



ACADEMIC SENATE

Approved Minutes

March 23, 2020

Meeting Via Zoom

3:00 pm – 5:00 pm

1. Call to Order	Academic Senate President LaNae Jaimez called the meeting to order at 3:03 pm.
2. Roll Call	<p>Academic Senate Officers: LaNae Jaimez (President), Rebecca LaCount (Acting Vice President), Erin Duane (Secretary/Treasurer, At-Large), and Michael Wyly (Past President/Ex-Officio).</p> <p>Academic Senate: Andrew Wesley, Anthony Ayala, Erica Beam, Jose Cortes, Margherita Molnar, Randy Robertson, Robin Sytsma, and Teri Brunner.</p> <p>Sheila Kaushal (Administrative Assistant)</p> <p>Ex Officio: Andrew Wesley (Assessment Chair), Erica Beam (Distance Education Chair), Ferdinanda Florence (Academic Program Review Chair), Jim DeKloe (Curriculum/Tech Review Chair), TBD (Student Success and Equity Chair), and Michelle Smith (Professional Development/Flex Cal Chair).</p> <p>Guests: Celia Esposito-Noy (Superintendent-President), David Williams (Vice President of Academic Affairs), Terri Pearson-Bloom, Melissa Reeve, Lauren Taylor-Hill, Darla Williams, Carla Spindt, Douglas Mungin, Heather Watson-Perez, Kevin Marks, and Christine Rodriguez.</p> <p>Absent: Michael Reilly, Michelle Arce, Paul Hidy, Scott Parrish, and Vitalis Enemmuo.</p>
3. Agenda Approval	Academic Senate Secretary/Treasurer Duane motioned to approve the agenda of February 3, 2020 as presented. It was seconded by Acting Vice President LaCount. The motion was approved unanimously.
4. Approval of Minutes	AS Secretary/Treasurer Duane motioned to approve the minutes of January 27, 2020 as presented. It was seconded by Senator Ayala. The motion passed unanimously.
5. Comments from the Public	<i>Members of the public may address the Senate on any item within the Senate's purview that is not on the agenda. The Senate will not take action on any issue raised during this section of the agenda since Senate</i>

action is limited to posted agenda items. At the Senate President's discretion, these matters may be referred to Senate Executive Board and/or placed on a future agenda. Speakers are asked to limit their comments to a maximum of three minutes.

Lauren Taylor-Hill voiced her concerns regarding magnification of equity gaps and population disparities during COVID-19 pandemic. She suggested the creation of a fund for students/staff in need of financial support. AS President Jaimez informed the public that Dean Dwayne Hunt has been managing funds to offer Chromebook/hot spots and money for essential bills to students. She also stated that S/P Esposito-Noy is consulting with the SCC Educational Foundation about creating a fund to which people could donate. These funds would then be allocated by the Foundation. Senators expressed their concerns about adjunct faculty and part-time/temporary staff (i.e. Child Care Center employees, hourly employees/tutors) who requires financial assistance. Heather Watson-Perez inquired about "Withdrawal (W)/Excused Withdrawal (EW)" and "Pass (P)/No Pass (NP)" deadline extension to students.

6. AS President Update

6.1 Response to the current situation

Academic Senate President Report (15 minutes)

AS President stated that she will be evaluating the Senate's goals and priorities to determine what will be essential to continue/complete this semester and what will be addressed during summer and fall.

7. Superintendent-President Report

S/P Celia Esposito-Noy provided the following updates: (a) Pass (P)/No Pass (NP) deadline will be extended, (b) she will be reviewing Withdrawal (W)/Excused Withdrawal (EW) with Alyssa Price (Admission and Records Analyst) and to discuss whether the deadline could be extended and the time frame involved; once finalized, this will be communicated to faculty/students, (c) Federal Financial Aid stated that students receiving federal work study will continue to receive payment (scheduled hours/average hour per month) even without working, (d) she will inquire if a separate account could be created for Education Foundation, and once confirmed, she will consider following Dean Dwayne Hunt's Students Emergency Funds model, (e) emergency hotline for students (i.e. grocery stores gift cards, Chromebooks (limited amount), hot spots), and (f) she will announced, as soon as possible, whether 2020 SCC graduation will happen in person and what alternative option will occur.

8. VP of Academic Affairs Report

VP David Williams addressed the following: (a) Spring break will be honored, (b) registrations for summer and fall have been delayed, (c) the Emergency Declaration will allow quick approval process of switching in-person courses to online courses and he will be working with Erica Beam and the Union to discuss how to complete this in a timely manner, (d) synchronous online courses, (e) whether fall courses

	will be online or in-person, and (f) how/whether lab component of courses will be converted.
9. Consent Agenda – Action Item	There were no items in this section.
10. Action Items, Including Items Removed from Consent	
10.1 Change Membership of Academic Program Review Committee	AS Acting Vice President LaCount motioned to approve item 10.1. It was seconded by Senator Ayala. After discussing the change of membership (two-year term) for Program Review committee, this motion was approved unanimously.
11. Information/Discussion Items	
11.1 Senate Functions and Faculty Priorities:	
11.1a Senate Meetings	AS President Jaimez announced that Senate meetings for the remainder of the academic year will be held via Zoom.
11.1b Subcommittee Meetings	Ferdinanda Florence stated that there is a possibility that APR committee meetings will be held for public comment purposes only and will resume regular meeting during fall semester. Senator Wesley confirmed that SLO assessments scheduled this semester will be optional but will be mandatory during fall semester. Jim DeKloe stated that he will consult with the curriculum committee on his recommendation that controversial topics in Curriculum committee be reviewed at a later date in a face-to-face format. Noncontroversial items will be reviewed in virtual meetings. He announced Lisa Abbott had completed re-designation (narrative effort) project for forty-six certificate programs. Senator Beam announced that DE committee will continue their scheduled meetings via Zoom. AS President Jaimez shared that funding for Professional Development conferences and workshop has been suspended. Heather Watson-Perez announced that PD will continue their meetings via Zoom. The Student Equity and Success Council’s last meeting was cancelled they are scheduled to meet on this Friday, March 27, 2020.
11.1c Senate Elections	Michael Wyly explained why self-nomination deadline has been extended.
11.1d Distinguished Faculty	Senator Wesley recommended that DF application deadline should be extended. After further discussion, the new deadline will be April 24, 2020.
11.1e Faculty Teaching Online (Summer Session)	The Senate discussed the following: (a) why course shells could be work intensive and workload implications, (b) the impact on faculty, (c) no decision has been made regarding teaching online during summer/fall

	2020, (d) when the summer session will start/delayed; (e) what is the deadline for course shell for summer and fall, (f) DE addendum/shell approval process (i.e. instructor versus course), (g) the benefits of streamlining the process by designing basic structure and simplified training, (h) Deans are reviewing the summer schedule and communicating with faculty teaching in the summer, (i) awareness of program discontinuance issues and (j) considering the impact of changes to our as Math and English courses as we move online.
11.2 Maintaining Student Centered Policies	This topic was addressed during S/P Celia Esposito-Noy's update.
11.2.a EW/W	This topic was addressed during S/P Celia Esposito-Noy's update.
11.2.b Chromebooks	This topic was address during the meeting.
11.2.c Equity Considerations	The Senate discussed the following: (a) completion of an obligatory assessment at the end of term to review the impact of the shift to online teaching and how groups were disproportionately impacted, and if preventive measures could be implemented now, (b) what are the affects that students experience when they accessed their courses on their cellphones instead of computers, and (c) the challenges that students are currently experiencing (i.e. lack of funding, lack jobs, psychological/medical status). AS President Jaimez indicated that she would forward these discussion points to the SESC.
12. Reports	
12.1 Assessment Committee	This information was discussed during item 11.2b.
12.2 Distance Education	Topics pertaining to Distance Education was discussed during the meeting and Erica Beam, DE Coordinator, provided updates.
12.3 Professional Development/FlexCal	Michelle Smith, PD/Flex Cal Coordinator, was not able to join this meeting.
13. Other Committees	
13.1 First Year Experience	Due to lack of time, this topic was not addressed during this meeting.
14. Upcoming Items and/or Action Reminder	
	14.1 Academic Program Review – Ferdinanda Florence (1st meeting of the month)
	14.2 Student Success and Equity – Joshua Scott (1 st meeting of the month)
	14.3 Curriculum/Tech Review – Jim DeKloe (1 st meeting of the month)
	14.4 Assessment Committee – Andrew Wesley (2 nd meeting of the month)
	14.5 Distance Education – Erica Beam (2 nd meeting of the month)

- 14.6 Professional Development/FlexCal – Michelle Smith (2nd meeting of the month)
- 14.7 Guided Pathways Steering Committee – Michael Wyly (1st meeting of the month)
- 14.8 First Year Experience – Melissa Reeve (2nd meeting of the month)
- 14.9 Peer Review Pilot and Assessment
- 14.10 Program Discontinuance
- 14.11 Part-Time Faculty Outreach/Handbook
- 14.12 General Education Requirements Procedure Update – Jim DeKloe
- 14.13 Equivalency Process
- 14.14 Faculty Mentor Program
- 14.15 Social Justice and Equity To Be Determined by SESC – Josh Scott
- 14.16 Faculty Role in ASTC
- 14.17 Equity in Curriculum – Jim DeKloe
- 14.18 Review of Articulation Process – Curtiss Brown and David Williams
- 14.19 AB705 Update
- 14.20 SOAR Update – Damany Fisher
- 14.21 SCC Academic Calendar 2021-2022

15. Adjournment

Senator Cortes motioned to adjourn the meeting. It was seconded by Senator Molnar. The meeting adjourned at 5:06 pm.

ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN THE BOARD ROOM UNLESS OTHERWISE NOTED

April 13, 2020

April 20, 2020

May 4, 2020

May 11, 2020 (Tentative Meeting)