



# ACADEMIC SENATE

## Approved Minutes

April 19, 2021

Meeting via Zoom

3:00 pm – 5:00 pm

<b>1. Call to Order</b>	Academic Senate President LaNae Jaimez called the meeting to order at 3:03 pm.
<b>2. Roll Call</b>	<p><b>Academic Senate Officers:</b> LaNae Jaimez (President), Josh Scott (Vice President), Erin Duane (Secretary/Treasurer, At-Large), and Michael Wyly (Past President/Ex-Officio)</p> <p><b>Academic Senate:</b> Andrew Wesley, Anthony Ayala, Erica Beam, Jim Long, Jose Cortes, Michael Reilly, Michelle Arce, Paul Hidy, Rachel Purdie, Randy Robertson, Robin Sytsma, Teri Brunner, and Vitalis Enemmuo</p> <p>Sheila Gorospe-Kaushal (Administrative Assistant)</p> <p><b>Ex Officio:</b> Andrew Wesley (Assessment Chair), Erica Beam (Distance Education Chair), Josh Scott (Student Success and Equity Chair), Michelle Smith (Professional Development/Flex Cal Chair), Rachel Purdie (Academic Program Review Chair), and Sarah Barsness (Curriculum/Tech Review Chair)</p> <p><b>Guests:</b> Celia Esposito-Noy (Superintendent-President) David Williams (Vice President of Academic Affairs), Shannon Cooper (Vice President of Student Services), Gail Rulloda, Ginger Cain, Jeff Cardinal, Scott Parrish, and Stephanie Smail</p> <p>Absent: Rebecca LaCount</p>
<b>3. Agenda Approval</b>	Academic Senate Vice President Scott motioned to approve the agenda of April 19, 2021 as presented. It was seconded by Senator Reilly. The agenda was approved unanimously.
<b>4. Approval of Minutes</b>	Senator Long motioned to approve the updated minutes (items 6.5 and 13.1) of March 29, 2021. It was seconded by Senator Beam. The motion was approved unanimously.

## 5. Comments from the Public

5.1 Jeff Cardinal,  
Kinesiology Faculty

Jeff Cardinal, Kinesiology Faculty, shared his concerns regarding graduation requirement Option A (Kinesiology/Health) (see attached documents).

5.2 Ginger Cain,  
Kinesiology/Dance/Health  
Education Faculty

Ginger Cain communicated the benefits of not changing PE/Health Option A requirement (see attached document).

5.3 Stephanie Smail,  
Filipinx-American Student  
Union President

Stephanie Smail shared her support of item 11.2 (see attached document).

*Members of the public may address the Senate on any item within the Senate's purview that is not on the agenda. The Senate will not take action on any issue raised during this section of the agenda since Senate action is limited to posted agenda items. At the Senate President's discretion, these matters may be referred to Senate Executive Board and/or placed on a future agenda. Speakers are asked to limit their comments to a maximum of three minutes.*

## 6. AS President Update

6.1 Senate 2021-2023  
Term, Senate Election  
(Senator-at-Large, Adjunct  
Senator-at-Large)

AS President Jaimez announced that the following Senators will be serving during 2021-2023: AS Secretary/Treasurer Duane (Senator-at-Large, Learning Resource Center), Senator Erica Beam (Accounting Faculty), Senator Jim Long (Biological Sciences Faculty), Lauren Taylor-Hill (Anthropology Faculty), Senator Michael Reilly (Music Faculty), and Senator Vitalis Enemmuo (Nursing Faculty) (see attached document). There are two faculties running for Adjunct Senator-at-Large position and election will be completed by the end of the month.

6.2 May 10/17, 2021  
Senate Tentative Meeting

Senators voted to reschedule May 10, 2021 tentative meeting on to May 17, 2021.

6.3 Senate's Virtual or Live  
Get Together

Senators voted to have in-person get together before the end of the semester and more information will be shared once finalized.

6.4 SCC Graduation 2021  
and Senate Video for  
Graduation Update

This year's SCC graduation will be held virtually. In support of students graduating in May 27, 2021, the Senators will create a short video which will be forwarded to [Info@JamesThomasMedia.com](mailto:Info@JamesThomasMedia.com) as soon as possible.

6.5 [2021 Leadership  
Institute](#) June 16-18, 2021

AS President Jaimez encouraged Senators to attend this virtual event hosted by ASCCC and to contact the Senate Office if interested.

6.6 [Black Student Success Week](#) April 26-30, 2021

SCC has advertised this event and lunch time webinars have been scheduled. If necessary, Senators will have a scheduled discussion about several topics with SCC students.

6.7 Summer Projects

AS President will be working on the following projects this summer: (a) Peer Review Pilot, (b) review Hiring Manual with VP Williams and HR Manger, and (c) Inherently Inaccessibly Content Faculty Guide.

6.8 Hiring

The hiring/interview committees will be announced before the end of the semester for the following positions: (a) Nursing faculty (FT), (b) Vice President of Finance, and (c) GP PACE Coordinators (20% release time)/Department Leads (stipend).

6.9 Tenure/DF Mugs

SCC Makers Space and Ceramics departments will not be able to create/design mugs/glasses for Distinguished and Tenured faculties this year. Senators voted on a mug to be given to to be Tenured and Distinguished faculty this academic year.

6.10 Other

PTK students will be doing a land acknowledgement project, which is their college project a requirement in order to obtain stars for their chapter. This proposal will be under Action Item on the next Senate agenda and will also be shared with College Governance.

**7. Superintendent-  
President Report**

S/P Celia Esposito-Noy announced that Dr. Frank Harris will be presenting on April 30, 2021 from 1:00 pm to 2:00 pm. A reminder about this event will be sent out the following week. Also, Dean Lewis has scheduled series of activities in support of Black Student Success Week.

She explained that SCC has started discussing contract details with Brian Travis, who was a previous SCC Lieutenant, and will be hired to help evaluate campus safety/security. This effort is consistent with what is occurring at other colleges nationwide. Once approved by the Board of Trustees, Brian Travis will reach out to students, faculty, staff, and Administrators for input. SCC will continue its month to month contract with Solano County Sherriff's Office.

S/P Celia Esposito-Noy expressed her appreciation to all who participated in Advisory Committee for diversity, equity, and inclusion. She shared that Dr. Stanback-Stroud will be hosting a self/collective assessment session before the end of the semester and she asked for Senators' input on what topics this group should focus on next semester.

**8. VP of Academic Affairs  
Report**

8.1 Credit for Prior Learning  
Update

VP Williams announced a procedure is being drafted by CPL Task Force. This procedure is a state requirement. A Professional

**9. VP of Student Services Report**

9.1 PACE Coordinators and GP Counselor Coordinator

Development training will be scheduled during Fall of 2021 to train faculty on how to assess prior learning.

The job duties and responsibilities of PACE Coordinators and GP Counselor Coordinator have been submitted to Human Resources department with the goal of hiring completion by the end of the semester.

9.2 Chatbot

The Deans of Student Services will begin data entry/testing for their respective areas next week. The chatbot will be available by semester's end.

9.3 ASSC Election

The Associated Students Solano College 2021 Spring election will occur during the second week of May.

**10. Consent Agenda – Action Item**

10.1 Ethnic Studies Requirement Task Force: Michelle Arce, Michael Wyly, Erica Beam, Rachel Purdie, Sarah Barsness, Michael Silva, Ashlie Lawson, Isabel Anderson, Heather Watson-Perez, Brian Weathersby, and Kevin Anderson

Senator Arce motioned to approve item 10.1. It was seconded by Senator Wesley. The motion was approved unanimously.

**11. Action Items, Including Items Removed from Consent**

11.1 Hiring Prioritization

AS President Jaimez presented, "Hiring Prioritization" and "Faculty Staffing Request Form" (see attached documents). She outlined the updates made on these documents. Senator Ayala motioned to approve these items. It was seconded by Senator Sytsma. Senator Beam abstained. The motion was approved by majority of the vote.

11.2 Resolution 04.19.2021: Statement in Solidarity with AAPI Community

AS Vice President Scott expressed his appreciation to students, faculty, and staff that participated in creating this resolution. AS President Scott, AS Administrative Assistant Kaushal, and FASU President Smail read, "Resolution 04.19.2021: Statement in Solidarity with AAPI Community" (see attached document). The Senators provided their feedback and edits of this document. Senator Reilly motioned to approve the updated version of this document. It was seconded by Senator Purdie. The motion was approved unanimously.

## 12. Information/Discussion Items

### 12.1 Optional Hours Request Form

PDFC Co-Chair Michelle Smith presented, "Optional Hours Request Form" (see attached document). She explained the differences between the existing form that faculty currently use compared to the new form in PD system, which is scheduled to launch soon. She clarified that PDFC grant fund application is not available on the new system at this time. However, faculty and staff have the SCC PD website link if interested in applying for funding. Senators are asked to send an email to [pdfc@solano.edu](mailto:pdfc@solano.edu) or [Sheila.Kaushal@solano.edu](mailto:Sheila.Kaushal@solano.edu) if interested in testing this system before launch.

### 12.2 ACCJC Annual Report

VP David Williams presented, "ACCJC Annual Report" (see attached document). He explained the following items: (a) data between 2019 through 2020 are outlined in this report, (b) enrollment rate has decreased not just in SCC but across California (30%-50%), (c) only 6 out of 116 colleges have increased enrollment, (d) midterm report will be due on October 2021, (e) SCC has exceeded stretch/aspirational goal; however, if individual student performance is reviewed by group, there will be disproportionate impact in which the college will address, (f) SCC is one of the 15 community colleges that offers Bachelor's degree, and (g) job placement rate (e.g. Biotechnology, Office Technology, Water and Waste Technology, Nursing, Fire Technology, and Cosmetology). He announced that both UC and CSU have new leaderships and will discontinue their oppositions against California community colleges' Bachelor's degree programs. Lastly, the Accreditation Steering Committee will be reviewing stretch goals to determine whether assigned numbers should be higher. AS Past President Wyly inquired whether percentage of cohorts could be added under Bachelor's Degree data.

### 12.3 Academic Senate Term Limits/Inviting Faculty to the Senate Table: Pros and Cons

AS President Jaimez continued the conversation on how to increase faculty participations/interest in Senate, Senate committees, and college committees. They Senate discussed: (a) assigning term limits, at this time, may not be the correct approach on how to increase faculty participation, (b) an existence of a bigger issue, (c) sending a survey to faculty, (d) communicating multiple ways on how potentially interested faculty can be part of committee service or ad hoc, (e) reviewing different committees that might interest faculty during their first and second year, (f) assigning a PD session to increase awareness of Academic Senate and different committees that faculty could be part of, (g) being a member of a committee could be a huge responsibility but will enable to faculty to have "a voice" on issues presented, (h) the challenges of not knowing the full discussion of the debate/topic due numerous emails that faculties receive, (i) creating a group discussion board using the new PD system, (j) scheduling challenges/logistic limits (e.g. family schedule, trainings/competition), (k) a new software

12.4 ASCCC 56 <sup>th</sup> Spring Resolution Results/Plenary Update	meeting system (e.g. OWL) will be used, which will help accommodate faculty who cannot be in-person during Senate meetings, and (j) drafting a “call to serve” letter and committee list.
12.5 Commitment to Anti-Racist Practices and Equity in Education	The result of 2021 Spring Resolutions will be shared during the next Senate meeting as some topics needed to be finalized by ASCCC due to numerous amendments added. This will also give Senator Beam an opportunity to share her feedback about this event.
<b>13. Reports</b>	SESC Committee Chair Josh Scott announced that the group’s next meeting will be on April 23, 2021 and VP Cooper will be presenting Student Equity Plan for 2021-2022 and how to support African America students (e.g. Umoja program). He’s still waiting to hear from VP Diamond on how CARES Act fund are utilized.
13.1 Assessment Committee	Assessment Committee Chair Andrew Wesley announced that more than 80 faculties attended the scheduled Assessment PD session in March 2021. Notifications will be sent out in May 2021 to remind faculties what tasks they need to complete and timeline involved. As Distinguished Faculty Award Committee Coordinator, he shared that they have received 2 nominations for full-time and 2 nominations for part-time. The winners of this award will be announced during the May 3, 2021 Senate meeting.
13.2 Distance Education Committee	Distance Education Committee is working on final reviews and added additional meeting to review all shells submitted.
13.3 Professional Development/Flex Cal Committee	PDFC Co-Chair Michelle Smith provided an update during item 12.1.
<b>14. Other Committees</b>	There were no items in this section.
<b>15. Upcoming Items and/or Action Reminder</b>	15.01 Academic Program Review – Rachel Purdie (1st meeting of the month) 15.02 Student Equity and Success Council – Joshua Scott (1 <sup>st</sup> meeting of the month) 15.03 Curriculum/Tech Review – Sarah Barsness (1 <sup>st</sup> meeting of the month) 14.04 Assessment Committee – Andrew Wesley (2 <sup>nd</sup> meeting of the month) 15.05 Distance Education – Erica Beam (2 <sup>nd</sup> meeting of the month) 15.06 Professional Development/Flex Cal – Michelle Smith (2 <sup>nd</sup> meeting of the month)

- 15.07 Guided Pathways Steering Committee – TBD (1<sup>st</sup> meeting of the month)
- 15.08 Faculty Hiring Prioritization Task Force
- 15.09 Work Group Assigned to Review Severely Impacted Programs by COVID19
- 15.10 Local GE Task Force
- 15.11 AB 705 Update

**16. Adjournment**

The meeting adjourned at 4:59 pm.

**ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN THE HONEYCHURCH OR VIA ZOOM UNLESS OTHERWISE NOTED.**

May 3, 2021

May 10, 2021 (Tentative)

**Documents Reviewed:**

1. Jeff Cardinal Comments from the Public and graduation requirement Option A (Kinesiology/Health)
2. Ginger Cain Comments from the Public
3. 2021-2023 Senate Term
4. Hiring Prioritization and Faculty Staffing Request Form
5. Resolution 04.19.2021: Statement in Solidarity with AAPI Community
6. Optional Hours Request Form
7. ACCJC Annual Report