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COVID-19 Spring 2020 Withdrawal and Excused Withdrawal Guidance

If, due to the circumstances of COVID-19, you wish to drop one or more of your courses in the Spring 2020 Semester, the following options are available to you:

1. **Withdrawal** – For students that were dropped with a W by faculty, or for students that dropped themselves with a W, between the dates of 3/16/2020 and 3/27/2020, we will be automatically replacing all W's with an EW by the end of the semester. The date range represents the time between the day that the World Health Organization declared COVID-19 a public health emergency and the last day students could drop with a W. For students that are being billed at the California resident rate of \$46/unit, refunds will be process within 6-8 weeks after the end of the semester. NO refunds will be given to students billed at non-resident rate.
2. **Excused Withdrawal (EW)** – Students that did not drop classes with a W before the deadline to do so on 3/27, can request that an EW be assigned for one or more classes of which they are still registered in. You will need to complete the [COVID-19 Spring 2020 Withdrawal Agreement](#). For students that are being billed at the California resident rate of \$46/unit, refunds will be process within 6-8 weeks after the

end of the semester. NO refunds will be given to students billed at non-resident rate.

- 3. Grading Option – Extended Deadline for Pass/No Pass –** Due to COVID-19, we have extended the deadline for students to change the grading option of their courses from a standard letter grade (A-F) to Pass/No Pass (P/NP). Please be aware that P/NP grades may negatively affect your ability to transfer that course to another institution. It is HIGHLY suggested that you contact all schools that you are considering transferring to and verifying how they will view a P/NP grade in a class that you are wishing to transfer BEFORE you elect to change the grading option for that class. The deadline for electing for a P/NP grade is extended for Spring 2020 semester only, requests will be accepted no later than 5pm on 5/21/2020.

Please note that any student requesting one of the above options that is charged at a non-resident, out-of-state or International tuition rate **IS NOT ELIGIBLE** for a refund.

Before you make your decision, we want to make sure it is the right option for you. Please contact the following offices if any of these circumstances apply to you:

Financial Aid

All withdrawals are included in a financial aid student's academic eligibility calculation. Any student, who is determined ineligible for financial aid due to a withdrawal that affected either their GPA or Pace of Progress, may appeal for reinstatement based on the impact from the school closure. Any withdrawal that results in a change to a student's enrollment status (i.e. full-time to half-time) may result in a reduced award or repayment for funds that students have already received. For more information on how withdrawals may affect your financial aid, please contact Financial Aid at financialaid@solano.edu

International Students

If you are an international student, the rules are different. To protect your student visa, you are expected to maintain a full course of study of 12 units. BEFORE you drop a class, please contact the International Student Program at admissions@solano.edu to receive guidance on the consequences. These consequences may include your student visa being cancelled, forcing you to return to your home country.

Graduation or Transfer Requirements

Please email counseling@solano.edu or go to www.solano.edu/counseling for additional ways to speak to a counselor to get help with this.

Veterans

For any questions you may have regarding your VA Educational Benefits, please contact the Veteran Resource Center via email at veterans@solano.edu.

Dual Enrolled High School Students

Make sure to check-in with your high school counselor before dropping classes. A withdrawal may affect your high school graduation requirements.

ALL COVID-19 RELATED EXCUSED WITHDRAWAL REQUESTS MUST BE TURNED INTO ADMISSIONS & RECORDS BY THE LAST DAY OF THE SPRING 2020 SEMESTER, MAY 21, 2020, by 5PM.

Your success is important to us. We want to support you in any way we can. These are extraordinary times, and we are working to ensure that we are available to you as much as possible to keep us all safe and healthy.

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Fairfield, CA 94534
(707) 864-7000

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2001 North Village Parkway
Vacaville, CA 95688
(707) 863-7836

Vallejo Center
545 Columbus Parkway
Vallejo, CA 94591
(707) 642-8188

Travis Air Force Base
530 Hickam Ave, Bldg 249
Travis Air Force Base, CA 94535
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