



ACADEMIC SENATE

Unadopted Minutes

August 19, 2019

Honeychurch Boardroom - Building 600

3:00 pm – 5:00 pm

1. Call to order	Academic Senate President Jaimez called the meeting to order at 3:01 pm.
2. Roll Call	<p>Academic Senate Officers: LaNae Jaimez (President), Josh Scott (Vice President), Erin Duane (Secretary / Treasurer - At-Large), and Michael Wyly (Past President/Ex-Officio).</p> <p>Academic Senate: Andrew Wesley, Anthony Ayala, Cristina Young/Margherita Molnar, Erica Beam, Jose Cortes, Michelle Arce, Randy Robertson, Rebecca LaCount, Rusty Mayes, Scott Parrish, Teri Brunner, Terri Pearson-Bloom, Tracy Schneider, and Vitalis Enemmuo.</p> <p>Sheila Kaushal (Administrative Assistant)</p> <p>Ex Officio: Andrew Wesley (Assessment Chair), Erica Beam (Distance Education Chair), Ferdinanda Florence (Academic Program Review Chair), Erin Duane (Curriculum Chair), and Josh Scott (Student Success and Equity Chair).</p> <p>Guests: Celia Esposito-Noy (Superintendent-President), David Williams (Vice President of Academic Affairs), Rachel Purdie, and Melissa Reeve.</p> <p>Absent: Vitalis Enemmuo and Michelle Smith (Professional Development/Flex Cal Chair).</p>
3. Agenda approval	AS Vice President Scott motioned to approve the agenda of August 19, 2019 as presented. It was seconded by Senator Beam. The motion was approved unanimously.
4. Approval of Minutes	Senator Beam motioned to approve the minutes of August 8, 2019 as presented. It was seconded by Senator Schneider. The motion was approved unanimously.
5. Comments from the Public	5.1 Senator Wesley expressed his appreciation to Lisa Abbott, Pei-Lin Van'T Hul, and others for assisting with eLumen transition. He recommended a Senate resolution acknowledging these employees.

- 5.2 Senator LaCount announced that SCC scholarship will be due on September 13, 2019. If interested in reviewing applications, contact her by August 26, 2019.
- 5.3 The Senators had a discussion regarding items under “Comments from the Public” would be considered an “announcement” and would not be discussed.
- 6. AS President Update** AS President Jaimez expressed her gratitude to AS Vice President Scott and Michael Wyly for administering the previous Senate morning/after meetings and lunch celebration for Distinguished Faculty/Tenure Tea on August 8, 2019.
- 7. Superintendent-President Report** S/P Esposito-Noy provided Senators updated information regarding the following: (a) the key to enrollment retention, (b) 1st Year Promise, (c) recognized AS Vice President Scott for requesting to abolish resolutions approved in 1968-78 regarding African America students. She will be working with Legal Counsel and SCC Board members to create a draft by November 2019, and (d) SCC facility Master Plan will be organized by Debra Shepley and a process discussion will be held on August 28, 2019 during College Governance Council meeting with hope that this task will be completed by year 2020. Senator Beam volunteered to be part of this task force and AS Vice President Scott recommended Maria Isip-Bautista.
- 8. VP of Academic Affairs Report** VP David Williams provided the Senators update regarding enrollment: (a) increased in student enrollment, (b) decreased FTEs, (c) SCC Vallejo center at 733 and needed to be at 1,000, and (e) enrollment rate decreased across the country. Also, he requested faculty to participate with PTK, which Dean Shirley Lewis has been coordinating for many years. Rischia Slade will be attending the next Senate meeting to provide more information.
- 9. Consent Agenda – Action Item**
 9.1 Appointments To Assessment Committee
 9.2 Appointments To Professional Development/Flex Calendar Committee
- Senator Wesley motioned to approve (9.1) Tony Zitco to be part of Assessment Committee and (9.2) Heather Watson-Perez and Oanh Lam to be part of Professional Development/Flex Cal Committee. It was seconded by AS Vice President Scott. The motion was approved unanimously.
- 10. Action Items, Including Items Removed from Consent** There were no items on this section.

11. Information/Discussion Items

11.1 Campus Closure Protocol

Lt. Brian Travis was not able to attend this meeting. This item will be included on the next Senate agenda.

11.2 Faculty Leadership Institution June 2019 Conference Update

Rachel Purdie informed the Senators that this conference was similar to the previous Senate Plenary conference she attended with general sessions and a variety of breakout sessions. She attended meetings focused on interpersonal skills, conflict resolution, and new women caucus and community development.

11.2 BP/AP 6206 General Education Reciprocity – David Williams and LaNae Jaimez

VP David Williams reminded the Senators that this document, BP/AP 6206 General Reciprocity, was present last academic year and included information regarding Counseling. This document will be under Action Item on the next Senate meeting.

11.3 BP 6220 Standards of Scholarship - David Williams and LaNae Jaimez

VP David Williams presented BP 6220 to the Senators. This document will be under Action Item on the next Senate meeting.

11.4 Guided Pathway Plans

Michael Wyly provided the Senators the following updates: (a) September 2019 report will no longer require the SCC Senate's signature and deadline reassigned in March 2020, (b) if interested in attending Guided Pathway Academic Academy conference on September 13-14, 2019, contact Michael Wyly as soon as possible, (c) Rachel Smith will assist in designing student portal and a temporary website will be uploaded this week, (d) he discussed course sequencing challenges/3 templates, which will be presented to Senators for further review, and (e) the committee's first meeting will be on August 30, 2019 at 1:30 pm. The Senate and VP David Williams had discussions regarding \$200 bookstore voucher deadline and the process involved to obtain this benefit.

11.5 Senate Goals and Priorities

AS President Jaimez discussed 2019-20 Senate Priorities (see attached document). Due to the time limit, only topics 1 through 6 were discussed. This will be included on the next Senate meeting.

12. Reports

12.1 Assessment Committee

Assessment Coordinator/AS Senator Andrew Wesley informed the Senators that the committee will be in the process of creating a protocol draft for eLumen, which will be utilized for new assessments.

12.2 Distance Education

DE Coordinator/AS Senator Erica Beam announced that there will be two online classes for faculty who would like to teach online : (a) Introduction to Online Teaching and Learning with Canvas on August 19, 2019 to September 22, 2019 and (b) Creating Accessible Online Content on September 23, 2019 to October 27, 2019 (see attached document).

12.3 Professional Development/Flex Cal

AS President Jaimez provided the Senators a handout (see attached document) regarding PD/Flex Cal updated application form and advised them to contact Michelle Smith to address their inquiries.

13. Other Committees

13.1 First Year Experience

Melissa Reeve informed the Senators that “Summer Bridge” occurred and the first welcome day with 200 people (see attached documents). Welcome Day was organized as a mini conference.

14. Upcoming Items and/or Action Reminder

- 14.1 Academic Program Review – Ferdinanda Florence (1st meeting of the month)
- 14.2 Student Success and Equity – Joshua Scott (1st meeting of the month)
- 14.3 Curriculum – Erin Duane (1st meeting of the month)
- 14.4 Assessment Committee – Andrew Wesley (2nd meeting of the month)
- 14.5 Distance Education – Erica Beam (2nd meeting of the month)
- 14.6 Professional Development/Flex Cal – Michelle Smith (2nd meeting of the month)
- 14.7 Guided Pathways Steering Committee – Michael Wyly (1st meeting of the month)
- 14.8 First Year Experience – Melissa Reeve (2nd meeting of the month)

15. Adjournment

Senator Pearson-Bloom motioned to adjourn the meeting. It was seconded by AS Vice President Scott. The meeting adjourned at 4:46 p.m.

ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN THE BOARD ROOM UNLESS OTHERWISE NOTED

September 9, 2019

September 23, 2019

October 7, 2019

October 21, 2019

October 28, 2019 (Special Meeting: Hiring Priorities)

November 4, 2019

November 18, 2019

November 25, 2019 (Tentative Meeting)

December 2, 2019

December 9, 2019 (Tentative Meeting)
January 9, 2020
January 27, 2020
February 3, 2020
February 24, 2020
March 2, 2020
March 16, 2020
April 13, 2020
April 20, 2020
May 4, 2020
May 11, 2020 (Tentative Meeting)