



ACADEMIC SENATE

Approved Minutes

March 29, 2021

Meeting via Zoom

3:00 pm – 5:00 pm

1. Call to Order	Academic Senate President LaNae Jaimez called the meeting to order at 3:04 pm.
2. Roll Call	<p>Academic Senate Officers: LaNae Jaimez (President), Josh Scott (Vice President), Erin Duane (Secretary/Treasurer, At-Large), and Michael Wyly (Past President/Ex-Officio)</p> <p>Academic Senate: Anthony Ayala, Erica Beam, Jim Long, Jose Cortes, Michael Reilly, Michelle Arce, Paul Hidy, Rachel Purdie, Randy Robertson, Rebecca LaCount, Robin Sytsma, Teri Brunner, and Vitalis Enemmuo</p> <p>Sheila Gorospe-Kaushal (Administrative Assistant)</p> <p>Ex Officio: Andrew Wesley (Assessment Chair), Erica Beam (Distance Education Chair), Josh Scott (Student Success and Equity Chair), Michelle Smith (Professional Development/Flex Cal Chair), Rachel Purdie (Academic Program Review Chair), and Sarah Barsness (Curriculum/Tech Review Chair)</p> <p>Guests: David Williams (Vice President of Academic Affairs) and Shannon Cooper (Vice President of Student Services)</p> <p>Absent: Celia Esposito-Noy (Superintendent-President) and Andrew Wesley</p>
3. Agenda Approval	AS President Jaimez explained that “Institution Set Standards and Stretch Goals” will be added under Action Item. Academic Senate President Josh Scott motioned to approve the updated version March 29, 2021 agenda. It was seconded by Academic Senate Secretary/Treasurer Erin Duane. The updated agenda was approved unanimously.
4. Approval of Minutes	Senator Beam motioned to approve the minutes of March 15, 2021. It was seconded by Senator Reilly. Senator Brunner and Senator Purdie abstained. The motion was approved by majority of the vote.

5. Comments from the Public

There were comments from the public.

Members of the public may address the Senate on any item within the Senate's purview that is not on the agenda. The Senate will not take action on any issue raised during this section of the agenda since Senate action is limited to posted agenda items. At the Senate President's discretion, these matters may be referred to Senate Executive Board and/or placed on a future agenda. Speakers are asked to limit their comments to a maximum of three minutes.

6. AS President Update

6.1 Senate 2021-2023 Term

AS President Jaimez announced that there will be three Senate positions open (see attached document) for 2021-2023 term. The final list will be shared on the next Senate meeting.

6.2 ASCCC DEI Survey Result

AS President Jaimez explained that based on the feedback she received from this survey, she believes the college needs to develop a clear understanding of a "shared language and vocabulary" regarding diversity, equity, inclusion, and anti-racism. She has communicated this information with S/P Esposito-Noy who indicated that this will be addressed by the President's DEI Council.

Other concerns include the extent to which the college has focused on anti-racism discussions and designing curriculum that is antiracist. ASCCC will provide individual colleges with training on incorporating DEI in the curriculum process. AS President Jaimez will arrange a meeting with Curriculum Chair Sarah Barsness to discuss a workshop focused on this topic.

Lastly, she expressed her commitment on how to increase racial diversity/perspective when it comes to appointing members of committees. She will be reviewing committee members and will release an email on how to increase participation.

6.3 BOT Report

AS President Jaimez shared the following information with the Board of Trustees during their March 17, 2021 meeting: (a) she read "Senate Resolution 03.15.21: Call to the SCC Campus Community to Support the Adoption of Zero Cost/Low Cost Course Materials," (b) creation of AB 1460 Workgroup and Accreditation Steering Committee, (c) the process involved in changing Local GE, (d) students' involvement/participation during 2021 March PD, (e) DE approval of online course shells, and (f) approval of Master Schedule.

6.4 ASCCC Virtual Events

ASCCC will be hosting the following events: (a) 2021 Career Noncredit Education Institute - Virtual Event, (b) Coffee, Tea, and GP: Culturally Responsive Curriculum, (c) Staying on the Path: Guided Pathways and Scheduling for Student Completion, and (d) All Four Pillars: English, English as a Second Language, and Mathematics Placement, Access, Enrollment, Support, and Success. Dean Lisa Neeley will forward

	information about item 6.4.a to faculties who might be interested in attending.
6.5 <u>Black Student Success Week April 26-30, 2021</u>	AS President Jaimez shared, " <u>Black Student Success Week April 26-30, 2021</u> ," (see attached document). She proposed that Senator watch one of the sessions. She will send an Outlook invite on when discussion/get-together will take place. Per Senator Beam recommendation, AS President Jaimez will invite SCC students to be part of this conversation. Senator Beam explained that they are in the process of requesting town hall appointments with our three local representatives (all Democrats) during Black Student Success Week. This session is designed to give students in an opportunity to lead and communicate what changes they want to see in the future and hear if representatives are willing to commit to these goals. She will share more information about this session once finalized.
6.6 Area B Meeting Update	AS President Jaimez announced that Leigh Anne Shaw from Skyline College wrote "Support for Students Affected by the Military Coup in Myanmar" to be presented during the 2021 ASCCC Spring Plenary in support of students who returned to Myanmar who experience challenges in accessing internet service. She also acknowledged and expressed her concerns regarding violence against Asian Americans and Pacific Islanders. Dean Lewis will be hosting, "Anti-Hate Talking Circle," on April 2, 2021 at 4:00 pm – 5:00 pm.
6.7 Senate Video	AS President proposed creating a Senate video that will be shared during SCC 2021 Virtual Graduation Ceremony on May 27, 2021.
6.8 Accreditation/Mid-Term Writer	The college is considering a stipend for a midterm report writer. This stipend work will occur this summer and into the fall. One of the Accreditation Writer's responsibilities will be to write a comprehensive and cohesive report. VP Williams explained that this mid-term report will not be as in-depth as the institutional self-evaluation report.
7. Superintendent-President Report	Celia Esposito-Noy was not able to attend this meeting.
8. VP of Academic Affairs Report	VP David Williams did not provide an update but addressed questions regarding item 11.2.
9. VP of Student Services Report	VP Cooper shared that GP Steering Committee has been developing a plan for next year. The group is still in the process of drafting job responsibilities and duties of PACE Coordinators, GP Coordinator, and Discipline Leads. She clarified that that Department Chair position is still part of this conversation. The Senate will be provided an update once information is finalized/available.

She shared that a vocalist has been selected to perform during the SCC 2021 Virtual Graduation Ceremony. The due date to submit graduation speakers is on April 1, 2021 and congratulatory video clips needed to be submitted to Tom Gotcha by April 15, 2021.

VP Cooper had discussions with AS President Jaimez, AS Vice President Scott, and Dean Lisa Neely regarding SESC funds. Senators are invited to attend this meeting scheduled on April 24, 2021 to discuss funding options

There were no items in this section.

**10. Consent Agenda –
Action Item**

**11. Action Items, Including
Items Removed from
Consent**

11.1 Resolution 3.22.21:
Call to the SCC Faculty to
Hold Office Hours in the
Academic Success and
Tutoring Center

Senator Long read, “Resolution 3.22.21: Call to the SCC Faculty to Hold Office Hours in the Academic Success and Tutoring Center” (see attached document). The Senator discussed the following: (a) this document encourages faculties to hold office hours, (b) LRC and ASTC will be open in January 2022 and will utilize winter break to arrange opening plans, and (c) approving this document will greatly benefit students and them provide resources. Academic Senate Secretary/Treasurer Duane motioned to approve item 11.1. It was seconded by Senator Arce. The motion was approved unanimously.

11.2 Institution Set
Standards and Stretch
Goals

VP David Williams presented, “Institution Set Standards and Stretch Goals” (see attached document). He explained that ACCJC required SCC to set institution standards by metrics/measure for continuous improvement and that “NA” will no longer be accepted. The standard is floor or the point at which the college should take corrective action if the metric comes in below the standard. Stretch goals are aspirational and give the college a goal to work toward. These should be reviewed annually. He also explained that the student success center funding formula will only account for one AA even if a student has earned five AAs. Senator Ayala motioned to approve item 11.2. It was seconded by Erica Beam. The motion was approved unanimously.

11.3 Scale of Adoption Self-
Assessment (SOAA)

VP Shannon Cooper presented Scale of Adoption Self-Assessment (see attached document) and explained that this will be reviewed by the Chancellor’s Office. AS President Jaimez confirmed that this document reflects changes in our GP progress since COVID. She informed Senators that ASCCC has requested an additional five years funding for Guided Pathway by drafting a resolution. Vice President Scott motioned to approve item 11.3 as presented. It was seconded by Senator LaCount. This document was approved unanimously.

12. Information/Discussion Items

12.1 PD Focus for Fall 2021 Poll

PD/FC Co-Chair Michelle Smith expressed her appreciation to all 580 faculty, staff, and administrators that participated during the 2021 March PD. The Senators voted via poll on which topic PD/FC committee will focus on during Fall 2021: (a) Dismantling Anti-Blackness on Your Campus by CORA; (b) Effective Online Teaching Practices by ACUE; (c) Online Teaching and Learning Courses by @ONE; (d) Solano Success Stories by faculty, staff, students; (e) Self-Care e.g. Mental Health and Wellness; and (f) One Book e.g. There There by Tommy Orange. Majority of the Senators voted for CORA.

12.2 Scale of Adoption Self-Assessment (SOAA)

VP Shannon Copper presented Scale of Adoption Self-Assessment (SOAA) (see attached document) to Senators, which is due to the Chancellor's Office on March 31, 2021. She stated that there are few areas that need to be updated/scaled and they are 1c-1e, 2a-2f, and 3a-3c. AS President Jaimez and VP Cooper explained that the same document was reviewed by the Senate in 2019 and was presented by Past Guided Pathway Coordinator Michael Wyly. However, due to COVID and present circumstances some items needed to be updated. AS Vice President Scott motioned to move item 12.2 under Action Item. It was seconded by Senator Beam. The motion was approved unanimously.

12.3 Hiring Prioritization Task Force Recommendation

AS President Jaimez presented, "Hiring Prioritization Task Force Recommendation" and "Faculty Staffing Request Form: Qualitative Criteria" (see attached documents). The Senate discussed the following: (a) when hiring new faculty will they be qualified to teach online, (b) the number of classes/load percentage, (c) all positions will need to go through the hiring prioritization process, and (d) there will be no prioritized positions next academic year. This document will be under Action Item on the next Senate meeting agenda.

The Senators recommended changing "Number of PT Faculty" to "Number of PT Faculty in Fall 2021." AS Secretary/Treasurer Duane and Senator LaCount both agreed on updating questions one and two (e.g. "Availability of qualified hourly faculty to connect with students") to address special circumstances that fall under the Librarian and Counseling positions. AS President Jaimez requested Senator LaCount to provide her with the Counselors feedback as soon as possible. Lastly, the Senate had detailed discussions whether to remove or retain #7.

12.4 Academic Senate Term Limits: Pros and Cons

The Senators discussed and provided their input regarding term limits: (a) give more space for new Senators, (b) Counseling department has fewer full-time employees that could serve the Senate, (c) using "recommended term rotation" instead of "term limit" with the goal of only serving two terms, cyclical format, (d) whether members of Senate

	Subcommittees should have term limits, (e) standardizing how different schools elect their Senators, and (f) calling faculties to contribute in SCC as professional duties.
12.5 ASCCC 56 th Session Resolution Spring Plenary	Due to lack of time, this document was not reviewed. Senators are requested to provide their feedback to AS President Jaimez before the 2021 Spring Plenary. The result of these resolutions will be shared during the next Senate meeting on April 19, 2021.
12.6 Commitment to Anti-Racist Practices and Equity in Education	This topic was discussed during items 13.2 and 13.3.
13. Reports	
13.1 Academic Program Review	APR Chair Rachel Purdie announced that Research and Planning recently finished loading the program-specific student surveys into Qualtrics. She will share these survey links with relevant faculty in the School of Health Sciences and Counseling as soon as possible. She will also be sending survey links to relevant faculty who teach required/elective courses in the Liberal Studies AA, including but not limited to MATH 11, MATH 12, PSYC 001, ENGL 001, and ENGL 002.
13.2 Student Equity and Success Council	SESC Chair Josh Scott announced that they will be writing a resolution to support AAPI students and community. The committee’s meeting on April 23, 2021 will focus on determining what level of support will be offered to African American students. A hiring committee has been selected to interview the next SESC Chair. He announced that VP Diamond will soon provide more information about CARES Act funding worth \$22 million and how this budget will be utilized to help SCC students. He will provide Senators more information once available.
13.3 Curriculum/Tech Review	Curriculum Chair Sarah Barsness explained that conversations have started on how to commit curriculum to anti-racism. The group discussed creating a resolution to support this effort. She has received input regarding the new draft of General Education from different schools and waiting to receive feedback from School of Mathematics and Science and School of Social and Behavioral Sciences. She clarified that there will be a contingent approval set up if courses need to be added on the GE list. Senators will have the opportunity to review this document on May 3, 2021.
14. Other Committees	There were no items in this section.
15. Upcoming Items and/or Action Reminder	15.01 Academic Program Review – Rachel Purdie (1st meeting of the month) 15.02 Student Equity and Success Council – Joshua Scott (1 st meeting of the month)

- 15.03 Curriculum/Tech Review – Sarah Barsness (1st meeting of the month)
- 14.04 Assessment Committee – Andrew Wesley (2nd meeting of the month)
- 15.05 Distance Education – Erica Beam (2nd meeting of the month)
- 15.06 Professional Development/Flex Cal – Michelle Smith (2nd meeting of the month)
- 15.07 Guided Pathways Steering Committee – TBD (1st meeting of the month)
- 15.08 Faculty Hiring Prioritization Task Force
- 15.09 Work Group Assigned to Review Severely Impacted Programs by COVID19
- 15.10 Local GE Task Force

16. Adjournment

Senator Long motioned to adjourn the meeting. It was seconded by Senator Hidy. The meeting adjourned at 5:03 pm.

ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN THE HONEYCHURCH OR VIA ZOOM UNLESS OTHERWISE NOTED.

April 19, 2021

May 3, 2021

May 10, 2021 (Tentative)

Documents Reviewed

1. Senate 2021-2023 Term
2. Resolution 3.22.21: Call to the SCC Faculty to Hold Office Hours in the Academic Success and Tutoring Center
3. Scale of Adoption Self-Assessment (SOAA)
4. Institution Set Standards and Stretch Goals
5. 2021 March Professional Development Attendance
6. Hiring Prioritization Task Force Recommendation
7. Faculty Staffing Request Form: Qualitative Criteria