



Academic Senate  
Solano Community College  
Rm. 610, 4000 Suisun Valley Road, Fairfield, CA 94534  
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[Academic-Senate@solano.edu](mailto:Academic-Senate@solano.edu)

March 1, 2020

To: All Faculty and Staff

From: The Distinguished Faculty Award Committee

RE: AY 2019 - 2020 Distinguished Faculty Awards

We are at that happy time of the academic year when we begin the nominations process for selecting the Distinguished Faculty Awards. Two (2) awards are given annually, one (1) for Full-Time Faculty and one (1) for Part-Time Faculty. Any faculty member, or group of faculty members, may nominate one full-time faculty member AND one part-time faculty member.

### ***Eligibility***

A successful nominee for both the Full-Time and Part-Time Distinguished Faculty Awards must:

- Be an outstanding teacher, counselor, librarian, or otherwise serve as an outstanding faculty member at SCC; and,
- Have given three (3) or more years of service to SCC.

### ***Criteria for Selection by the Committee (see scoring rubric for full descriptions)***

- Primary emphasis is given to the faculty member's contributions to SCC in Four (4) main areas:
  1. Commitment to serving students and supporting student success.
  2. Commitment and service to department, division, and/or area.
  3. Commitment and service to college as a whole.
  4. Commitment to professional development and currency in the discipline and/or area.
- Lesser consideration is given in the following areas:
  1. Community, state and/or national activities that represent their discipline and enhance the mission of SCC.
  2. Years of service to SCC.
  3. Previous DFA nominations.

### ***Formatting of Nominations:***

Nominating parties may use the following form, or they may submit the information in another format. If you choose to not use the form, it is suggested you still follow the format of the scoring rubric. All nominations should consider the following guidelines:

- Nominations must be typed and may not exceed three (3) pages in length.
- The following items should be clearly identified:
  - Name of the nominee, as well as discipline, department and school;
  - Names of all nominators.
  - Whether the nominee is full-time or part-time; and,

- Years of service to SCC.
- Bulleted or outline/list format of accomplishments is preferred.
- Nominators may cite student evaluations, CVs, or other related documents in cooperation with the nominee.
- Faculty are encouraged to work collaboratively in the nomination of a single colleague.

### ***Submission(s) of Nominations***

- Printed nominations shall be left at the administrative office of the Academic Senate, Room 610, care of Sheila Kaushal. Or, applications may be emailed to [Sheila.Kaushal@solano.edu](mailto:Sheila.Kaushal@solano.edu).
- *Please seal your nomination in an envelope to ensure confidentiality.*
- The deadline for nomination submission is **5:00pm on Friday, March 20, 2020.**
- Late applications will not be considered.

### ***Selection Process***

- Nominations are reviewed by the Distinguished Faculty Award Committee which is composed of senate appointees that include senators and/or past awardees.
- Each nominee will be scored according to the approved rubric.
- After the scoring process is complete the committee will meet in person to discuss the scoring results and give any final thoughts before determining the winners.
- The names of the two awardees are then submitted to and announced by the Academic Senate President or its designee.

### ***Awards***

- Award recipients are honored at 2020 Spring Commencement and at Fall 2020 Tenure Tea Celebration and Convocation FlexCal events.
  - The awardees will be invited to present a keynote address at the Fall 2020 Convocation. In this regard, nominators are encouraged to communicate with potential nominees regarding their willingness to present such an address.
- Award recipients are presented a framed certificate, a parking space of their choice for the academic year, and a monetary award from the Academic Senate; awardees' names will also be engraved on a wall plaque, which is displayed in the 600 building.
- Awardees will also have the opportunity to attend the 2020 California Great Teacher's Seminar (August 2 - 6, 2020 in Pacific Grove, CA).
- Finally, the award recipients will be offered the opportunity to apply for the ASCCC Hayward Award for "Excellence in Education"

**ACADEMIC SENATE  
SOLANO COMMUNITY COLLEGE  
2019 - 2020 DISTINGUISHED FACULTY AWARD  
NOMINATION FORM**

*(This nomination should not exceed three (3) pages in length.)*

Nominee's Name:

Discipline/Department/School:

Full-Time or Part-time:

Nominator(s):

Years of service to SCC\*:

Previous DFA nominations (if any)\*:

- A. Commitment to serving students and supporting student success. (e.g., teaching excellence, course development, program development, grants, and/or other exceptional service related to students)\*

- B. Commitment and service to department, division, and/or area. (e.g., curriculum/program review, SLO development, meetings, scheduling, special projects etc)\*

- C. Commitment and service to college as a whole. (e.g., district committees/taskforces, volunteering, additional services relevant to SCC)\*

- D. Commitment to professional development and currency in the discipline and/or area. (e.g., memberships, city/county/state-level service, etc.)\*

- E. Additional Commentary (optional)\*\*:

\* - These areas are scored fields on the DFA Scoring Rubric

\*\* - Additional commentary will be taken into account during the DFA Committee's face-to-face meeting. Please seal this nomination in an envelope and submit this nomination to the administrative office of the Academic Senate, Room 610, care of Sheila Kaushal or may be emailed to [Sheila.Kaushal@solano.edu](mailto:Sheila.Kaushal@solano.edu).

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