



## ACADEMIC SENATE

### Approved Minutes

September 9, 2019

Honeychurch Boardroom - Building 600

3:00 pm – 5:00 pm

1. Call to order	Academic Senate President LaNae Jaimez called the meeting to order at 3:01 pm.
2. Roll Call	<p><b>Academic Senate Officers:</b> LaNae Jaimez (President), Josh Scott (Vice President), Erin Duane (Secretary / Treasurer - At-Large), and Michael Wyly (Past President/Ex-Officio).</p> <p><b>Academic Senate:</b> Andrew Wesley, Anthony Ayala, Jose Cortes, Rebecca LaCount, Rusty Mayes, Teri Brunner, Terri Pearson-Bloom, Tracy Schneider, and Vitalis Enemmuo.</p> <p>Sheila Kaushal (Administrative Assistant)</p> <p><b>Ex Officio:</b> Andrew Wesley (Assessment Chair), Ferdinanda Florence (Academic Program Review Chair), Erin Duane (Curriculum Chair), and Josh Scott (Student Success and Equity Chair)</p> <p><b>Guests:</b> Celia Esposito-Noy (Superintendent-President) and David Williams (Vice President of Academic Affairs), Rischa Slade, and Alexandria Castaneda.</p> <p><b>Absent:</b> Michelle Arce, Randy Robertson, Cristina Young, Erica Beam, Scott Parrish, and Michelle Smith (Professional Development/Flex Cal Chair).</p>
3. Agenda approval	AS Vice President Scott motioned to approve the updated agenda of September 9, 2019. It was seconded by Senator Wesley. The motion was approved unanimously. Item 9.4 was moved under Action Items 10.3.
4. Approval of Minutes	Senator Ayala motioned to approve the minutes of August 19, 2019 as presented. It was seconded by AS Vice President Scott. The motion passed unanimously.
5. Comments from the Public	<i>Members of the public may address the Senate on any item within the Senate's purview. Persons addressing items included on the agenda will be heard at the time the item is considered. Persons requesting to address items or subjects that are not on the agenda will be heard</i>

*under the agenda item, "Comments from the Public." Each person will be allotted 3 minutes to address their item. The Senate cannot take action on any items not on the agenda but can comment on the matter. Matters brought before the Senate that are not on the agenda may, at the Senate President's discretion, be referred to Senate Executive Board and/or placed on a future agenda.*

Alexandria Castaneda informed the Senators the need to restore relationship with students from Vallejo and Jessie Bethel High Schools and would like to hear their feedback. She discussed the following: (a) conversation with students who find college intimidating, (b) challenges when planning events at high schools, and (c) conversations with parents regarding what SCC could offer their children. The Senators provided feedback regarding involvement of former high school students when planning this type of events and different subjects/topics to utilize when advertising.

## **6. AS President Update**

### **6.1 2019 Fall Plenary**

AS President Jaimez, AS Vice President Scott, and AS Past President/Ex-Officio Wyly will be attending Fall Plenary at New Port Beach on November 7-9, 2019. Senator Wesley expressed interest attending Spring Plenary, which will be held in Oakland, California in April 16-18, 2020.

### **6.2 Area B Meeting at SCC Board Room October 11, 2019**

AS President Jaimez encouraged of the Senators to register for Area B meeting, which will be led by Mayra Cruz and will focus on resolutions in preparation for 2019 Fall Plenary. She expressed her gratitude to S/P Celia Esposito-Noy for sponsoring breakfast/lunch for this event.

### **6.3 Academic Senate November 4, 2019 at Vallejo Center**

AS President Jaimez announced that SCC Senate November 4, 2019 meeting will be held at Vallejo Center to celebrate SCC new resolutions regarding BSU (Black Student Union) (see attached documents).

### **6.4 Art Or New Science Spring**

The Senators agreed that Spring 2020 Senate meeting will be held at the new Science building.

### **6.5 Journalism**

The Senate discussed program discontinuance of Journalism, "Master's in journalism or communication with a specialization in journalism, or Bachelor's in either of the above AND Master's in English, history, communication, literature, composition, comparative literature, any social science, business, business administration, marketing, graphics or photography OR the equivalent." AS President Jaimez stated that the three options will be discontinuance, modification, or no changes. The Senate discussed options on how to address this situation. Senators were advised to contact AS President Jaimez if interested in participating in the evaluation team. All faculty will be invited to participate.

6.6 Faculties Master Planning Process

This process started two weeks ago and Senators were encouraged to attend these meetings.

6.7 Thank You To Scholarship Readers

AS President Jaimez expressed her gratitude to Rebecca LaCount, Andrew Wesley, and Michael Wyly for volunteering to be part of scholarship task force.

**7. Superintendent-  
President Report**

S/P Celia Esposito-Noy provided the Senators the following updates: (a) Brenda Holloway will be assisting Alexandria Castaneda at Bethel High School to assist in SCC continued effort to improve presence in Vallejo High Schools, (b) Facility Master Plan will host sessions in Fairfield, Vallejo, and Vacaville starting this month, which will involve data collection via email survey and data gathering sites from faculty and students, (c) Damany Fisher returned from leave of absence to continue as SOAR Director and Chor Tao will be assisting in District Title 9 compliance where she will offer training and develop documentations of the process, (d) Dwayne Hunt the new Discipline Officer will be working with Consultant of Student Service Sylvia Dorsey-Robinson, VP to design/create a process to address students with disciplinary problem and how to keep this information confidential, (e) she expressed her appreciation to AS Vice President Scott for inspiring the Board to draft a resolution for family members and two individuals to expunge the expulsion on their student records, which will be included in the Board meeting agenda for November 6, 2019.

**8. VP of Academic Affairs  
Report**

VP David Williams did not provide an update.

**9. Consent Agenda –  
Action Item**

AS Vice President Scott motioned to approve Consent items 9.1, 9.2, 9.3, and 9.4. This was seconded by Senator Pearson-Bloom. The motion passed unanimously.

9.1 Open Educational Resources Liaison: Lauren Taylor-Hill – LaNae Jaimez.

9.2 Adjunct Counselor Hiring Committee: Jocelyn Mouton

9.3 Ruth Fuller Appointed To Measure Q Steering Committee

9.4 Peer Review Committee members for School of Social and Behavioral Sciences: LaNae Jaimez, Michelle Arce, Dale Crandall-Bear, Tony Ayala, Amy Obegi, Tasha Smith, Lauren Taylor-Hill,

Tonmar Johnson and  
Thomas Bundenthal.

**10. Action Items, Including  
Items Removed from  
Consent**

10.1 BP/AP 6206 General  
Education Reciprocity –  
David Williams and LaNae  
Jaimez

AS Vice President Scott motioned to approve items 10.1 and 10.2.  
It was seconded by Senator Pearson-Bloom. The motion passed  
unanimously.

10.2 BP 6220 Standards of  
Scholarship - David Williams  
and LaNae Jaimez

10.3 Appointment to  
Professional  
Development/Flex Cal  
Committee

The Senate discussed which member of the committee should and  
should not review/approve staff/faculty Professional Development  
applications. Senator Pearson-Bloom motioned to allow a new staff  
member under Professional Development and that any changes in  
procedures will need to be approved by the Senate. This was seconded  
by Senator Ayala. The motion passed unanimously.

**11. Information/Discussion  
Items**

11.1 Campus Closure  
Protocol

Lt. Brian Travis was not able to attend this meeting.

11.2 The Role of the Club  
Advisor

Rischa Slade presented the Senators with the list of SCC Campus Clubs  
for Fall 2019 and a description of club advisor's roles (see attached  
documents). She stated that it will require five students to create a  
club before approved by ASCC. However, the challenge has been  
recruitment of faculty or staff to be an advisor. She encouraged  
Senators to share this information during their division/school  
meetings.

11.3 Policies and  
Procedures Task Force

AS President Jaimez will be working with Rebecca LaCount, Andrew  
Wesley, Dean Kristin Conner, and Dean of Admissions and Records to  
work with policies and procedures before presented to Senators.

11.4 Senate Goals and  
Priorities – LaNae Jaimez

AS President Jaimez discussed topics seven to eleven with the Senators  
(see attached document).

11.5 Senate Resolutions  
Regarding Vallejo BSU  
Workgroup

AS Vice President Scott stated that each meeting will be devoted to a  
specific topic such as students who are parents, LGBTQ+ students,  
part-time faculty and staff, Vallejo, DSP students, formerly and  
incarcerated students, equity frame work, Pathways, etc. He also  
discussed, "JC Staff to View Policy Ideas," (see attached document) and  
informed the Senate that the goal will be to include these items on the

	resolutions. He will be working with AS President Jaimez and Senator Schneider on this Senate resolution.
11.6 Equity As Part of The Curriculum Process	The Senate discussed the importance of collaboration between Curriculum and Program Review committees to discuss how to implement Equity as part of the curriculum process. In addition, Curriculum committee needs a process for incorporating course including course and program in PACE (Pathways for Academic and Career Excellence).
11.7 Working For Comments From Public	The Senate reviewed item five on the agenda and recommended modifications.
<b>12. Reports</b>	
12.1 Student Success and Equity	Student Success and Equity Coordinator Joshua Scott provided an update and was discussed during item 11.5.
12.2 Curriculum	Curriculum/Tech Review Coordinator Erin Duane informed the Senators that the committee members will have an opportunity to access eLumen during tomorrow's meeting.
<b>13. Other Committees</b>	
13.1 Guided Pathways Steering Committee	Guided Pathway Committee Coordinator Michael Wyly provided the Senate the following information: (a) the committee will focus on the first and second term data and how to improve retention, (b) he will be working with Rebecca LaCount and Consultant of Student Service Sylvia Dorsey-Robinson to discuss how to improve the relationship between Student Services and the rest of SCC and will occur during 2019 October Flex Cal, (c) Amy Dauffenbach and Kristin Connor will be working with him to review templates, and (d) Lauren Taylor-Hill, Ruth Fuller, and Heather Watson-Perez will be joining him to attend Academic Academy conference in Long Beach this weekend.
<b>14. Upcoming Items and/or Action Reminder</b>	
14.1 Academic Program Review	– Ferdinanda Florence (1st meeting of the month)
14.2 Student Success and Equity	– Joshua Scott (1 <sup>st</sup> meeting of the month)
14.3 Curriculum	– Erin Duane (1 <sup>st</sup> meeting of the month)
14.4 Assessment Committee	– Andrew Wesley (2 <sup>nd</sup> meeting of the month)
14.5 Distance Education	– Erica Beam (2 <sup>nd</sup> meeting of the month)
14.6 Professional Development/FlexCal	– Michelle Smith (2 <sup>nd</sup> meeting of the month)
14.7 Guided Pathways Steering Committee	– Michael Wyly (1 <sup>st</sup> meeting of the month)
14.8 First Year Experience	– Melissa Reeve (2 <sup>nd</sup> meeting of the month)

## **15. Adjournment**

Senator Wesley motioned to adjourn the meeting. It was seconded by Senator LaCount. The meeting adjourned at 5:02 pm.

### **ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN THE BOARD ROOM UNLESS OTHERWISE NOTED**

September 23, 2019

October 7, 2019

October 21, 2019

October 28, 2019 (Special Meeting: Hiring Priorities)

November 4, 2019

November 18, 2019

November 25, 2019 (Tentative Meeting)

December 2, 2019

December 9, 2019 (Tentative Meeting)

January 9, 2020

January 27, 2020

February 3, 2020

February 24, 2020

March 2, 2020

March 16, 2020

April 13, 2020

April 20, 2020

May 4, 2020

May 11, 2020 (Tentative Meeting)

### **Documents Reviewed**

1. 21 on JC Faculty Voice Support of BSU Demand
2. The Role of Club Advisor and Campus Clubs Fall 2019