



ACADEMIC SENATE

Approved Minutes

August 31, 2020

Meeting via Zoom

3:00 pm – 5:00 pm

1. Call to Order	Academic Senate President LaNae Jaimez called the meeting to order at 3:02 pm.
2. Roll Call	<p>Academic Senate Officers: LaNae Jaimez (President), Josh Scott (Vice President), Erin Duane (Secretary/Treasurer, At-Large), and Michael Wyly (Past President/Ex-Officio)</p> <p>Academic Senate: Andrew Wesley, Anthony Ayala, Erica Beam, Jim Long, Jose Cortes, Michael Reilly, Michelle Arce, Paul Hidy, Rachel Purdie, Rebecca LaCount, Robin Sytsma, Teri Brunner, and Sheila Gorospe-Kaushal (Administrative Assistant)</p> <p>Ex Officio: Andrew Wesley (Assessment Chair), Erica Beam (Distance Education Chair), Ferdinanda Florence (Academic Program Review Chair), Sarah Barsness, DeKloe (Curriculum/Tech Review Chair), Josh Scott (Student Success and Equity Chair), and Michelle Smith (Professional Development/Flex Cal Chair)</p> <p>Guests: David Williams (Vice President of Academic Affairs), Sharon Cooper (Vice President of Student Services), Dean Neal Glines, Carol Zadnik, Claudia Tenty, Jim DeKloe, Lisa Abbott, Pei-Lin Van't Hul, and Tingan Weng</p> <p>Absent: Celia Esposito-Noy (Superintendent-President), Randy Robertson, and Vitalis Enemmuo</p>
3. Agenda Approval	Senator Wesley motioned to approve the agenda of August 31, 2020 as presented. It was seconded by Academic Senate Vice President Scott. The agenda was approved unanimously.
4. Approval of Minutes	Senator Wesley motioned to approve the meeting minutes of August 13, 2020 as presented. It was seconded by Senator Ayala. The motion was approved unanimously.
5. Comments from the Public	There were no comments from the public.

Members of the public may address the Senate on any item within the Senate's purview that is not on the agenda. The Senate will not take action on any issue raised during this section of the agenda since Senate action is limited to posted agenda items. At the Senate President's discretion, these matters may be referred to Senate Executive Board and/or placed on a future agenda. Speakers are asked to limit their comments to a maximum of three minutes.

6. AS President Update

6.1 Support for Faculty and Staff

AS President Jaimez acknowledged faculty and staff affected by the recent fire in Solano County that has negatively affected the SCC community. S/P Esposito-Noy released an email regarding the SCC Foundation's emergency support fund (see attached document) for faculty and staff, which will also provide support to students and retirees.

6.2 2020 Fall Plenary - Virtual Event

This conference will occur as a virtual event on November 5-7, 2020, with registration fees of \$275 per person. Senators were asked to contact the Senate office if interested in attending.

6.3 2020 Academic Academy – Virtual Event

ASCCC will be hosting this virtual event on October 8-9, 2020. This conference will focus on: (a) what will happen to higher education when presented in distance education format, (b) the impact, (c) how to create equitable learning environment online, which based on technology, supplies, and equipment available to students, and (d) ways to redefine instruction and assessment.

6.4 PD/Cal Flex Committee Recognition

AS President Jaimez expressed her appreciation to PD/Flex Cal committee for arranging SCC's first/fully virtual Flex/convocation.

6.5 Senate Exec Update

AS President Jaimez, AS Vice President Scott, AS Secretary/Treasurer, and AS Past President Wyly convened on August 24, 2020 and discussed Senate's special meeting and how SESC will be moving forward.

6.6 Board of Trustees Report

AS President Jaimez provided the following updates to SCC board of trustees: (a) acknowledged the impact of fires in Solano County, (b) the Senate identified/discussed this academic year's goals, (c) expressed her support of SESC, (d) creation of best practices for teaching online in collaboration with T4E, and (e) acknowledged faculty's concerns regarding program cuts and reassigned time during the Senate's afternoon meeting with Administrators in August 13, 2020.

7. Superintendent-President Report

S/P Celia Esposito-Noy was not able to attend this meeting.

8. VP of Academic Affairs Report

VP Williams acknowledged and appreciated faculty's effort this semester with all of the different factors affecting teaching.

**9. Consent Agenda –
Action Item**

There were no items in this section.

**10. Action Items, Including
Items Removed from
Consent**

10.1 Resolution 8.31.20a:
Honoring Pei-Lin Van'T Hul,
Claudia Tenty, and Tingan
Weng

Senator Wesley motioned to combine items 10.1, 10.2, 10.3, and 10.4. It was seconded by AS Vice President Scott. This motion was approved unanimously. AS Vice President Scott motioned to approve Resolutions 8.31.20a, 8.31.20b, 8.31.20c, and, 8.31.20d as presented. It was seconded by Senator Hidy. These resolutions were approved unanimously.

10.2 Resolution 8.31.20b:
Honoring Lisa Abbott

10.3 Resolution 8.31.20c:
Honoring Erica Beam, and
Carolyn Zadnik-

10. 4 Resolution 8.31.20d:
Honoring Jim DeKloe,
Ferdinanda Florence, and
Andrew Wesley.

10.5 Senate to Donate Fund
to Support Those Impacted
by Recent Fires

AS Vice President Scott motioned to donate a maximum amount of \$1,000 to SCC Ed Foundation. It was seconded by Senator Wesley. This motion was approved unanimously. This will be included in Senate Hot Topics.

**11. Information/Discussion
Items**

11.1 Senate Scholarship
Readers

Senator LaCount announced that Senate scholarship due date will be on September 11, 2020. She asked Senators to participate in reviewing applications with the deadline of October 4, 2020. Senator Wesley, Senator Sytsma, and Past President Wyly volunteered. If interested, please contact Senator LaCount.

11.2 Hiring Prioritization
Process

The Senators reviewed the following documents: (a) Hiring Prioritization Timeline 2020-2021, (b) Qualitative Criteria, and (c) Quantitative Data (see attached documents). AS President Jaimez confirmed that this process will occur in November 2020 and explained the importance of this procedure. The following information was reviewed: (a) request forms should be completed by faculty, (b) Deans will be working in collaboration with other faculty in the event that no full-time faculty could complete the form, and (c) program creation and faculty hiring. These documents will be under Action Items on the next Senate meeting.

11.3 Commitment to Anti-
Racist and Equity Practices
in Education

AS President Jaimez stated that in support of anti-racist and equity practices in education, this topic will be included/discussed during Senate meetings to show support and address its effects in SESC and

	<p>curriculum. Also, T4E best practices would be posted on Canvas. VP Williams confirmed that a new SCC webpage would be created to provide more information about this topic. The Senate also discussed the following: (a) how to protect and provide support to faculty experiencing racist behavior from others, (b) to diversify faculty hiring committees, (c) create awareness of the existing Faculty Hiring procedures/handbook, and (d) oversimplification of what it means to be equitable or relatable.</p>
11.4 Senate Donate to Fund to Support Those Impacted by the Recent	AS Secretary/Treasurer Duane motioned to move item 11.4 under Action Items. It was seconded by Senator Beam. The motion was approved unanimously.
12. Reports	
12.1 Assessment Committee	Andrew Wesley, Assessment Coordinator, informed the Senators that there will be a mandatory Assessment this semester and a newsletter will be released to all faculty.
12.2 Distance Education	Erica Beam, Distance Education Coordinator, announced that they have over 400 DE addenda turned in to be reviewed at their next meeting on September 4, 2020. The submission deadline for DE addenda is September 1, 2020. The next step will be approval of course shells. She confirmed that October 1, 2020 is the deadline for course shells with stipend of \$500. VP David Williams confirmed that Spring 2021 will be online.
12.3 Professional Development/Flex Cal	Michelle Smith, PD/Flex Cal Coordinator, provided the following updates: (a) August 20, 2020 committee meeting was canceled due Solano County fire, (b) the next meeting will occur on September 3, 2020, and (c) requested volunteers to help plan 2021 Spring Convocation.
12.4 Student Equity and Success Council	Joshua Scott, Student Equity and Success Council Coordinator, expressed his appreciation to Shannon Cooper, Vice President of Student Services, for her effort in getting food support to students, Dean Shirley Lewis, and Dean Lisa Neeley. When he was in Leave of Absence during Spring 2020, the committee only had one meeting and services were eliminated, which was demoralizing for him. The following programs/services have been partly or fully funded: food pantry services/basic student needs, DACA support, Puente Project (MOU with UCOP), Umoja, A2Mend, Inmate Ed including book loans, SOAR – reentry services, ASTC, TAP, Chromebook distribution, Student Ambassadors, Outreach/In-Reach (including Welcome Day, HS, and program showcase events), CCPLS (Community College Pathway to Law School), Financial aid lab and coach, Research support for equity programs, AAMP (Athletic Mentoring Program), Sparkpoint

(partnership with United Way to assist students with managing finances), and library book loan program. He mentioned that administrators have expressed their concerns how these programs have not been evaluated recently. He was able to provide supporting information that many of these programs have been evaluated, but that some hadn't been around long enough to gather the needed data.

13. Other Committees

There were no items in this section.

**14. Upcoming Items
and/or Action
Reminder**

- 14.1 Academic Program Review – Ferdinanda Florence (1st meeting of the month)
- 14.2 Student Equity and Success Council – Joshua Scott (1st meeting of the month)
- 14.3 Curriculum/Tech Review – Sarah Barsness (1st meeting of the month)
- 14.4 Assessment Committee – Andrew Wesley (2nd meeting of the month)
- 14.5 Distance Education – Erica Beam (2nd meeting of the month)
- 14.6 Professional Development/Flex Cal – Michelle Smith (2nd meeting of the month)
- 14.7 Guided Pathways Steering Committee – Michael Wyly (1st meeting of the month)

15. Adjournment

AS President Scott motioned to adjourn the meeting. It was seconded by Senator Hidy. The meeting adjourned at 4:37 pm.

ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN THE HONEYCHURCH BOARD ROOM OR VIA ZOOM UNLESS OTHERWISE NOTED.

- September 14, 2020
- September 21, 2020
- October 5, 2020
- October 19, 2020
- October 26, 2020 (Tentative)
- November 2, 2020
- November 16, 2020
- November 23, 2020 (Special Meeting: Hiring Priorities)
- December 7, 2020
- December 14, 2020 (Tentative)
- January 14, 2021 (9:00 AM – 12 PM)
- January 25, 2021
- February 1, 2021
- February 22, 2021
- March 1, 2021
- March 15, 2021
- April 12, 2021
- April 19, 2021

May 3, 2021

May 10, 2021 (Tentative)

Documents Reviewed

1. SCC Emergency Fund Fire and COVID-19 Response
2. Hiring Prioritization Timeline 2020-2021
3. Faculty Staffing Request Forms: Qualitative Criteria and Quantitative Data
4. Resolution 8.31.20a: Honoring Pei-Lin Van'T Hul, Claudia Tenty, and Tingan Weng
5. Resolution 8.31.20b: Honoring Lisa Abbott
6. Resolution 8.31.20c: Honoring Erica Beam and Carolyn Zadnik
7. Resolution 8.31.20d: Honoring Jim DeKloe, Ferdinanda Florence, and Andrew Wesley