

Academic Senate & Subcommittee

Committee Goals and Self-Assessment for Academic Year 2019-20

Committee Name: ASSESSMENT COMMITTEE

Committee Roles and Responsibilities: To provide institutional support and guidance on academic outcomes assessment including student learning outcomes (SLOs), program learning outcomes (PLOs), general education learning outcomes (GELOs), and institutional learning outcomes (ILOs). The committee helps shape institutional policy regarding assessment; supports faculty in the completion of timely, quality assessments; helps faculty create quality outcomes and tools for measuring them; disseminates information about outcomes assessment to support student success and the College's integrated planning process.

ACCJC Standard(s) Addressed:

Standard I: Mission, Academic Quality and Institutional Effectiveness, and Integrity

Standard II: Student Learning Programs and Support Services

Standard III: Resources (Human, Physical, Technology, Financial)

Standard IV: Leadership and Governance

Committee Members: Andrew Wesley (Committee Chair, Faculty), Amy Obegi (School of Behavioral Science, Faculty), Darla Williams (School of Health Science, Faculty), Karen Cook (School of Applied Technology and Business, Faculty), Kimberly Coulter (Counseling, Faculty), Peter "Tony" Zitko (School of Behavioral Science, PT Faculty Representative), Rachel Smith (Liberal Arts, Faculty), Will Martinelli (School of Math and Science, Faculty), Dean Shirley Lewis (Vallejo Center), and Erin Duane (Curriculum Representative, Librarian), Ferdinanda Florence (Program Review Representative, Faculty).

Identify the initiatives/goals this committee will undertake.

Committee chairs are responsible for completing reports after dialog with committee members. Assessment of committee progress is integral to SCC's continuous improvement process.

#	Initiative / Goal	Description for this Initiative / Goal
1	Design eLumen assessment module	eLumen requires a series of protocols and default settings to be in place before any assessment can occur. This includes adding various scales and rubrics that the faculty will be able to use for assessment.
2	Fix SLOs in eLumen	There are still courses with missing/incomplete/substandard SLOs that need to be addressed once all the courses have been approved in eLumen. This will also continue the previous goal of achieving 100% SLO inputs.
3	eLumen training	This will be a top-down systematic approach. Fall 2019: A.C., deans, and a few others that have requested a more robust access. Spring 2020: begin Faculty training
4	eLumen handbook/training manual	The previous META handbook will all but need to be tossed out and an eLumen one created.

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5	Pilot assessments/implementation in eLumen	Fall 2019, the A.C. will perform individual assessments in eLumen in order to test the system. If eLumen is deemed ready, campus-wide assessments will take place Spring 2020. If not, then we will have a couple volunteer programs pilot the system. Full implementation will then begin Fall 2020.
6	Flex events	We will continue holding flex events that will address training and the continued dialogue concerning ILOs and GELOs which began Fall 2018.
7	Newsletter	Continue to produce the A.C. newsletter established under the previous tenure.
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Mid-Year Committee Evaluation Report for Academic Year Dec. 2019 _____

Accomplished and In Progress Initiatives:

Identify the initiatives this Committee has accomplished and whether the initiative has been completed (C) or is in progress (IP) in the status column. Identify additional initiatives if applicable.

#	Initiative Undertaken, Achieved or In Progress	Status C or IP	Accomplishments/challenges for this initiative
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Year End Committee Evaluation Report for Academic Year : 2019-20

Part 1 Accomplished and In Progress Initiatives:

Update the initiatives this Committee has accomplished in the corresponding academic year. For Status, please indicate **C** (completed) or **IP** (in progress). Make recommendations for the upcoming academic year where appropriate, or referrals to other committees, as applicable.

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#	Initiative Undertaken, Achieved or In Progress	Status C or IP	Accomplishments/challenges/recommendations for this initiative
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Part 2 Unaccomplished Initiatives:

Identify the initiatives this Committee has undertaken in the Fall 2016 semester that were not accomplished, please state why, what the barrier(s) were along with any recommendations to overcome the barriers.

See details in the chart above

#	Unaccomplished Initiative /Goal	Why/what were the barriers?	Recommendations
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Part 3: Complete Self-Assessment Narrative:

Self-Assessment

- To what degree has the committee met its roles and responsibilities?
- How can the committee improve its effectiveness in meeting these roles and responsibilities?
- How effective was the committee in completing its initiatives?
- How might the committee improve its effectiveness in regard to completing initiatives?
- How effective was the committee in impacting student success?
- How might the committee improve its effectiveness in regard to impacting student success?
- What resources are needed to assist the committee in meeting its initiatives?

Recommendations

- Provide recommendations for changing the description or composition of the committee to achieve its initiatives addressed for next year.
- What topics should be addressed by the committee next year?
- Are there additional roles or responsibilities this committee should be addressing?
- What issues, initiatives, or work has the committee identified that other committees, service areas, and/or disciplines or Schools should address next year?