of 21st century world and shared with Senators a recorded choir rehearsal using a web based platform called Soundtrack.

Members of the public may address the Senate on any item within the Senate's purview that is not on the agenda. The Senate will not take action on any issue raised during this section of the agenda since Senate action is limited to posted agenda items. At the Senate President's discretion, these matters may be referred to Senate Executive Board and/or placed on a future agenda. Speakers are asked to limit their comments to a maximum of three minutes.

6. AS President Update

6.1 Upcoming Virtual Conference Attendee Lists

Upcoming virtual conferences and attendees: (a) AS President Jaimez and Senator Beam will attend 2020 Fall Plenary on November 5-7, 2020, (b) AS President Jaimez, Senator Beam, Senator Barsness, and Senator Purdie will attend Academic Academy on October 8, 2020, and (c) Senator Barsness, AS Vice President Scott and AS Secretary/Treasurer Duane will be attending Equity Summit on November 6, 2020.

Faculty who would like to attend Equity Summit would need to complete TAR form and submit it to PD/Flex Cal committee for review (see item 12.2).

6.2 Senate/SESC/GP - Meeting with Administrators Regarding SEA Plan Goals, Programs Supporting the Goals (funded/not funded), and Metrics

AS President Jaimez will be scheduling a meeting with VP Cooper, VP Williams, AS Vice President Scott, and AS Past President Wyly to review SEA plans/goal, what programs are funded and not funded and a plan to move forward.

6.3 Union Sponsored Faculty Forum

AS President Jaimez attended a union sponsored faculty forum where concerns were expressed/communicated in professional and civil manner. A topic pertaining to DE committee was discussed during this meeting. Concerned faculty attended the DE committee meeting on 9/18/2020 where the DE committee took action. The Senators reviewed the recommendation from the DE committee during item 10.1

6.4 BOT Report

AS President Jaimez commended the DE committee for their dedication to complete approval process of the DE Addenda. Lastly, she reported the successful completion of the DE addenda and reiterated the Senate's commitment to anti-racist practices and educational equity to the Board of Trustees.

AS President welcomes public comments at the Senate meeting but also encourages faculty to utilize their Senators to have items, when appropriate, placed on the Senate agenda.

7. Superintendent-President Report

Celia Esposito-Noy was not able to attend this meeting.

8. VP of Academic Affairs Report

VP David Williams was informed of topics discussed during the faculty forum and he is committed to addressing the issues. He expressed his appreciation to faculty for their hard work.

9. Consent Agenda – Action Item

There were no items in this section.

10. Action Items, Including Items Removed from Consent

10.1 Change to DE Processes for Certification of Faculty for Teaching Online

The Senate had detailed discussions regarding this topic: (a) timeline/submission deadline, (b) rubric, shell alignment, and accessibility, (c) stipend, (d) reciprocity, (d) exception list, and (e) acknowledged that some of the issues overlap with the Union. Senator Beam motioned to adjust the local DE approval process to allow submission of shell without rubric with the idea that it will be completed and processed by the end of Spring 2021. It was seconded by Senator Wesley. The motion was approved unanimously.

11. Information/Discussion Items

11.1 SCC Budget Update

Robert Diamond, Vice President of Finance and Administration, provided the Senators SCC budget update (see attached document). The following items were discussed: (a) Hold Harmless, (b) new funding formula and examples were provided, (c) 3% reduction in spending in each year, and (d) increase of degrees/certificate in comparison with other colleges.

11.2 Academic Support Services Redesign Vision

Shannon Cooper, Vice President of Student Service, shared her redesign vision of Academic Support Services (see attached document). She addressed the Senate's questions regarding: (a) program for undocumented students, (b) Student Success teams, (c) shift of emphasis from programs to services, and (d) redesign committee will be formed soon.

11.3 Commitment to Anti-Racist Practices and Equity in Education – LaNae Jaimez

Senator Barsness informed the Senators that the Curriculum committee will be planning an event during October Flex Cal.

Senator Wesley provided his input regarding what it means to be a person of color as a teacher and the public's assumption of knowing what's needed.

12. Reports

12.1 Assessment Committee

Senator Wesley, Assessment Coordinator, shared the committee's goal and self-assessment (see attached document). He provided the following updates: (a) course assessment will be mandatory this academic year, (b) a newsletter will be released to faculty soon, and (c) there will be fewer committee meetings.

12.2 Professional Development/Flex Cal

Michelle Smith, PD/Flex Cal Coordinator, was not able to attend this meeting but provided the committee's goal and self-assessment (see attached document). The Senators were informed of the following updates: (a) The PDFC committee will have limited funding and on a first come, first served basis and travel will not be authorized at this time (to apply for professional development funding, complete the Travel Authorization & Reimbursement Claim form, Professional Development Grant Application, and checklist), (b) a mid-semester Professional Development Day (Tuesday, October 13th) will be packed with a variety of relevant and timely sessions, (c) other PD opportunities could be viewed online on the committee new calendar, and (d) Zoomtopia, which will be a free conference for Zoom users and virtual Equity Summit 2020 on Friday, November 6th.

12.3 Distance Education – Erica

Senator Beam, DE Coordinator, shared that 68 shell review mentors were assigned by the committee.

AS President Jaimez mentioned the need for instructional designer.

13. Other Committees

There were no items in this section.

14. Upcoming Items and/or Action Reminder

14.1 Academic Program Review – Ferdinanda Florence (1st meeting of the month)

14.2 Student Equity and Success Council – Joshua Scott (1st meeting of the month)

14.3 Curriculum/Tech Review – Sarah Barsness (1st meeting of the month)

14.4 Assessment Committee – Andrew Wesley (2nd meeting of the month)

- 14.5 Distance Education – Erica Beam (2nd meeting of the month)
- 14.6 Professional Development/Flex Cal – Michelle Smith (2nd meeting of the month)
- 14.7 Guided Pathways Steering Committee – Michael Wyly (1st meeting of the month)
- 14.7 Hiring Prioritization Task Force

15. Adjournment

Senator Reilly motioned to adjourn the meeting. It was seconded by Senator Ayala. The meeting adjourned at 4:53 pm.

ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM VIA ZOOM OR IN THE HONEYCHURCH BOARD ROOM UNLESS OTHERWISE NOTED.

October 5, 2020
October 19, 2020
October 26, 2020 (Tentative)
November 2, 2020
November 16, 2020
November 23, 2020 (Special Meeting: Hiring Priorities)
December 7, 2020
December 14, 2020 (Tentative)
January 14, 2021 (9:00 AM – 12 PM)
January 25, 2021
February 1, 2021
February 22, 2021
March 1, 2021
March 15, 2021
April 12, 2021
April 19, 2021
May 3, 2021
May 10, 2021 (Tentative)

Documents Reviewed:

1. Marc Lancet Comments from the Public
2. Cristina Young Comments from the Public
3. Academic Support Services Redesign Vision
4. SCC Adopted Budget
5. Assessment Committee Goals and Self-Assessment
6. PD/Flex Committee Goals and Self-Assessment